

From:

Ms. Dhanashri S. Balo

Assistant Professor in Commerce

Vidya Prabodhini College of Commerce, Education, Computer and Management
Parvari-Goa

05th March 2023

To

The Principal

Vidya Prabodhini College of Commerce,
Education, Computer and Management Parvari-Goa

Sub: Short term certificate course in 'Basics of Beautician'

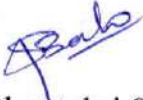
Respected Sir,

I the undersigned wish to organise a short term certificate course in Basics of Beautician as it will help in developing the student's practical skill and theoretical knowledge professional attitudes to get success in the beauty. The detail proposal for the course along with the list of suggested resource person is attached herewith for your reference.



Kindly do the needful.

Thanking you,

Yours faithfully.


Ms. Dhanashri S. Balo

(Assistant Professor in Commerce)

— IQAC — for scrutiny and remarks

06-03-2023
— May be conducted

IQAC - Coordinator.

EVENT PROPOSAL

Event Details

Name of the Event: Short Term Course in Basics of Beautician

Academic Year: 2022-23

Type of the Event: Course

Reach of the Event: Local

Mode of Event: Offline

Date of Event: From 19-01-2023 To 18-04-2023

No of Day(s): 90 Hours Course

Objectives of the Event: The aim of the beautician course is developing the student's practical skill and theoretical knowledge professional attitudes to get success in the beauty

Outcomes of the Event: Students will able to learn the basics of Beautician

A brief write-up about your Event (in about 300 words):

A short term course in basics of beautician will be organised by the department of commerce in association with Jan Shikshan Sansthan, Porvorim Goa. The course will be of 90 hours starting from 19th January 2023. The resource person for the same will be Ms. Rohini Nigayle.

Details about the external Collaborating/Associating agencies

Name of the collaborating agency: Jan Shikshan Sansthan

Address: Porvorim Goa

Nature of the Collaboration: MoU

Details of Collaboration: 0

Participants' Details

Expected number of Participants:

Local	State	National	International	Total Delegates
25	0	0	0	25



Resource Persons' Details

Name of the Resource person: Ms. Rohini Nigalye

Institutional Affiliation: Jan Shikshan Sansthan

Area of expertise(in brief): Beautician

Any other details:

Proposed registration fee to be collected from delegates

Sr. No.	Delegates	Amt. (₹) per person
1	Student and Research Scholar	0
2	Local Delegate	0
3	National Delegate	0
4	International Delegate	0
5	Institutional Delegate	0

Proposed sources of Funds

Sr. No.	Particulars	Amount (₹)
1	Registration fee:	750
2	Sponsorship:	0
3	Support from funding agencies/ departments/ institutions:	0
	TOTAL Funds in Rupees	750





Proposed Expenditure

Sr. No.	Particulars	Amount (₹)
1	Hall/Venue Booking	0
2	Remuneration/Honorarium	0
3	Accommodation	0
4	Local Conveyance	0
5	Food and Refreshments	0
6	Travelling Expenses	0
7	Printing, Stationary, Seminar Kit, Stage decoration etc.	0
8	Miscellaneous	0
	TOTAL Expenditure in Rupees	0

Event Coordinator Details


Name of the Department/Committee: Commerce

Name of the Event Co-ordinator: Ms. Dhanashri S. Balo

Event Co-ordinator email address: dhanashrishet74@gmail.com

Event Co-ordinator Mobile Number: 8999249895

Name of the Co-coordinator: Dr. Ujvala Hanjunker

Signature of the Coordinator: 

Signature of the Co-coordinator: 

Date: 05-03-2023

Place: Porvorim - Goa



**Model Curriculum
Beauty Care Assistant**

Course/Job Role	Particulars of Duration (in hours)	
Beauty Care Assistant	Total hours:	240 Hours
	Theory :	30 Hours
	Practical:	150 Hours
	Employability Skills:	60 Hours
		2-3 hours per day

Minimum Educational qualification	5 th Standard
Minimum age	15 years

COURSE OBJECTIVES

The objectives of the course are to:

- Understand modern trends in the field of Beauty & Health care
- Create awareness about personal grooming
- Apply suitable tools and techniques on skin and hair
- Understand basic skin care and types of eyebrow shaping, makeup, facial, bleaching, manicure & pedicure, hair care/setting/cutting/syles/ and removal of unwanted hair
- Techniques of hair dye and heena application
- Gain knowledge about employability skills including Life Enrichment Education(LEE)

COURSE STRUCTURE**Knowledge Domain**

1. Personality grooming
2. Methodology on facial, hair care, manicure and pedicure and makeup
3. Methods of using beauty products as per market trend and client demand.
4. Employability Skills including Life Enrichment Education

Skill Domain

1. Handle the customers politely and establish good relations
2. Apply products and perform simple makeup services as per requirement of skin of the customer
3. Simple hair dressing services according to the structure of the client.
4. Apply mehendi on the festival/occasion with appropriate techniques of good quality finishes

Trainers Qualification: ITI/Certificate course with minimum 2 years of experience in the relevant job role. She should have knowledge of equipment, tools, material, safety, health & hygiene. She may also be well versed with the employability skills etc.



MATERIAL AND TOOL REQUIREMENT

The indicative lists of tools of equipment are as below:

1. Trolley
2. Mirror
3. Parlour Chair
4. Wax heater
5. Wax knife
6. Face steamer
7. Manicure kit tub with manicure stand tub
8. Pedicure tools kit
9. White/Black Board with accessories
10. First Aid Box
11. Teacher Table and Chair
12. Hand Blow Dryer
13. Klash basin with cut (Special Chair for head wash)
14. Wash tub
15. Head steamer – Padestrial
16. Massager (electric/manual)
17. Pressing Machine
18. Curling rod
19. Electric curls
20. Makeup kit
21. Hairbrush/Combs for different function
22. Towels of various sizes
23. Half gowns for clients
24. Facial bed (Partition or room for facial)
25. Hair cutting scissors, Books on Mehendi Designing
26. Fancy Jura Pins
27. Pluckers & Thread for plucking
28. Chairs and Stools for Pedicure



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Beauty Care Assistant

National Occupational Standards

1. Introduction
2. Maintenance of work area
3. Provide basic skin care services
4. Carry out basic depilation services
5. Manicure and Pedicure
6. Simple makeup
7. Provide simple hair dressing & hair styling
8. Carry out application of simple mehendi designs
9. Local Market Exposure
10. Employability Skills including Life Enrichment Education

Course Curriculum and Content aligned with NOS

1. Introduction

Topic	Introduction to JSS Scheme and course Beauty Care Assistant
Content	<ul style="list-style-type: none">• Introduction to JSS Scheme• Introduction to the course 'Beauty Care Assistant'• Overview of job profiles in the Beauty market
Methodology	Discussion and demonstration session through pictures/visuals and use of audio visual material
Expected Learning Outcomes	<ul style="list-style-type: none">• Knows about the JSS scheme and the course on "Beauty Care Assistant"• Understands the relevance of the course "Beauty Care Assistant" in income generation
Total Hours	3 Hours

2. Prepare and maintain work area

Topic	Prepare and maintain work area
Content	<ul style="list-style-type: none">• Ensure that ambient conditions are suitable for the client and the service procedures to be carried out in hygiene and safe environment• Identify and select suitable equipment and products required for the respective services.• Set up the equipment and prepare the products for services• Organize the product trolley and prepare sterilization solution as per standard• Use materials efficiently to minimize wastage and disposal off waste safely

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Methodology	<ul style="list-style-type: none"> • Lecture and demonstration on various safety measures while working
Expected Learning Outcomes	<ul style="list-style-type: none"> • Understands different essential tools and equipment • Able to maintain safely and maintain the work place.
Total Hours	3 Hours

3. Provide basic skin care services

Sub Topic 1	Provide basic skin care services
Content	<ul style="list-style-type: none"> • Causes and remedies of common skin diseases/disorders and preventive measures • Types of Facial • Types of Bleaching • D-Tan • Types of Face packs
Methodology	<ul style="list-style-type: none"> • Discussion by display of chart on diseases, disorders, causes & remedies.
Expected Learning Outcomes	<ul style="list-style-type: none"> • Understand types of skin, skin disorders • Understand different types of faces • Display of chart of skin disorders with remedies
Total Hours	30 Hours

4. Basic Depilation Services

Sub Topic 1	Basic Depilation services
Content	<ul style="list-style-type: none"> • Method of removing unwanted hair (epilation method) • Hot wax • Cold wax • Plucking • Threading • Using cream & Lotion • Removing unwanted hair on face
Methodology	<ul style="list-style-type: none"> • Lectures and display of printed materials, demonstration on application of products on volunteer • Audio-visual
Expected Learning Outcomes	<ul style="list-style-type: none"> • Understands different methods of removing unwanted hair and will be able to do application of work , threading and plucking
Total	21 Hours

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5. Perform Manicure and Pedicure Services

Topic	Perform Manicure and Pedicure Services
Content	<ul style="list-style-type: none"> • Knowledge about nails, their growth • Method of shaping nail • Knowledge about disease and disorders of nails • Application and removing nail polish • Hand – feet & fingers massage • Nail polish application • Body massage
Methodology	<ul style="list-style-type: none"> • Discussion, demonstration and presentation of pedicure and manicure through pictures/ audio visual material
Expected Learning Outcomes	<ul style="list-style-type: none"> • Understands and identifies different types of nail and its disorders • Understands and applies nail polish • understands massage, manipulation of hands and feet fingers
Total Hours	18 Hours

6. Perform Simple Makeup

Topic	Perform Simple Makeup
Content	<ul style="list-style-type: none"> • Importance of makeup and use of quality products on skin • Types of Make up • Day Makeup • Evening make up • Party Make up • Bridal Makeup
Methodology	<ul style="list-style-type: none"> • Live demonstration and through videos, photos and print material and practical
Expected Learning Outcomes	<ul style="list-style-type: none"> • Understand tools and equipment required for makeup • Understand importance of makeup • Able to apply products on skin • Able to do different types of makeup - Day, Evening, Bridal and Party makeup
Total Hours	39 Hours

7. Provide Simple Hair Dressing and Hair Styling Services

Topic	Provide simple hair dressing and hair styling services
Content	<ul style="list-style-type: none"> • Head Wash • Head Massage with oil • Practice in different types of hair styles

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	<ul style="list-style-type: none"> • Practice in different types like jura, one roll –two roll and bridal style • Use of switches • Hair Cutting according to facial bones • Practice of trimming “U” cuts, boy cut, blunt cut and step cut etc. • Treating scalp disorders
Methodology	<ul style="list-style-type: none"> • Demonstration through videos, photos and print material & practical
Expected Learning Outcomes	<ul style="list-style-type: none"> • Understand the tools and equipment required for hair styling and cutting • Perform perfectly the styles like juras, chotti • Able to use of switches • Able to do trimming work and other cuts • Use wet and dry methods skilfully and treat scalp disorder
Total Hours	30 Hours

8. Carry out application of simple Mehandi design

Topic	Alteration and correction
Content	<ul style="list-style-type: none"> • Preparation of mehendi cone • Preparation of mehendi raw material • Preparation of mehendi designs – simple mehendi, bridal mehendi, tattoo mehendi and Arabian mehendi
Methodology	<ul style="list-style-type: none"> • Demonstration through videos, photos, print material and application of mehendi on volunteer
Expected Learning Outcomes	<ul style="list-style-type: none"> • Understand the skills and material required for mehendi application • Understand to apply mehendi design through correct procedures on hands, wrists and feet.
Total Hours	30 Hours

9. **Market Exposure (06 Hours):** A market exposure is intended towards providing an insight about beauty care industry, local market, demand and supply chain etc. The market exposure also intends towards probable employment opportunities in the local market

Topic	Market Exposure
Content	Visit to market (domestic) for visual survey of beauty parlour and saloons.
Methodology	Market survey/visit
Expected Learning Outcomes	Recognize the market and latest trendy products for their

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	own parlours
Total Hours	6 Hours

5. Employability Skills including Life Enrichment Education : 60 Hours

60 Hours of employability skills including life skills, Financial/Digital literacy, e-market places, maintain book of records, record keeping, inculcating national and social values is included in the course curriculum of Beauty Care Assistant. Employability skills enable the beneficiaries in setting up their beauty parlour.



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Prabodhan Education Society's
Vidya Prabodhini College

of Commerce, Education, Computer & Management
Parvari-Goa



Department of Commerce
in association with
Jan Shikshan Sansthan, Parvari
Organises

03/01/2023



● Short-term Course

Basics of Beautician

Duration - 45 hours (3 hours a day)

Timing - 2 pm to 5 pm

January/February 2023

You are required to

- Get photocopy of your AADHAR Card
- 1 Passport size Photo

Open to all

Venue

College Campus

**FYBCOM B
CLASS**

**Last date to Register
7th January 2023**

Fees

₹ 750/-

Dr. Ujvala Hanjunker
Programme In-charge

Ms. Dhanashri S. Balo

Course Co-ordinator


Contact No: 8999249895

Dr. Bhushan V. Bhave
Principal

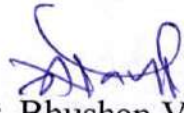
NOTICE (2022 – 23)

This is to inform all the students that a Short-Term Certificate Course in Beautician will be organised by the Department of Commerce of our College in association with Jan Shikshan Sansthan Porvorim Goa starting from 19th January, 2023 between 02.00 p.m. to 05:00 p.m. in the college premises. The inaugural function is scheduled on 19th January, 2023 at 02:00 p.m. in the F.Y.B.Com. (A) classroom.

All interested students are requested to kindly take note of the same. All the interested students may register their names to Ms. Dhanashri S. Balo.


(Ms. Dhanashri S. Balo.)
Coordinator





(Dr. Bhushan V. Bhawe)
Principal

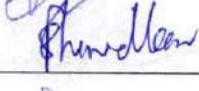
Date: 10th January, 2022

B.Com


F.Y. B.Com A 

F.Y. B.Com B 

S.Y. B.Com A 


S.Y. B.Com B 

T.Y. B.Com A 


T.Y. B.Com B 

B.A.B.Ed


F.Y.B.A.B.Ed A 

F.Y.B.A.B.Ed B 


S.Y.B.A.B.Ed A 

S.Y.B.A.B.Ed B 

T.Y.B.A.B.Ed A 

T.Y.B.A.B.Ed B 

4TH.Y.B.A.B.Ed A 

4TH.Y.B.A.B.Ed B 



Prabodhan Education Society's
Vidya Prabodhini College of Commerce, Education, Computer and Management,
Parvari Goa

A Short Term Certificate Course in "Basics of Beutician"
List

S.No.	Student Name
1	Suniksha Nilesh Patel
2	Shruti Suresh Kudnekar
3	Saloni Bhanudas Humraskar
4	Neha Dayanand Choudhary
5	Purva Pramod Savaika
6	Siya Ranjan Poll
7	Puja Santosh Gupta
8	Afreen Shaikh
9	Samiran Karim Bano
10	Ajmeri Khatun
11	Rucha Chandrashekar Shet
12	Sangeeta Govind Sakhalkar
13	David Kumar
14	Deepa Dhiraj Naik
15	Likitha Shashidhar Devang
16	Manisha Yeshwant
17	Khademani Krithika Krishna
18	Pednekar Parvin Sajjad
19	Mohammed' Nazia
20	Dadapir Jagirdar



Short Term Course in Basics of Beautician

Sr. No.	Name of the participant
1	Samiksha Nilesh Patel
2	Shruti Suresh Kudnekar
3	Saloni Bhanudas Humraskar
4	Neha Dayanand Choudhary
5	Purva Pramod Savaikar
6	Siya Ranjan Poll
7	Puja Santosh Gupta
8	Afreen Shaikh
9	Samiran Karim Bano
10	Ajmeri Khatun
11	Rucha Chandrashekar Shet
12	Sangeeta Govind Sakhalakar
13	David Kumar
14	Deepa Dhiraj Naik
15	Likitha Shashidhar Devang
16	Manisha Yeshwant Khademani
17	Krithika Krishna Pednekar
18	Parvin Sajjad Mohammed'
19	Nazia Dadapir Jagirdar
20	Sakshi Gajanan Patil



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आज़ादी का
अमृत महोत्सव



Certificate

*This is to certify that Mr./Ms.
Son/Daughter/Ward of Mr./Ms. has successfully
completed the 105 days course in **Beauty & Wellness (Beauty Care
Assistant)**, conducted by **JSS Goa, Goa** from **10/01/2023 to 25/03/2023**
and has been awarded*

*This certificate is issued on **9th April, 2023.***



Beneficiary Code: **GAGOA2201794**
Batch Code: **BCH/BCA/224995**
System Identification Number: **231925169**

www.jss.gov.in

Director
JSS Goa
Goa



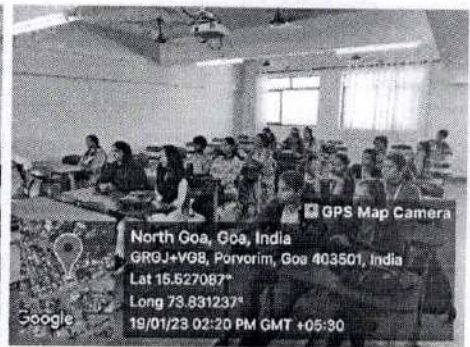
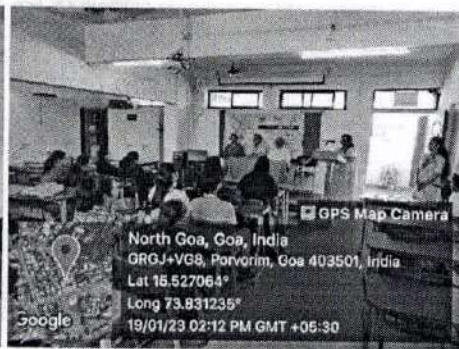
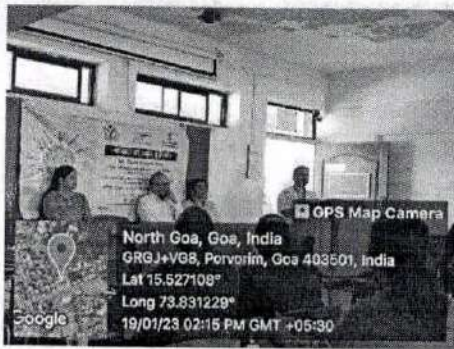
ACTIVITY REPORT

Submission Date: 20-01-2023

Course Name : B.Com.
Department Name : Commerce
Nature of the Activity : Short Term Course (Basics of Beautician)
Name of the Activity : Inaugural Function
Activity In-Charge : Ms. Dhanashri S. Balo
Activity Venue : F.Y.B.COM A Class
Event Date : 19-01-2023

Resource Person Details

Name : Mrs. Rohini Nigalye
Organization : Jan Shikshan Sansthan, Parvati-Goa



Department of Commerce of Vidya Prabodhini College of Commerce, Education, Computer and Management in association with Jan Shikshan Sansthan, Parvati-Goa has organized a short-term certificate course of 45 hours on "Basics of Beautician". The inaugural function of the same was held on 19th January 2023 at 2.00 pm in the college premises.

Mrs. Rohini Nigalye, was the Chief Guest for the function and Shri. Shrihari Athaley, Director of Jan Shikshan Sansthan was the Guest of Honour. Mrs. Rohini Nigalye shared her experience about beautician as profession and highlighted the key benefits of a beautician, Shrihari Athaley informed the students about different schemes that they can avail with the help of this certificate course.

Dr. Ujvala Hanjunker, HOD, Department of Commerce gave the welcome address followed by addressal speech by Principal, Dr. Bhushan Bhawe.

The programme was attended by total 20 participants form the locality. The programme was compered by Ms. Dhanashri S. Balo, Asst. Prof.

The programme was organised by Co-ordinator Ms. Dhanashri S. Balo, Asst. Prof. in Commerce and Dr. Ujvala Hanjunker, HOD, Department of Commerce.

Principal
19-01-2023



Activity In-charge



जन शिक्षण संस्थान गोवा

JAN SHIKSHAN SANSTHAN GOA



(Established in 2001, Regd. No. 175/Goa/2001)

Working Under the aegis of:

Prabodhan Education Society,
Porvorim, Goa.

Skill India
कौशल भारत - कुशल भारत

SPONSORED BY
GOVERNMENT OF INDIA
MINISTRY OF SKILL DEVELOPMENT & ENTREPRENEURSHIP

Ref.No.: 155/GOA/2023-24/9254

Date: 15/04/2023

To,

The Principal,
Vidya Prabodhini College of Commerce,
Education, Computer and Management,
Porvorim-Goa.

Subject: Organized courses in joint venture

Respected Sir/Ma'am,

Jan Shikshan Sansthan Goa in association Vidya Prabodhini College of Commerce, Education, Computer and Management, Porvorim -Goa organized the following courses for the students and community:

1. **Room Attendant:** The course will provide the individual with necessary knowledge, skills, values & attitudes to occupy key positions in housekeeping department of hotel industry. The duration of the course was from 19/03/2022 to 25/04/2022 i.e. 60 hours.
2. **Assistant Beauty Care:** the aim of this course is to help in developing the students practical skill and theoretical knowledge, professional attitudes to get success in the beauty. The duration of the course was from 19/01/2023 to 18/04/2023 i.e. 90 hours.
3. **Basics of Electrician/Technician:** This course will aim at various practical and theoretical aspects in the field of electrician/ technician. The duration of the course was from 11/03/2023 to 30/04/2023 i.e. 45 hours.

The list of students enrolled for the above courses is attached.

Thanking You,
Yours Faithfully


(Shrihari Athalye)

Director
Jan Shikshan Sansthan Goa

Director
Jan Shikshan Sansthan Goa
Porvorim - Goa







Address: JAN SHIKSHAN SANSTHAN GOA, SIE Building, IInd Floor, Behind Goa Board,
Alto-Porvorim, Goa - 403521, Ph. 0832-2416025,