

From:

Saish S. Nayak Dalal

Assistant Professor Department of Education

Vidya Prabodhini College of Commerce, Education, Computer and Management

Parvari-Goa

14th December, 2021

To

The Principal

Vidya Prabodhini College of Commerce,

Education, Computer and Management Parvari-Goa

Sub: Short term certificate course in 'Non-Verbal Communication'

Respected Sir,

I the undersigned wish to organise a short term certificate course in Non-verbal communication as it is an important skill for teacher trainees of our College. The detail proposal for the course along with the list of suggested resource persons is attached herewith for your reference.

Kindly do the needful.

Thanking you,

Yours faithfully.

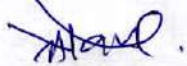


Saish S. Nayak Dalal

(Assistant Professor Department of Education)

— IQAC —

for scrutiny & Remarks.



14-12-2021

— May be Conducted


De Ac-coordinator.

Prabodhan Education Society's
Vidya Prabodhini College of Commerce, Education, Computer and Management,
Parvari Goa.

EVENT PROPOSAL

Name of the Event: Certificate course in Non-verbal Communication

Name of the Event Co-ordinator: Saish S. Nayak Dalal

Academic Year: 2021-22

Type of the Event: Course

Mode of Event: Online/ Offline

Date of Event: 10th – 20th January 2022

No of Day(s): 10 days (30 hours Course)

Details about the external Collaborating/Associating agencies

**Name of the
collaborating agency:**

Address:

**Nature of the
Collaboration:**

**Details of
Collaboration:**

Resource Persons' Details

Name of the Resource person: Purna Palekar

Institutional Affiliation: Assistant Professor, Vidya Prabodhini
College

Any other details: Master in Performing Art

Name of the Resource person: Saish S. Nayak Dalal

Institutional Affiliation: Assistant Professor, Vidya
Prabodhini College

Any other details: Actor, playwright etc





Budget

Proposed registration fee to be collected from delegates

Sr. No.	Delegates	Amt. (₹) per person
1	Student and Research Scholar	0
2	Local Delegate	0
3	National Delegate	0
4	International Delegate	0
5	Institutional Delegate	0

Proposed sources of Funds

Sr. No.	Particulars	Amount (₹)
1	Registration fee:	0
2	Sponsorship:	0
3	Support from funding agencies/ departments/ institutions:	0
	TOTAL Funds in Rupees	00

Proposed Expenditure

Sr. No.	Particulars	Amount (₹)
1	Hall/Venue Booking	0
2	Remuneration/Honorarium	0
3	Accommodation	0
4	Local Conveyance	0
5	Food and Refreshments	0
6	Travelling Expenses	0
7	Printing, Stationary, Seminar Kit, Stage decoration etc.	0
8	Miscellaneous	0
	TOTAL Expenditure in Rupees	0

[Signature]



Topics to be Covered in 30 hours

10 JAN	NON-VERBAL COMMUNICATION	3 HR
11 JAN	TYPES OF N-V COMMUNICATION	3 HR
12 JAN	IDENTIFYING NON-VERBAL CHARACTERISTICS DURING CONVERSATION	3 HR
13 JAN	FACIAL EXPRESSION, BODY & HAND GESTURES, EYE MOVEMENTS ETC	3 HR
14 JAN	ACTIVITY (MIME, ACTION, DUM CHARADES DEPENDING ON TIME)	3 HR
15 JAN	QUESTIONING SKILL INTRODUCTION	3 HR
17 JAN	TYPES OF QUESTIONS AND WAYS TO ASK THEM/ ACTIVITY (WHO AM I? QUESTIONING SKILL-BASED ACTIVITY)	3 HR
18 JAN	ACTIVE LISTENING (HEARING AND LISTENING, INTERPRETATION)	3 HR
19 JAN	OTHER IMPORTANT ASPECTS OF COMMUNICATION (VOICE MODULATION, CONFIDENCE, CLARITY, SOUND EXERCISES)	3 HR
20 JAN	WRITTEN EXAM AND PERFORMANCES	1 HR EXAM & 2 HORUS PERFORMANCES





Prabodhan Education Society's
VIDYA PRABODHINI COLLEGE

OF COMMERCE, EDUCATION, COMPUTER AND MANAGEMENT

Vidya Nagar, Alto-Parvari, Goa

Accredited by NAAC with Grade 'B+' (CGPA Score 2.73 on a seven point scale)



EXCELLENCE... EVERYWHERE... EVERYTIME...

Under aegis of IQAC

Department of Education

organizes

30 hours Short term course

Non-verbal communication



10th to 20th January, 2022



2.00pm - 4.00 pm

Course Details

The Course will consist of 2 hours theory cum practical session daily. 1 hour is to be dedicated for practice and introspection daily based on the task assign during the 2 hours session.



Dr. Anil Thosare
IQAC Coordinator

Saish Nayak Dalal
Coordinator

Dr. Bhushan Bhawe
Principal

NOTICE
(2021-22)
(STUDENTS)

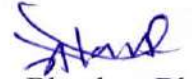
This is to inform all the students that a Certificate Course in '**Non-Verbal Communication**' will be organised by the Vidya Prabodhini College under the aegis of IQAC. The inaugural function is scheduled on 10th January, 2022 at 02:00 p.m. in the F.Y.B. ~~Com.~~ ^{B.A.B.Ed.} (A) classroom. This course has a maximum enrolment of 50 students.

All interested students are requested to kindly take note of the same. On Brochure, a registration link will be provided.



Date: 2nd January, 2022



(Mr. Saish S. Nayak Dalal)
Co-ordinator



(Dr. Bhushan Bhawe)
Principal

Class	Sign	Class	Sign
Fourth Year B.A.B.Ed. A		Fourth Year B.A.B.Ed. B	

Prabodhini Education Society's
Vidya Prabodhini College of Commerce, Education,
Computer and Management,
Parvati Coo

A Short Term Certificate Course on Nonverbal Communication
List

S.No.	Student Name
1	Abhyankar Ashwini Ramakant
2	Bharamannavar Aarti Basavanta
3	Dabholkar Shintal Sudhakar
4	Gaonkar Geetanjali Tulshidas
5	Gawas Sneha Suryakant
6	Ghadi Vaishnavi Dasharath
7	Halarnkar Tejasvi Shrikant
8	Harshada Shrivankumar Rajpurohit
9	Kalangutkar Amisha Dnyaneshwar
10	Karol Feeza Yahya
11	Kham Shama Parveen Niyaz Ahmad
12	Khorjuvenkar Tanvi Tarkeshwar
13	Lolayekar Shivani Datta
14	Madgaonkar Apurva Baburao
15	Aroskar Diksha Rajendra
16	Bavchi Riya Hanuman
17	Costa Ancela
18	Cruz Melisa
19	Dabholkar Ravisha Ramesh
20	Dabholkar Vandisha Santosh
21	Gawandi Anisha Anant
22	Gawas Pallavi Govind
23	Gawas Urmila Betu
24	Ghadi Malaika Ramesh
25	Ghure Dipti Krishna



26	Gonsalves Esther
27	Kelkar Shivani Kishor
28	Nadaf Reshma Kasim
29	Naik Suvidhya A/S Lalan Sadanand
30	Parab Ramesh Shraddha
31	Parab Saylee Prabhakar
32	Parsekar Richa Rajendra
33	Parulekar Sushmita Sunil
34	Raut Dessai Pragathi Dharmu
35	Satardekar Resha Rohidas
36	Shaikh Rubina Nasir
37	Shaikh Sadden Bashir
38	Varkhankar Akarsha Niwrutti
39	Usapkar Milan Manohar
40	Yogini Yuvraj Mayekar
41	Govekar Omkar Dinesh
42	Haldankar Vanita Vithal
43	Kalangutkar Laxmi Mahableshtar
44	Kalangutkar Prema Balu
45	Kandolkar Tanika Deepak
46	Morajkar Pooja Ravi
47	Parwar Pooja Jaiwant
48	Pooja Pandu Bhandari
49	Salgaonkar Sneha Ulhas
50	Da Rocha Susanna Arlette



Prabodhan Education Society's
Vidya Prabodhini College of Commerce, Education, Computer and Management,
Parvari Goa

A Short Term Certificate Course on Nonverbal Communication
Attendance

S.No.	Student Name	10-Jan	11-Jan	12-Jan	13-Jan	14-Jan	15-Jan	17-Jan	18-Jan	19-Jan	20-Jan
1	Abhyankar Ashwini Ramakant	A	A	A	A	A	A	A	A	A	A
2	Bharamannavar Aarti Basavanta	A	A	A	A	A	A	A	A	A	A
3	Dabholkar Shintal Sudhakar	S	S	S	S	S	S	S	S	S	S
4	Gaonkar Geetanjali Tulshidas	G	G	G	G	G	G	G	G	G	G
5	Gawas Sneha Suryakant	S	S	S	S	S	S	S	S	S	S
6	Ghadi Vaishnavi Dasharath	G	G	G	G	G	G	G	G	G	G
7	Halarnkar Tejasvi Shrikant	H	H	H	H	H	H	H	H	H	H
8	Harshada Shravankumar Rajpurohit	H	H	H	H	H	H	H	H	H	H
9	Kalangutkar Amisha Dnyaneshwar	A	A	A	A	A	A	A	A	A	A
10	Karol Feeza Yahya	F	F	F	F	F	F	F	F	F	F
11	Kham Shama Parveen Niyaz Ahmad	K	K	K	K	K	K	K	K	K	K
12	Khorjuvenkar Tanvi Tarkeshwar	T	T	T	T	T	T	T	T	T	T
13	Lolayekar Shivani Datta	L	L	L	L	L	L	L	L	L	L
14	Madgaonkar Apurva Baburao	A	A	A	A	A	A	A	A	A	A
15	Aroskar Diksha Rajendra	D	D	D	D	D	D	D	D	D	D


Page 1 of 1



16	Bavchi Riya Hanuman	<u>Riya</u>	<u>Riya</u>	<u>Riya</u>	<u>Riya</u>	<u>Riya</u>	<u>Riya</u>	<u>Riya</u>	<u>Riya</u>	<u>Riya</u>	<u>Riya</u>
17	Costa Ancela	<u>Ancela</u>	<u>Ancela</u>	<u>Ancela</u>	<u>Ancela</u>	<u>Ancela</u>	<u>Ancela</u>	<u>Ancela</u>	<u>Ancela</u>	<u>Ancela</u>	<u>Ancela</u>
18	Cruz Melisa	<u>Cruz</u>	<u>Cruz</u>	<u>Cruz</u>	<u>Cruz</u>	<u>Cruz</u>	<u>Cruz</u>	<u>Cruz</u>	<u>Cruz</u>	<u>Cruz</u>	<u>Cruz</u>
19	Dabholkar Ravisha Ramesh	<u>Ravisha</u>	<u>Ravisha</u>	<u>Ravisha</u>	<u>Ravisha</u>	<u>Ravisha</u>	<u>Ravisha</u>	<u>Ravisha</u>	<u>Ravisha</u>	<u>Ravisha</u>	<u>Ravisha</u>
20	Dabholkar Vandisha Santosh	<u>Vandisha</u>	<u>Vandisha</u>	<u>Vandisha</u>	<u>Vandisha</u>	<u>Vandisha</u>	<u>Vandisha</u>	<u>Vandisha</u>	<u>Vandisha</u>	<u>Vandisha</u>	<u>Vandisha</u>
21	Gawandi Anisha Anant	<u>Anisha</u>	<u>Anisha</u>	<u>Anisha</u>	<u>Anisha</u>	<u>Anisha</u>	<u>Anisha</u>	<u>Anisha</u>	<u>Anisha</u>	<u>Anisha</u>	<u>Anisha</u>
22	Gawas Pallavi Govind	<u>Pallavi</u>	<u>Pallavi</u>	<u>Pallavi</u>	<u>Pallavi</u>	<u>Pallavi</u>	<u>Pallavi</u>	<u>Pallavi</u>	<u>Pallavi</u>	<u>Pallavi</u>	<u>Pallavi</u>
23	Gawas Urmila Betu	<u>Gawas</u>	<u>Gawas</u>	<u>Gawas</u>	<u>Gawas</u>	<u>Gawas</u>	<u>Gawas</u>	<u>Gawas</u>	<u>Gawas</u>	<u>Gawas</u>	<u>Gawas</u>
24	Ghadi Malaika Ramesh	<u>Malaika</u>	<u>Malaika</u>	<u>Malaika</u>	<u>Malaika</u>	<u>Malaika</u>	<u>Malaika</u>	<u>Malaika</u>	<u>Malaika</u>	<u>Malaika</u>	<u>Malaika</u>
25	Ghure Dipti Krishna	<u>Dipti</u>	<u>Dipti</u>	<u>Dipti</u>	<u>Dipti</u>	<u>Dipti</u>	<u>Dipti</u>	<u>Dipti</u>	<u>Dipti</u>	<u>Dipti</u>	<u>Dipti</u>
26	Gonsalves Esther	<u>Esther</u>	<u>Esther</u>	<u>Esther</u>	<u>Esther</u>	<u>Esther</u>	<u>Esther</u>	<u>Esther</u>	<u>Esther</u>	<u>Esther</u>	<u>Esther</u>
27	Kelkar Shivani Kishor	<u>Shivani</u>	<u>Shivani</u>	<u>Shivani</u>	<u>Shivani</u>	<u>Shivani</u>	<u>Shivani</u>	<u>Shivani</u>	<u>Shivani</u>	<u>Shivani</u>	<u>Shivani</u>
28	Nadaf Reshma Kasim	<u>Reshma</u>	<u>Reshma</u>	<u>Reshma</u>	<u>Reshma</u>	<u>Reshma</u>	<u>Reshma</u>	<u>Reshma</u>	<u>Reshma</u>	<u>Reshma</u>	<u>Reshma</u>
29	Naik Suvidhya A/S Lalan Sadanand	<u>Suvidhya</u>	<u>Suvidhya</u>	<u>Suvidhya</u>	<u>Suvidhya</u>	<u>Suvidhya</u>	<u>Suvidhya</u>	<u>Suvidhya</u>	<u>Suvidhya</u>	<u>Suvidhya</u>	<u>Suvidhya</u>
30	Parab Ramesh Shraddha	<u>SP</u>	<u>SP</u>	<u>SP</u>	<u>SP</u>	<u>SP</u>	<u>SP</u>	<u>SP</u>	<u>SP</u>	<u>SP</u>	<u>SP</u>
31	Parab Saylee Prabhakar	<u>SPP</u>	<u>SPP</u>	<u>SPP</u>	<u>SPP</u>	<u>SPP</u>	<u>SPP</u>	<u>SPP</u>	<u>SPP</u>	<u>SPP</u>	<u>SPP</u>
32	Parsekar Richa Rajendra	<u>Richa</u>	<u>Richa</u>	<u>Richa</u>	<u>Richa</u>	<u>Richa</u>	<u>Richa</u>	<u>Richa</u>	<u>Richa</u>	<u>Richa</u>	<u>Richa</u>
33	Parulekar Sushmita Sunil	<u>SS</u>	<u>SS</u>	<u>SS</u>	<u>SS</u>	<u>SS</u>	<u>SS</u>	<u>SS</u>	<u>SS</u>	<u>SS</u>	<u>SS</u>
34	Raut Dessai Pragathi Dharmu	<u>P.D</u>	<u>P.D</u>	<u>P.D</u>	<u>P.D</u>	<u>P.D</u>	<u>P.D</u>	<u>P.D</u>	<u>P.D</u>	<u>P.D</u>	<u>P.D</u>
35	Satardekar Resha Rohidas	<u>Resha</u>	<u>Resha</u>	<u>Resha</u>	<u>Resha</u>	<u>Resha</u>	<u>Resha</u>	<u>Resha</u>	<u>Resha</u>	<u>Resha</u>	<u>Resha</u>



36	Shaikh Rubina Nasir	NSha	NSha	NSha	NSha	NSha	NSha	NSha	NSha	NSha	NSha
37	Shaikh Sadden Bashir	Sadden	Sadden	Sadden	Sadden	Sadden	Sadden	Sadden	Sadden	Sadden	Sadden
38	Varkhankar Akarsha Niwruutti	Rn	Rn	Rn	Rn	Rn	Rn	Rn	Rn	Rn	Rn
39	Usapkar Milan Manohar	Mila	Mila	Mila	Mila	Mila	Mila	Mila	Mila	Mila	Mila
40	Yogini Yuvraj Mayekar	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
41	Govekar Omkar Dinesh	dos	dos	dos	dos	dos	dos	dos	dos	dos	dos
42	Haldankar Vanita Vithal	Haldankar	Haldankar	Haldankar	Haldankar	Haldankar	Haldankar	Haldankar	Haldankar	Haldankar	Haldankar
43	Kalangutkar Laxmi Mahableshwar	KL	KL	KL	KL	KL	KL	KL	KL	KL	KL
44	Kalangutkar Prema Balu	PKL	PKL	PKL	PKL	PKL	PKL	PKL	PKL	PKL	PKL
45	Kandolkar Tanika Deepak	Kan	Kan	Kan	Kan	Kan	Kan	Kan	Kan	Kan	Kan
46	Morajkar Pooja Ravi	Morajkar	Morajkar	Morajkar	Morajkar	Morajkar	Morajkar	Morajkar	Morajkar	Morajkar	Morajkar
47	Parwar Pooja Jaiwant	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
48	Pooja Pandu Bhandari	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR
49	Salgaonkar Sneha Ulhas	Salga	Salga	Salga	Salga	Salga	Salga	Salga	Salga	Salga	Salga
50	Da Rocha Susanna Arlette	SR	SR	SR	SR	SR	SR	SR	SR	SR	SR

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OF COMMERCE, EDUCATION, COMPUTER AND MANAGEMENT

Vidya Nagar, Alto-Parvari, Goa

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CERTIFICATE

This is to certify that

has completed 10 days, 30 hours course on Non-Verbal Communication
organized by Education Department held on 10th - 20th January, 2022 at
Vidya Prabodhini College.



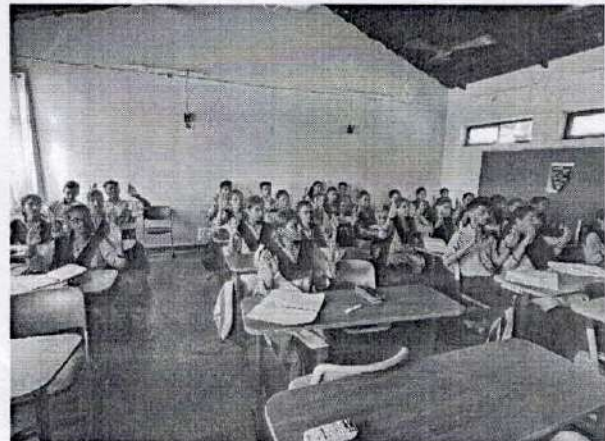
Mr. Saish S. Nayak Dalal
Coordinator

Dr. Anil Thosare
IQAC Coordinator

Dr. Bhushan V. Bhawe
Principal

**Prabodhan Education Society's
Vidya Prabodhini College of Commerce, Education, Computer and Management,
Parvari Goa.**

Activity Report



Name of the Event: Certificate course in Non-verbal Communication

Academic Year: 2021-22

Type of the Event: Course

Reach of the Event: 50

Mode of Event: Blended – Online/ Offline

Date of Event: 10th – 20th January

No of Day(s): 10

Objectives of the event :

- 1) To develop the non-verbal communication skills of the students
- 2) To develop the knowledge of students regarding aspects of nonverbal communication

Details about the external Collaborating/Associating agencies

**Name of the
collaborating agency:**

Address:

**Nature of the
Collaboration:**

**Details of
Collaboration:**



Resource Persons' Details

Name of the Resource person: Purna Palekar

Institutional Affiliation: Assistant Professor, Vidya Prabodhini College

Any other details: Master in Performing Art

Name of the Resource person: Saish S. Nayak Dalal

Institutional Affiliation: Assistant Professor, Vidya Prabodhini College

Any other details: Actor, playwright etc

Participant Details

Number of Participants

Local	State	National	International	Total Delegation
50	0	0	0	50

Event Coordinator Details

Name of the Department/Committee: Education

Name of the Event Co-ordinator: SAISH S. NAYAK DALAL

Event Co-ordinator email address: saish.vpcgoa@gmail.com

Event Co-ordinator Mobile Number: 9975925490

Name of the Co-coordinator:

Signature of the Coordinator:

Signature of the Co-coordinator:

Signature of the Principal:

Date: 22/01/2022

Place: Porvorim - Goa



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