

ACADEMIC AUDIT REPORT

PERIOD OF ASSESSMENT 2021-22 & 2022-23

Date of Audit: 19/11/2023

Audit Committee:

Sr. No.	Name	Designation	Role
1	Dr. Kiran Budkuley	Retired Professor and former Dean of Faculty, Goa University, Goa	Chairman
2	Dr. Shambhu Ghadi	Director, SCERT. Govt. of Goa	Member
3	Dr. Rajendra Kumbharjuvekar	Principal, Narayan Zaty College of Commerce. Bicholim Goa	Member

❖ General Observations:

1. The college is accredited by NAAC with a CGPA of 2.73 in First cycle.
2. Progressive vision of the Management & Principal with a definite plan of action following a decentralized administrative network
3. Qualified and committed faculty members with a mix of experienced and newly appointed
4. Departments function in alignment with the institutional quality policies.
5. The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms.
6. UG Programmes - 2
7. Faculty members – Commerce - 52; Administrative staff- 12; Supporting Staff-9
8. Total faculty members with PhD - 13
9. The percentage of enrolment is good
10. College has a total of 742 enrolled students.



❖ **Specific area wise suggestions:**

▪ **Programmes, Curriculum, and Supportive Courses:**

1. Investigate potential integrations with other educational software or resources to enhance its functionality and value.
2. Compare your program with other similar institutions to identify best practices and areas for improvement.
3. Implement a culture of continuous improvement within the institution, encouraging innovation and experimentation to enhance the Bachelor of Commerce program.

❖ **Teacher quality, Teaching Learning and Evaluation:**

1. Regularly update course content to ensure it aligns with current industry trends and demands.

❖ **Research and Extension:**

- 1) Articulate a clear research focus area or theme that aligns with the college's strengths, local needs, and faculty expertise.
- 2) Create a formal research strategy document outlining specific research goals, objectives, and approaches.
- 3) Ensure research findings are effectively communicated through publications, presentations at conferences, workshops for local communities, or online platforms.
- 4) Implement mechanisms to acknowledge and reward faculty members for their research contributions.
- 5) Build partnerships with research institutions, industry experts, and NGOs to enhance research capacity and outreach.

❖ **Governance:**



1. Vision and Mission of the Institution is followed all through the planning
2. An inclusive system of Management was observed
3. A Development plan and a policy document exist, with timely implementation required.

❖ **Student Support and Progression:**

1. It is suggested that a monitoring committee may be formed to assess the quality and need of Add on certificate courses offered from the institution.
2. Career counseling must be intensified to improve the attainment in competitive exams.
3. A set of teachers can be trained for dedicated counseling.
4. Skill development has to be promoted further. There can be collaborations with external agencies like Skill Development Corporation of India.
5. More common rooms shall be provided for the students

❖ **MoU's and Collaborations:**

1. Develop strategies to ensure the sustainability of MoU initiatives beyond initial partnerships. This may involve fostering deeper relationships with schools, securing funding, and building internal capacity for program implementation.
2. Regularly document and share positive outcomes of MoU initiatives. This can be done through internal publications, presentations, or case studies to inspire continued commitment and potential partnerships.
3. Effectively communicate the value and benefits of MoU collaborations to both students and external stakeholders. This can attract wider participation and strengthen partnerships.



❖ **Statutory Committees, Clubs, Cells and Associations:**

1. The committees, clubs and cells are ample to meet the academic and non-academic requirements of the students. However, more effective events shall be organised to enhance campus experience and overall development of the students
2. Systematic mechanism shall be implemented to ensure efficient functioning of the clubs and cells.

❖ **Departmental Observations:**

1. **Commerce**

Strengths:

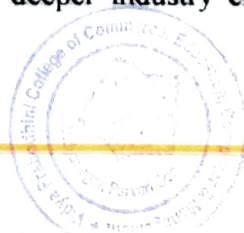
- The department has a committed faculty body with expertise in their respective fields.
- Beyond the core curriculum, the department offers enriching programs like certificate courses, seminars, workshops, and value-added courses, fostering ongoing development in students.

Areas for Improvement:

- Current efforts at industry collaboration need expansion to provide students with more internship and placement opportunities, bridging the gap between academic learning and real-world application.
- While a solid academic foundation is crucial, cultivating a research spirit among students will enhance their critical thinking, analytical skills, and contribute to knowledge creation.

Overall Focus:

- While the department excels in its faculty and additional learning opportunities, there's scope to enhance career prospects for students through deeper industry engagement and fostering a vibrant research



culture. This will elevate the department's impact and better prepare students for the professional world.

2. Economics

- Good results in last five years.
- Department is involved in training students for various competitive exams.
- Conducts regular classes for weak students
- Innovative teaching methods include group discussions, quizzes, field visits etc.
- Currently Economics is not offered for S.Y.B.Com in the college. However with the implementation of the New Education Policy (NEP) , students will soon have the option to choose Economics. This presents an opportunity for a seamless learning experience, offering fundamental knowledge and practical skills crucial for finance, accountancy, marketing, and entrepreneurship careers.

3. Mathematics

- Students of this Department are encouraged to explore their prescribed curriculum by exposing them to various seminars, workshops, guest lecturers etc.
- Remedial classes are conducted for the weak students having backlog paper in mathematics and statistics.
- Department has to Encourage student participation in math competitions, clubs, and seminars to foster a vibrant academic atmosphere.

4. EVS (Environmental Studies)

- Provides exposure to students to various seminars, extension talks, field visits etc.



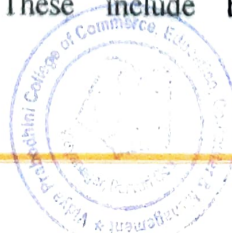
- Department celebrates days of environmental importance creating awareness about nature among students..
- One of the best practices of the department is screening of environmental related documentaries.

5. Law

- The students are encouraged to explore beyond their prescribed curriculum by exposing them to various seminars, extension talks, guest lecturers etc.
- Practical components exposes students to basic skills required for drafting and understanding legal documents.
- The department conducted regular remedial classes for weak students which improved their final results.

6. Education

- Department integrates practical application and real-world scenarios into the curriculum to boost student employability.
- Continuously supports faculty development through workshops, conferences, and training programs, ensuring currency in their field and enhancing teaching and research skills.
- Foster a student-centric environment by offering academic support services, mentoring programs, and personalized guidance.
- Expand opportunities for students to gain practical experience through internships, projects, and research involvement.
- Encourage faculty and students to actively engage in research, publish their findings, and contribute to the development of knowledge.
- Participates in conferences and collaborates with other institutions to facilitate knowledge exchange and foster wider learning opportunities.
- While the department strives for excellence, it acknowledges some ongoing challenges. These include boosting student academic



performance, ensuring better placements in desired organizations, cultivating a stronger sense of social responsibility through extracurricular involvement, and igniting a passion for research among students. These areas serve as key targets for future endeavors, aiming to empower students not only academically but also as impactful members of society.

7. English

- Faculty members execute their creative ideas through departmental activities like literary festivals, seminars, workshops, field trips, add-on courses etc.
- Students have performed consistently well in the university level examinations.
- The department was severely short-staffed as one full time, regular faculty member went on extended leave several time due to poor health, thereby impacting classes, co-curricular activities and other initiatives.
- The department also has many best practices like Movie Club, Non-evaluative group discussions on world affairs, non-evaluative group discussions on world affairs etc.
- The department may regularly gather feedback from students through surveys and focus groups to improve curriculum and activities.

8. Hindi

- Department encourages students to contribute their writings for publications in various journals and magazines which is good practice.
- Departmental organizes certificate courses which is a good initiative.
- Teachers encourage debates and discussions in teaching learning process.
- Department should take initiatives to sign MOUs with institutes from other states.



9. Marathi

- Faculty Members encourage students to publish articles and poem in newspaper and magazines.
- Department organized seminars and workshops for overall development of students.
- Less number of linkages with Other institutions or Colleges.
- Limited subscription of journals and periodicals of the language.
- Best practices of the Department includes Theme based programmes throughout the year, Continuous focus on improvement of reading habits of the students, Involvement of the students in organising programmes of the department, Teachers encourages debate and discussions in teaching learning process.

10. Konkani

- Student's performance is good at university level examinations.
- Students are not given many choices in elective papers.
- Students are encouraged to attend seminars and workshops.
- Department does not offer six papers in Konkani.

11. History

- Department has well qualified and experience teaching faculty members.
- Department should take initiatives to start departmental library.
- Department conducts certificate courses, seminars, workshops every year.

12. Geography

- Department has well equipped laboratory with Maps, Toposheets, Aerial photographs, pocket and stereoscopes, GPS, Globe etc.
- Lack of GIS laboratory for advances courses and training.



13. Physical Education

- Enthusiasm and interest of the students
- Lack of facilities to conduct physical activities, Students are prone to
- Chances of injuries during class because of poor surface.

14. Performing Arts

- Highly qualified, dedicated and experience faculty members.
- Students participation in various academic and co-curricular activities
- No proper and equipped Art rooms.
- Developing aesthetical sense in short period is a challenge for this department.

▪ **General Suggestions:**

❖ **Quality Enhancement:**

- Strive for excellence in all areas: Personal development, academic achievement, infrastructure, student experience, and administration.

❖ **Transformation and Adaptation:**

- Prepare for and pursue autonomous status for the institution.
- Ensure the development plan aligns with the New Education Policy (NEP) requirements.

❖ **Data and Efficiency:**

- Digitize teacher work diaries to improve accessibility and analysis.

❖ **Teaching and Learning:**

- Enhance teacher-student interaction and engagement.
- Provide quality assurance for teaching plans through HoD monitoring.
- Integrate cross-cutting issues into the curriculum.
- Streamline the approach to remedial and bridge classes.



❖ **Faculty Development:**

- Promote higher levels of professionalism among staff members.
- Offer specific training programs on relevant topics like curriculum development, student-centered learning and professional skills.

❖ **Student Well-being:**

- Ensure insurance coverage for all students.

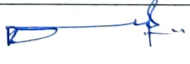


❖ **Leadership and Oversight:**

- Recognize the IQAC as the central body for quality assurance and empower it to provide directive guidance.

❖ **Innovation and Engagement:**

- Encourage and celebrate innovative teaching approaches.

Audit Team Signature:

Sr. No.	Name	Signature
1.	Dr. Kiran Budkuley	
2.	Dr. Shambhu Ghadi	
3.	Dr. Rajendra Kumbharjuvekar	

IQAC and Convener, Academic audit for compliance





15/11/2023 VPCCECM