

APPOINTMENTS

Prabodhan Education Society's Vidya Prabodhini College of Commerce, Education, Computer and Management

Vidyanagar, Parvuri, Goa. 403521

Ph. No. 0832-2413600/2410500

(Recognized by Govt. of Goa, Affiliated to Goa University and Approved by NCTE)

(Recognized by U.G.C. under Section 2(f) and 12 (B) of the UGC Act 1956)

Accredited by NAAC with B+ Grade on a Seven Point Scale under New Framework (1st Cycle)

Applications with Full Bio-Data are invited from Indian Citizens for the following posts to be filled in Government Aided College from the Academic Year 2023-2024 onwards:

Sr. No.	Name of the post	No. of Post & Category	Educational Qualifications and other requirements	Pay Matrix
1	Lower Division Clerk (Regular)	1 Post (Unreserved)	Essential – (i) Possessing Higher Secondary School Certificate or All India Council for Technical Education approved Diploma awarded by a recognized State Board of Technical Education or equivalent qualification from a recognized institution. (ii) Diploma in Computer of 6 months' duration with typing speed of 30 words per minute in English. (iii) Knowledge of Konkani (iv) Desirable: Knowledge of Marathi	Level - 2
2	Multi-Tasking Staff (Regular)	2 Posts (1 – Reserved for Children of Freedom Fighter 1 – Unreserved)	Essential: 1. Passed Secondary School Certificate Examination from recognized Board/Institution. 2. Knowledge of Konkani Desirable: 1. Knowledge of Marathi	Level - 1
3	Lower Division Clerk (Contract Basis for One year)	1 Post (Unreserved)	Essential – (i) Possessing Higher Secondary School Certificate or All India Council for Technical Education approved Diploma awarded by a recognized State Board of Technical Education or equivalent qualification from a recognized institution. (ii) Diploma in Computer of 6 months' duration with typing speed of 30 words per minute in English. (iii) Knowledge of Konkani (iv) Desirable: Knowledge of Marathi	Consolidated Remuneration – Rs. 22700/- pm.
4	Multi-Tasking Staff (Contract Basis for One year)	1 Post (1- Unreserved)	Essential: 1. Passed Secondary School Certificate Examination from recognized Board/Institution. 2. Knowledge of Konkani Desirable: 1. Knowledge of Marathi	Consolidated Remuneration – Rs. 22400/- pm
5	Counselor	1 Post	Essential: 1. Master in Psychology /	Consolidated

	(Contract Basis for One year)	(1-Unreserved)	Human Development from a recognized University / Institution with 55% marks in aggregate. 2. Knowledge of Konkani essential. Desirable: 1. Specialized in Clinical / Counseling Psychology. 2. Minimum experience of 1 year working as a Counselor. 3. Knowledge of Marathi. Age shall not exceed 60 years during appointment period.	Remuneration – Rs. 40000/- pm
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For Sr. No. 1 to 4 - Age limit is not exceeding 45 years (Relaxable for Government servant's upto 5 years in accordance with the instructions or orders issued by the Government of Goa).

Candidate should have 15 years' residence certificate from competent authority in Goa. Candidates who are already employed shall forward their applications through proper channel.

Application along with photograph should contain full name, address, telephone no. and mobile no., email address, date of birth, designation of the post held, academic qualification with percentage of Marks scored from SSC Exam till date, experience and certified true copies of statement of marks from SSC onwards, experience certificate, residence certificate and other achievements in academics and administration.

Candidates are asked to send their application to the Principal, Prabodhan Education Society's Vidya Prabodhini College of Commerce, Education, Computer & Management, Vidya Nagar, Parvari – Bardez – Goa 403521 on or before 21/06/2023. Applications by e-mail will not be entertained. Incomplete applications and applications received after the due date shall be liable for rejection.

PRINCIPAL