

Rajaram Suresh Sandye

sandyerajaram@gmail.com

Phone No: +91 9823035799

Personal Information

Full Name	Rajaram Suresh Sandye
Fathers Name	Suresh Shivram Sandye
Address	Kanekar Chal, Near Muncipal Ground,
	Valpoi PO, Sattari Taluka, Goa 403 506
Date of Birth	28-May-76
Gender	Male
Marital Status	Married
Nationality	Indian

Education

- M.Com. in December, 2016 from Indira Gandhi National Open University, New Delhi with Second class.

EXAM PASEED	INSTITUTION	BOARD UNIVERSITY	MONTH YEAR	MARKS OBTAINED (%)	REMARKS
SSC	Our lady of Lourdes High School, Valpoi	GOA	APRIL 1992	50.00	PASS
HSC	Govt. Higher Secondary, Valpoi	GOA	MARCH 1994	46.00	SECOND
B.COM.	Govt. College of Arts, Science & Commerce – Sanquelim	GOA	APRIL 1997	50.71	SECOND
M.COM.	Indira Gandhi National Open University	New Delhi	DECEMBER 2016	56.00%	SECOND

Additional Qualification

POST GRADUATE DIPLOMA IN PERSONNEL MANAGEMENT AND HUMAN RESOURCE DEVELOPMENT.

DIPLOMA IN COMPUTER MANAGEMENT

MS Windows, MS Office (Word, Excel, Power point). Well versed with internet application.

Strengths

- Excellent leadership qualities and have the power to motivate my fellow members and colleagues.
- Excellent communication skills and highly interactive with Higher management.
- Fast learner and Understanding of situation.

Work Experience: Working at Vidya Prabodhini College of Commerce, Education, Computer & Management, Parvari – Goa as Upper Division Clerk w.e.f 1st August 2013 till date for last 4 years 8 months.

- Worked in **Amiantit Fiberglass Industries India Pvt. Ltd. Navelim, Bicholim –Goa** joint venture of Amitech Technologies and Shivanand Salgaonkar Group since 1st June 2007 to 17th June 2013 for 6 years 17 days as **EXECUTIVE (Personnel & Administration)** reporting to **Manager (HR & Administration)**
- Worked as a **SUPERVISOR** in **Automobile Corporation of Goa Ltd., Honda, Sattari, Goa** which is a Joint venture of TATA MOTORS LTD. AND EDC, Goa in H.R. Department from 13th July 2000 to 29th May 2007, for 6 years 9 months reporting to **Manager (HR & Admin)**.
- Worked as a **COMMERCIAL TRAINEE** in **Automobile Corporation of Goa Ltd., Honda, Sattari, Goa** which is a Joint venture of TATA MOTORS LTD. AND EDC, Goa in H.R. Department from 9th March 1998 till 8th March 1999 for 1 year reporting to **Officer (Personnel)**.

Work Experience: Total 18 years and 7 months

Extra-Curricular activities

- ✓ Awards received from Maharashtra Patrakar Sangh, Ratnagiri, Vainatey Weekly Diwali Magazine, Sawantwadi and Saraswati Mandir, Panaji for writing poem in Marathi.
- ✓ Attended different Training organized by Green Triangle Society, Inspectorate of Factories and Boilers, Goa Chambers of Commerce, PF and ESIC Organizations, National Institute of Personnel Management.
- ✓ Participated in NSS Camp at College level.
- ✓ Participated in Scout & Guide at School level.

Date: 23 April 2018
Place: Valpoi, Sattari

(R S Sandye)