

PRABODHAN EDUCATION SOCIETY'S
VIDYA PRABODHINI COLLEGE
OF COMMERCE, EDUCATION, COMPUTER AND MANAGEMENT,
VIDYANAGAR, ALTO-PARVARI-GOA

ACTION TAKEN REPORT

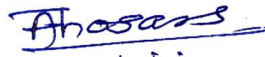
INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING
DATE: 5th May, 2023

AQAR 2022-23 has been approved by the IQAC for submission on the NAAC Portal.

Suggestions received from the Hon'ble members in the meeting held on 5th May, 2023.

1. Organize FDP on research, and education technology.
 - Proposal has been sent to DHE for Approval
2. POs and COs should be uploaded on College Website.
 - POs and COs have been uploaded on College Website.
3. Atmospheric Water Generator should be installed in the College.
 - The Installation will be completed shortly.
4. Courses with regard to waste management, sustainable development should be introduced by the College
 - The courses will be held in A.Y. 2023-24.
5. College should go for smart garden, smart navigation, butterfly garden, use of electronic bike by administrative staff for office work.
 - The work of Smart Garden has been completed.

Date: 05th May, 2023



(Dr. Anil T. Thosare)
IQAC, Coordinator



(Dr. Bhushan V. Bhawe)
Principal

Prabodhan Education Society's

**Vidya Prabodhini College of Commerce, Education, Computer and Management,
Vidyanagar, Alto-Parvari-Goa**

Minutes of the IQAC Meeting held on Friday, 05th May, 2023 at 3.00 p.m.

The meeting of the members of IQAC was held on at **Friday, 05th May, 2023, at 3.00 p.m.** in the College. The meeting was chaired by Prof. Bhushan V. Bhave, Principal & Chairman, IQAC of the College.

The following Committee members were present for the meeting.

Name of the member	Role
Shri. Sanjay Walavalkar	Chairman, Prabodhan Education Society
Dr. Anil Thosare	IQAC Coordinator & HOD of B.A.B.Ed.
Prof. Datta Naik	Management Representative
Dr. Anil Dinge	Member, IQAC
Shri. Sandeep Naik	Industrialist & Member, IQAC
Dr. Shankar alias Shekhar Naik	Administrator & Member, IQAC
Dr. Ujvala Hanjunker	HOD of Commerce & Member, IQAC
Dr. Arun Marathe	NAAC Coordinator & Member, IQAC
Shri. Sunny Pandhre	Secretary, IQAC

The following members were absent for the meeting:

Name of the member	Role
Shri. Shripad alias Kanta Patnekar	Employer's Representative
Prof. Manoj Kamat	Academician, Stakeholder & Member, IQAC
Dr. Rohit Phalgaonkar	Representative, (Local Society) & Member, IQAC
Shri. Sanjiv Joglekar	Administrator
Shri. Vasant Narulkar	Chairman, Alumni Working Committee

The Principal, welcomed the members and initiated the discussion of the items on the agenda:

Items on the Agenda	Discussion	Decision	Action to be Taken
Agenda I: Confirmation of the minutes of the last meeting on 01st March, 2023	The minutes of the previous staff meeting held on 01 st March, 2023 were circulated among the members.	The minutes of the previous meeting held on 01 st March, 2023 were unanimously passed by the members. Proposed by: Dr. Anil Dinge Seconded by: Shri. Sandip Naik	The Points mentioned have been assigned to the respective faculty members and the Convenors of the various working committees for the necessary action.
Agenda II: Action Taken	Dr. Anil Thosare presented the status of the action taken	It is decided that the points with no action taken, will be	The working Committees of the College to implement

<p>Report of the meeting held on 01st March, 2023</p>	<p>report to the members of the IQAC. The most of the point recommended by the members in the previous meeting have been completed.</p>	<p>completed at the earliest.</p>	<p>the decision taken by the IQAC.</p>
<p>Agenda III: Suggestions from IQAC Members to conduct activities during A.Y. 2023-24</p>	<ol style="list-style-type: none"> 1. Dr. Anil Dinge suggested that college should organize FDP on research, and education technology. 2. Dr. Shankar Naik suggested that POs and COs should be uploaded on College Website, 3. Shri. Sandip Naik suggested Atmospheric Water Generator should be installed in the College. 4. Dr. Anil Dinge suggested that courses with regard to waste management, sustainable development should be introduced by the College 5. Dr. Shankar Naik suggested that College should go for smart garden, smart navigation, butterfly garden, use of electronic bike by administrative staff for officework. 	<p>The IQAC decided to work on the suggestions of the members and implement the same during the 2023-24</p>	<p>Follow-up of the suggestions must be taken by the respective Department/Committee.</p>


Agenda IV: Inputs For AQAR 2022-23	Dr. Arun Marathe presented the Draft Copy of the AQAR 2022-23 to the members. The members appreciated the activities conducted by the College during the academic year.	The Members approved the draft copy of the AQAR 2022-23.	The Chairperson of IQAC will submit AQAR on NAAC portal in July, 2023.
Reporting to the IQAC by the Principal: <ol style="list-style-type: none"> 1. The AQAR will be submitted by 05th July, 2023. 2. The College wish to Sign MOUs in the coming academic year with Government and Non-Government Organizations to conduct courses, workshops and seminars for students, parents, and locality. 3. The College has approached number of organizations for CSR/CER and continuous efforts are made to provide best infrastructure facilities to the students. 4. The College will develop an comprehensive program to provide internship opportunities for the B. Com Students 			
A.O.B.	1. Dr. Shankar Naik suggested that result analysis of the previous five academic years must be completed and presented before the NAAC peer team.	1. It has been decided that the suggestions of given by the members will be implemented.	Coordinator of IQAC to inform about the decision to the concerned staff members/working committee.

The meeting ended at 5.00 p.m. with a vote of thanks to all the participants of the meeting.

Minutes drafted by: IQAC Secretary.

Date: 08-05-2023
Place: Parvari-Goa




(Prof. Bhushan V. Bhav)
Principal

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VIDYANAGAR, ALTO-PARVARI-GOA

ACTION TAKEN REPORT

INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING
DATE: 01st March, 2023

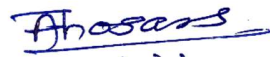
The decision about the Finalization of Standard Operating Procedures of the College

Received SOPs from working committees and office and submitted them to a committee for review.

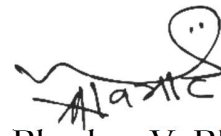
Inputs and suggestions from IQAC Members.

1. College should conduct Administrative and Academic Audits.
 - The process to conduct Audit has been initiated by the college.
2. Linkage with the schools and industry must be effectively documented
 - More than 5 MoUs with schools and 2 MoUs with organizations have been signed during the academic year.
3. College should have at least three research projects in association with the industry
 - No Action was taken.

Date: 05th May, 2023



(Dr. Anil T. Thosare)
IQAC, Coordinator



(Dr. Bhushan V. Bhawe)
Principal

Prabodhan Education Society's

**Vidya Prabodhini College of Commerce, Education, Computer and Management,
Vidyanagar, Alto-Parvari-Goa**

Minutes of the IQAC Meeting held on Wednesday, 01st March, 2023 at 3.00 p.m.

The meeting of the members of IQAC was held on at **Wednesday, 01st March, 2023 at 3.00 p.m.** in the College. The meeting was chaired by Prof. Bhushan V. Bhave, Principal & Chairman, IQAC of the College.

The following Committee members were present for the meeting.

Name of the member	Role
Shri. Sanjay Walavalkar	Chairman, Prabodhan Education Society
Dr. Anil Thosare	IQAC Coordinator & HOD of B.A.B.Ed.
Prof. Manoj Kamat	Academician, Stakeholder & Member, IQAC
Dr. Anil Dinge	Member, IQAC
Shri. Sandeep Naik	Industrialist & Member, IQAC
Dr. Shankar alias Shekhar Naik	Administrator & Member, IQAC
Dr. Rohit Phalgaonkar	Representative, (Local Society) & Member, IQAC
Dr. Ujvala Hanjunker	HOD of Commerce & Member, IQAC
Dr. Arun Marathe	NAAC Coordinator & Member, IQAC
Ms. Amisha Mahale	Student Representative
Shri. Sunny Pandhre	Secretary, IQAC

The following members of the NAAC Steering Committee were present for the meeting:

Name of the member	Role
Shri. Rudresh Mhamal	Member, NAAC Steering Committee & Invitee
Dr. Pinkesh Dhabolkar	Member, NAAC Steering Committee & Invitee
Dr. Varsha Ingalhalli	Member, NAAC Steering Committee & Invitee
Shri. Kedarnath Tadkod	Member, NAAC Steering Committee & Invitee
Shri. Darshan Gaonkar	Member, NAAC Steering Committee & Invitee
Shri. Pankaj Shirodker	Member, NAAC Steering Committee & Invitee
Dr. Manisha Kulkarni	Member, NAAC Steering Committee & Invitee
Shri. Rajaram Sandye	Member, NAAC Steering Committee & Invitee

The following members were absent for the meeting:

Name of the member	Role
Prof. Datta Naik	Management Representative
Shri. Shripad alias Kanta Patnekar	Employer's Representative
Shri. Sanjiv Joglekar	Administrator
Shri. Vasant Narulkar	Chairman, Alumni Working Committee

The Principal, welcomed the members and initiated the discussion of the items on the agenda:

Items on the Agenda	Discussion	Decision	Action to be Taken
Agenda I: Confirmation of the minutes of the last meeting on 29th November, 2022	The minutes of the previous staff meeting held on 29 th November, 2022 were circulated among the members.	The minutes of the previous staff meeting held on 29 th November, 2022 were unanimously passed by the members. Proposed by: Dr. Anil Dingu Seconded by: Shri. Sandip Naik	The Points mentioned have been assigned to the respective faculty members and the Convenors of the various working committees for the necessary action.
Agenda II: Action Taken Report of the meeting held on 29th November, 2022.	Dr. Anil Thosare presented the status of the action taken report to the members of the IQAC. The most of the point recommended by the members in the previous meeting have been completed.	It is decided that the points with no action taken, will be completed at the earliest. It includes completion of Audits.	The working Committees of the College to implement the decision taken by the IQAC.
Agenda III: Decision about Finalization of Standard Operating Procedures of the College	Shri. Sunny Pandhre informed that the working committees of the College and administrative staff of the College have prepared and submitted draft SOPs to the IQAC. The Principal requested the members to provide their valuable inputs on the SOP's. He suggested that a sub-committee will be constituted to scrutinize the SOP's	1. The Members of the IQAC Committee unanimously accepted the suggestion given by the Principal. 2. It has been decided that the committee will be formed and the work of scrutiny will be completed by the academic year.	The decision taken will be implemented by the IQAC of the College.

<p>Agenda IV: Inputs and suggestions from IQAC Members.</p>	<ol style="list-style-type: none"> 1. Dr. Anil Dinge suggested that the College should conduct Administrative and Academic Audit. 2. Prof. Manoj Kamat suggested that linkage with the schools and industry must be effectively documented and grievance redressal mechanism of the College should be strengthened. 3. Shri. Sandip Naik suggested that the College should have at least three research projects in association with the industry during the academic year. 	<p>The IQAC decided to work on the suggestion of the members and implement the same during the 2022-23</p>	<p>Follow-up of the suggestions must be taken by the respective Department/Committee.</p>
<p>Reporting to the IQAC by the Principal:</p> <ol style="list-style-type: none"> 1. The four AQAR's of the College have been submitted and successfully accepted by NAAC. The College will be re-accredited by NAAC by February, 2024. 2. The College will organize a workshop for faculty members and administrative staff about documentation process and inputs for improving the Self Study Report. 3. The ongoing infrastructural improvement work will be completed by the end of academic year 2022-23. 4. The College is in process of introduction of new skill oriented courses in collaboration with non-government organizations for the community. 			
<p>A.O.B.</p>	<ol style="list-style-type: none"> 1. The Principal suggested that students' council of the College should be orient the students the Student Satisfaction Survey (SSS). 	<ol style="list-style-type: none"> 1. It has been decided that the suggestions of given by the members will be implemented. 	<p>Coordinator of IQAC to inform about the decision to the concerned staff members/working committee.</p>

<p>Presentation of Draft of the Self Study Report to Members of the IQAC</p>	<p>1. Dr. Arun Marathe, NAAC Coordinator and seven criterion convenors of the NAAC Steering Committee presented the Draft SSR of the College to the members of the IQAC.</p>	<p>1. The members of IQAC suggested the following points to be incorporated.</p> <ul style="list-style-type: none"> a) Research Publication & Research Projects to be increased b) Every Year organize a Faculty Development Program for the Staff c) Work on Awards from the national agencies. 	<p>The NAAC Steering Committee will incorporate the suggestions.</p>
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The meeting ended at 5.00 p.m. with a vote of thanks to all the participants of the meeting.

Minutes drafted by: IQAC Secretary.

Date: 08-03-2023
Place: Parvari-Goa



(Prof. Bhushan V. Bhawe)
Principal

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ACTION TAKEN REPORT

INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING

DATE: 29th November, 2022

Approve Institutional Developmental Plan of the College

- The IDP has been submitted to DHE on 30th November, 2022.

Approve AQAR for the Academic Year 2021-22

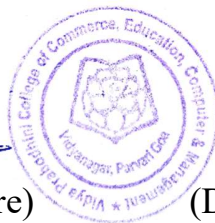
- The Members of IQAC approved the AQAR 2021-22 and it was submitted in December 2022.


Suggestions received from the Hon'ble members in the meeting held on 29th November, 2023.

1. College should conduct Green Audit and Energy Audit of the campus.
 - Nodal officer for conduct of Audits has been appointed and agency to conduct audits have been identified.
2. Prepare Self Study Report by February 2023.
 - The Draft of Self Study Report for second cycle of NAAC has been prepared and circulated among IQAC members.
3. Orient students about the student satisfaction survey.
 - Orientation Session for the students has been conducted and Mentors have been interested with the responsibility to take follow up.
4. Conduct Certificate courses for Community.
 - Two courses in collaboration with Jan Shikshan Sansthan and TJS Bank have been completed and two are under progress.
5. Prepare Graduation outcomes for both the Programmes.
 - The work of preparing Graduation outcomes for both the programmes have been assigned to Education faculty.

Date: 01st March, 2023


(Dr. Anil T. Thosare)
IQAC, Coordinator




(Dr. Bhushan V. Bhawe)
Principal

Prabodhan Education Society's

**Vidya Prabodhini College of Commerce, Education, Computer and Management,
Vidyanagar, Alto-Parvari-Goa**

Minutes of the IQAC Meeting held on Tuesday, 29th November, 2022 at 3.00 p.m.

The meeting of the members of IQAC was held on at **Tuesday, 29th November, 2022 at 3.00 p.m.** in the College. The meeting was chaired by Prof. Bhushan V. Bhave, Principal & Chairman (IQAC) of the College.

The following Committee members were present for the meeting.

Name of the member	Role
Shri. Sanjay Walavalkar	Chairman, Prabodhan Education Society
Dr. Anil Thosare	IQAC Coordinator & HOD of B.A.B.Ed.
Prof. Datta Naik	Management Representative
Shri. Shripad alias Kanta Patnekar	Employer's Representative
Dr. Anil Dinge	Member, IQAC
Shri. Sandeep Naik	Industrialist
Dr. Shankar alias Shekhar Naik	Administrator
Dr. Ujvala Hanjunker	HOD of Commerce & Member, IQAC
Shri. Rajaram Sandye	Head Clerk
Shri. Sunny Pandhre	Secretary, IQAC

The following members were absent for the meeting:

Name of the member	Role
Prof. Manoj Kamat	Academician & Stakeholder
Shri. Sanjiv Joglekar	Administrator
Dr. Rohit Phalgaonkar	Representative, (Local Society)
Dr. Arun Marathe	NAAC Coordinator & Member, IQAC
Shri. Vasant Narulkar	Chairman of Alumni Working Committee

The Principal, welcomed the members and initiated the discussion of the items on the agenda:

Items on the Agenda	Discussion	Decision	Action to be Taken
Agenda I: Confirmation of the minutes of the last meeting on 12th August, 2022	The minutes of the previous staff meeting held on 12 th August, 2022 were circulated among the members.	The minutes of the previous staff meeting held on 12 th August, 2022 were unanimously passed by the members. Proposed by: Shri. Sandeep Naik Seconded by: Prof. Datta Naik	The Points mentioned have been assigned to the respective faculty members and the Convenors of the various working committees for the necessary action.

Agenda II: Action Taken Report of the meeting held on 12th August, 2022.	<p>Dr. Anil Thosare presented the status of the action taken report to the members of the IQAC. The most of the point recommended by the members in the previous meeting are completed.</p>	<p>It is decided that the points with no action taken, will be completed at the earliest which included activities for the Community.</p>	<p>The working Committees of the College to implement the decision taken by the IQAC</p>
Agenda III: Approve Institutional Developmental Plan of the College	<p>Dr. Sagar Mali presented the Institutional Development Plan of the College prepared by the committee</p>	<ol style="list-style-type: none"> 1. The members of the IQAC appreciated the College for Institutional Plan 2. Shri. Sandip Naik mentioned that the IDP takes care of all the requirement of the College for next 10 years. 3. The members of IQAC approved the IDP and suggested that it should be submitted to DHE 	<p>The IDP has been submitted to DHE on 30th November, 2022. The IQAC will implement the plan in phased manner.</p>
Agenda IV: Approve AQAR for the Academic Year 2021-22	<p>Dr. Anil Thosare presented the AQAR to the members of the AQAC. He informed that the fourth AQAR for the academic year will be uploaded on the NAAC portal in the month of December, 2022.</p>	<ol style="list-style-type: none"> 1. The Members of IQAC approved the AQAR 2021-22. 2. The members suggested that the AQAR should be submitted on the NAAC portal. 	<p>The decision taken will be implemented by the NAAC Steering Committee and IQAC of the College.</p>
Agenda V: Inputs and suggestions from IQAC Members.	<ol style="list-style-type: none"> 1. Dr. Anil Dinge suggested that the College should conduct Green Audit and Energy Audit of the campus. He suggested that the work of preparing the Self Study 	<p>The IQAC decided to work on the suggestion of the members and implement the same during the 2022-23</p>	<p>Follow-up of the suggestions must be taken by the respective Department/Committee.</p>

	<p>Report must be completed by end of February, 2023 and students should be oriented about the student satisfaction survey.</p> <p>2. Shri. Sandip Naik suggested that the college should go for structural audit of the building every 05 years. He also suggested that programs in association with Red Cross Society and Jan Shikshan Sansthan should be conducted for the community.</p> <p>3. Dr. Shekhar Naik suggested that College should prepare Graduation Outcomes for both its Programs. He suggested that faculty members should undertake research project and publications in high impact factor journals.</p>		
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Reporting to the IQAC by the Principal:


1. The College will organize One Day National Seminar on Getting Ready for NAAC in light of NEP:2020 on 07th December, 2022.
2. The Gap Analysis of the previous SSR has been completed by the College and the follow-up actions are planned by the working committees.
3. The three AQAR's of the College have been submitted and successfully accepted by NAAC. The College will be re-accredited by NAAC by February, 2024.
4. The Alumni Association of the College is active and has organized events for the students of the College.
5. The first Draft of Self Study Report for the second cycle of NAAC will be presented to the IQAC in the third meeting of the academic year 2022-23.

A.O.B.	Dr. Anil Thosare presented the report of the student feedback for the current academic year before the members.	1. The IQAC approved the report and also informed that the corrective actions should be suggested to the respective stakeholders.	Coordinator of IQAC to implement the decision and about the decision to the concerned staff members.
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The meeting ended at 4.30 p.m. with a vote of thanks to all the participants of the meeting.

Minutes drafted by: IQAC Secretary.

Date: 13-12-2022
Place: Parvari-Goa


 (Prof. Bhushan V. Bhave)
 Principal



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OF COMMERCE, EDUCATION, COMPUTER AND MANAGEMENT,
VIDYANAGAR, ALTO-PARVARI-GOA

ACTION TAKEN REPORT

INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING

DATE: 12th August, 2022

Suggestions received from the Hon'ble members in the meeting held on 12th August 2022.

1. Training programs and workshops on the revised guidelines of NAAC should be organized by the College.
2. College should conduct Green Audit and Energy Audit of the campus.
3. The staff should actively contribute to the Project Dishtavo of DHE regarding recording in Konkani.
4. The College should go for NIRF ranking in December, 2022.
5. More certificate courses and short-term courses should be started during 2022- 23.
6. Courses and lectures about entrepreneurship development must be organized by the College.
7. Audio Books should be available in the College Library.

1. Training programs and workshops on the revised guidelines of NAAC should be organized by the College.

- Workshop on “Understanding NAAC Assessment & Accreditation framework under new guidelines” was held on 14th & 15th October 2022 at Neo Majestic Parvari.



2. College should conduct Green Audit and Energy Audit of the campus.

- Work Assigned to Head clerk.

3. The staff should actively contribute to the Project Dishtavo of DHE regarding recording in Konkani.

- 25 Faculty members are engaged in recordings in English & Konkani as a part of DISHTAVO. In English total 174 modules were recorded and 45 modules were recorded in Konkani Language.

4. The College should go for NIRF ranking in December, 2022.

- The Registration for NIRF 2022 has submitted on the Portal.

5. More certificate courses and short-term courses should be started during 2022- 23.

- Ongoing certificate courses are mentioned below
 1. Certificate course on fundamental analysis in capital market, organized in association with BSE institute & PARC
 2. Certificate course on Basics of Banking services 2.0 in association with TJSB Goa.

6. Courses and lectures about entrepreneurship development must be organized by the College.

1. A session on entrepreneurship development was held on 30th July 2022.

Guest lecture: Entrepreneurship Development

Co-ordinator: Dr. Ujvala Hanjunker

Date: 30th July 2022

Venue: FYBCOM A class, Vidya Prabodhini College

No. Of participants: 90

Name of resource person: Dr. Rajiv Hajirnis, accredited trainer of Maharashtra centre for Entrepreneurship Development, Pune

Outcomes: i. students were able to understand the concepts of Entrepreneurship and its dimensions. It also helped students to know about various entrepreneurship opportunities.



2. A session on entrepreneurship as a career was held on 20th October 2022.

Guest Lecture: Entrepreneurship as a career option

Co-ordinator: Dr. Varsha Ingalhali

Date: 20th October 2022

Venue: SYBCOM A class, Vidya Prabodhini College

No. Of participants: 40

Name of resource person:

1) Alpa Shah, Branch Manager, Nave marg financial consultant.

2) Mr. Ryan Vaz, MD, infinyt 3D Pvt. Ltd.

Outcomes: i. Students realized how entrepreneurship as a career option can help them, be independent and not rely only on job seeking.



7. Audio Books should be available in the College Library.

- 10 Audiobooks are available in the college library.
- 3 Hindi 2 Marathi 5 English

The process of uploading audiobooks on the college website is in process.

8. Others – Workshops, Guest lectures and Training programmes –

1. Workshop on Basics of Vedic Maths

Co-ordinator: Pankaj Shirodker

Date: 27th October 2022 to 03rd November 2022

Venue: FYBCOM A class, Vidya Prabodhini College.

No. Of participants: 30

Name of resource person: Shri. Sagar R. Sakordekar, SRS Vedic Mathematics Academy, Mangueshi Goa.

Outcomes: i. Students learned applications of different sutra of Vedic Maths

ii. Learned to solve mathematical questions of competitive exams using Vedic Maths.



2. Faculty Development Programme (Workshop)

Co-ordinator: Dr. Anil Thosare

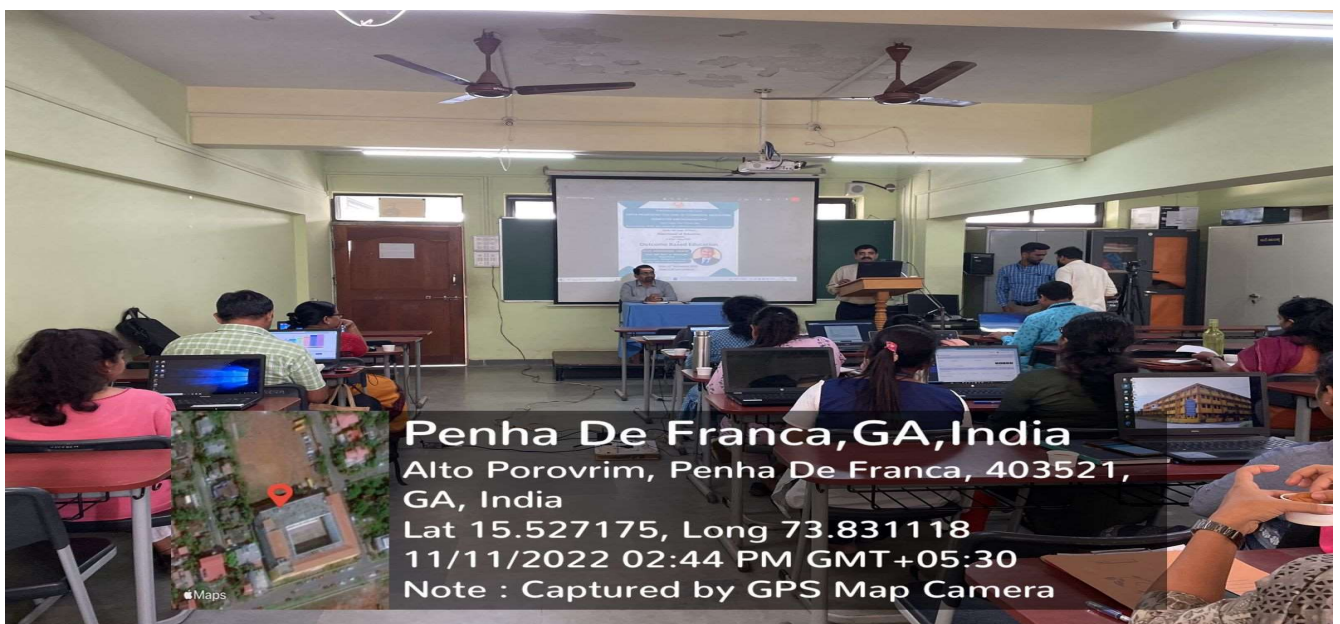
Date: 11th November, 2022

Venue: FYBCOM A class, Vidya Prabodhini College

No. Of participants: 45

Name of resource person: Prof. Nandkumar Sawant Head of Dept. of Geography Parvatibai Chowgule college of Arts & Science, Margao, Goa

Outcomes: i. Faculty members able to understand the concepts of Blooms taxonomy. It also helped teachers to know about Outcome Based Education.



3. Certificate course: Computer Literacy, E-content Development and Social Media handling

Co-ordinator: Mr. Balaji Naik

Date: 31st October 2022 to 3rd November 2022

Venue: ICT lab, Vidya Prabodhini College.

No. Of participants: 19

Name of the resource persons: Balaji Naik, Saish Nayak Dalal, Akshay Naik, Vijay Kudnekar, Swapnil Gaonkar,


Outcomes: i. Participants understood the basic computer literacy


ii. Non-teaching staff were able to develop the e-content and editing videos.

iii. Good photography skills using mobile camera was taught and was practiced on-site by the participants.



Date: 29th November, 2023


(Dr. Anil T. Thosare)
IQAC, Coordinator


(Dr. Bhushan V. Bhawe)
Principal



Prabodhan Education Society's

**Vidya Prabodhini College of Commerce, Education, Computer and Management,
Vidyanagar, Alto-Parvari-Goa**

Minutes of the IQAC Meeting held on Friday, 12th August, 2022 at 3.00 p.m.

The meeting of the members of IQAC was held on **Friday, 12th August, 2022 at 3.00 p.m.** in the College. The meeting was chaired by Prof. Bhushan V. Bhave, Principal & Chairman (IQAC) of the College.

The following Committee members were present for the meeting.

Name of the member	Role
Dr. Anil Thosare	IQAC Coordinator & HOD of B.A.B.Ed.
Prof. Datta Naik	Management Representative
Dr. Anil Dinge	Member, IQAC
Shri. Sandeep Naik	Industrialist
Dr. Rohit Phalgaonkar	Representative, (Local Society)
Dr. Ujvala Hanjunker	Member, IQAC & HOD of Commerce
Dr. Arun Marathe	Member, IQAC & NAAC Coordinator
Shri. Rajaram Sandye	Head Clerk
Shri. Vasant Narulkar	Chairman of Alumni Working Committee
Shri. Sunny Pandhre	Secretary, IQAC

The following members were absent for the meeting:

Name of the member	Role
Prof. Manoj Kamat	Academician & Stakeholder
Shri. Shripad alias Kanta Patnekar	Employer's Representative
Shri. Sanjiv Joglekar	Administrator
Dr. Shankar alias Shekhar Naik	Administrator

The Principal, welcomed the members and initiated the discussion of the items on the agenda:

Items on the Agenda	Discussion	Decision	Action to be Taken
Agenda I: Confirmation of the minutes of the last meeting on 24th May, 2022	The minutes of the previous staff meeting held on 24 th May, 2022 were circulated among the members.	The minutes of the previous staff meeting held on 24 th May, 2022 were unanimously passed by the members. Proposed by: Dr. Anil Dinge Seconded by: Shri. Sandeep Naik	The Points mentioned have been assigned to the respective faculty members and the Convenors of the various working committees for the necessary action.

Agenda II: Action Taken Report of the meeting held on 24th May, 2022.	<p>Dr. Anil Thosare presented the status of the action taken report to the members of the IQAC. The most of the point recommended by the members in the previous meeting are completed.</p>	<p>It is decided that the points with no action taken, will be completed at the earliest which included activities for the Community.</p>	<p>The working Committees of the College to implement the decision taken by the IQAC</p>
Agenda III: AQAR for the Academic Year 2021-22 to be uploaded in December, 2022.	<p>Dr. Arun Marathe informed the Members that the College will submit the fourth AQAR to NAAC in the month of December, 2022.</p> <p>He informed that the three AQAR's have been already accepted by the NAAC.</p>	<ol style="list-style-type: none"> 1. It is decided that work with the timeline mentioned for the submission of the AQAR. 2. Dr. Anil Dinge suggested that training programs and workshops on the revised guidelines of NAAC should be organized by the College. 	<p>The decision taken will be implemented by the IQAC of the College.</p>
Agenda-IV: Preparation for the Second Cycle of National Assessment and Accreditation Council (NAAC)	<p>Dr. Arun Marathe informed that the work of preparing the SSR will commence from January, 2023 and the data compilation for second cycle of NAAC is already under progress.</p> <p>Dr. Arun Marathe informed that a two-day workshop on Preparation for NAAC as per new guidelines will be held in September, 2022.</p>	<ol style="list-style-type: none"> 1. Dr. Anil Dinge appreciated the work done by the College about the NAAC and instructed that the work should continue as per the timeline. 2. The IQAC approved the proposal of conduct of workshop on guidelines of NAAC in the month of September, 2022. 	<p>The NAAC Steering Committee and IQAC of the College to implement the decision taken by the IQAC.</p>
Agenda V: Inputs and suggestions from IQAC Members.	<ol style="list-style-type: none"> 1. Dr. Anil Dinge suggested that the College should conduct Green 	<p>The IQAC decided to work on the suggestion of the members and</p>	<p>Follow-up of the suggestions must be taken by the respective Department/Committee.</p>

	<p>Audit and Energy Audit of the campus.</p> <p>2. The staff should actively contribute to the Project Dishtavo of DHE regarding recording in Konkani.</p> <p>3. The College should go for NIRF ranking in December, 2022.</p> <p>Dr. Rohit Phalgaonkar suggested that more certificate courses and short-term courses should be started during 2022-23.</p> <p>Shri. Sandip Naik suggested that courses and lectures about entrepreneurship development must be organized by the College.</p> <p>Dr. Arun Marathe suggested that Audio Books should be available in the College Library.</p>	<p>implement the same during the 2022-23</p>	
<p>Reporting to the IQAC by the Principal:</p> <ol style="list-style-type: none"> 1. The is planning for the expansion of the seating arrangement of the College Library. 2. The Management is in talks with the Managements of other colleges in North Goa for the cluster formation as per the NEP:2020. 3. Dr. Sagar Mali, Assistant Professor in Geography at this College has been appointed as NEP coordinator and is entrusted to prepare a long-term plan for the College. 4. The College will celebrate decennial year during the academic year 2022-23 			
<p>A.O.B.</p>	<p>Dr. Anil Thosare informed that for the academic year 2022-23 onwards, faculty members will submit activity proposals to the IQAC</p>	<p>1. The members of IQAC authorized Coordinator and internal members to securitize the</p>	<p>Coordinator of IQAC to implement the decision and about the decision to the concerned staff members.</p>

	<p>coordinator and internal members will scrutinize the approvals and place the same before the Principal.</p> <p>Dr. Ujvala Hunjunker presented a two-credit research methodology syllabus to the IQAC. It was meant for the final year B.Com. students to be thought by the respective research supervisor for the odd semester of A.Y. 2022-23.</p>	<p>received proposals complete the process with the permission of the Principal.</p> <p>2. The IQAC approved the syllabus and recommended that it can be thought to the final year B.Com. students from the A.Y. 2022-23.</p>	
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The meeting ended at 5.00 p.m. with a vote of thanks to all the participants of the meeting

Minutes drafted by: IQAC Secretary.

Date: 20-08-2022
Place: Parvari-Goa



(Prof. Bhushan V. Bhawe)
Principal