



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

**VIDYA PRABODHINI COLLEGE OF COMMERCE,
EDUCATION, COMPUTER AND MANAGEMENT**

**VIDYA PRABODHINI COLLEGE OF COMMERCE, EDUCATION, COMPUTER
AND MANAGEMENT, VIDYANAGAR PARVARI GOA**

403521

<https://vidyaprabodhnicollege.edu.in>

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Vidya Prabodhini College of Commerce, Education, Computer and Management was similarly envisaged to meet social and educational needs of the society. The college, affiliated to Goa University and aided by the Government of Goa, offers the B.Com degree program and the NCTE approved Four-Year Integrated B.A.B.Ed. program. Vidya Prabodhini College has been assessed and accredited by the NAAC with B+ Grade on a Seven Points Scale under New Framework in 2017. The college is also recognized by UGC under sections 2(f) and 12(B) of the UGC Act 1956.

The spacious Vidya Prabodhini Shiksha Sankul houses Vidya Prabodhini College of Commerce, Education, Computer and Management in a towering 3-storey building and a 4000 sq. mts. playground. Within its campus, the institution offers excellent infrastructure and other facilities such as the institution has a Wi-Fi enabled campus, elevator, smartboards, IT laboratories, library, online resources, sports facilities, modern classroom furniture, and transportation facilities.

The college has undertaken various Green Initiatives sponsored under CSR by various companies. 16 Kva Solar panels have been installed. A functioning Rain Water Harvesting system that recharges the ground water with approximate 40,00,000 lakh litres of water in each monsoon. With the initiative of our staff and students through NSS, Nisarg Club and Dhavruk, we have managed to install more than 40 small scale Rain Water Harvesting projects in villages across Goa

Recently, college has signed various MoU's with different institutions across India to start multiple courses. One of the notable MoU is with the Bombay Stock Exchange (BSE) and Policy Advocacy Research Centre (PARC) for starting courses in investment and banking. Central Sanskrit University, Mahatma Gandhi Antar-Rashtriya Hindi Vishwavidyalaya, Directorate of Archives - Govt of Goa, Goa state biodiversity board are some of the institutions. It has always been our primary objective to prepare our students for the future and instil in them the necessary industry skills, required to be productive citizens of our country. Over the past year we have organised various short-term courses such as: Room Attendant, Oral History, Cloth Banner making, Spoken Sanskrit course and likewise in collaboration with various government departments.

Vision

The college has a clearly state three-worded vision statement that reflects in every initiative of the college.

"Excellence Everywhere Everytime"

Mission

To create and develop a quality learning environment through the integration of conceptual knowledge, application of skills, basic human values and field realities, thereby nurturing competent, value based and resourceful citizens, who selflessly contribute to Nation Building by serving the nation above self.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Young and dynamic faculty

- a) Highly qualified faculty members
- b) Tech-savvy faculty members
- c) 14 faculty members with a Ph.D. Degree
- d) 10 faculty members pursuing the Ph.D. Degree
- e) Faculty members with the social connect.

2. ICT-enabled classroom

- a) 100 % ICT-enabled classrooms
- b) Classrooms with interactive smartboards
- c) Audio Visual.
- d) Wi-fi and LAN connected Internet

3. Environment-friendly campus

- a) Waste Management in place
- b) Solar panels installed
- c) Rainwater harvesting installed
- d) No Plastic zone

4. Certificate courses for skill enhancement

- a) Certificate course in Indian Financial Markets and financial services sector in association with BSE and PARC
- b) Certificate course in a competitive examination, Journalism, and Oral History, amongst others.

5. Knowledge Upgradation

- a) Seminars organised on various topics of relevance.
- b) Eminent personalities and experts from industries have been invited as resource persons.

6. Comprehensive e-governance system for MIS

- a. IAIMS portal for student admissions, attendance, examinations, and faculty database maintenance.
- b. Fully automated library with online issue and visitors attendance.

7. MoUs

- a. PARC and BSE Institute, Mumbai, Maharashtra
- b. Jan Shikshan Sansthan Goa, Parvari, Goa
- c. Dhavruk, Environmental NGO, Mandrem. Goa
- d. Mahavir College, Kolhapur, Maharashtra
- e. Central Sanskrit University, New Delhi.
- f. Mahatma Gandhi Antarrashtriya Hindi Vishwa Vidyalaya, Wardha, Maharashtra
- g. St . Xavier's College, Mapusa, Goa
- h. Smt. Parvatibai Chougule College, Madgao, Goa

8. Social connect through community outreach programs:

- a. Activities conducted by Nisarg Club in collaboration with Dhavruk.
- b. Social Outreach Activities are conducted by departments, RRC and NSS Units, such as awareness campaigns, blood donation, cleanliness drives, service at Goshala, etc.
- c. Providing opportunities for SHGs and NGOs to sell their products on campus;
- d. Organizing workshops for skill enhancement of the community.
- e. Path breaking ground water recharging project.

9. IGNOU Study Centre (SC-08033)

- a. More than 1000 students enrolled every year.
- b. Variety of courses are offered B.A, B.Com, BHM, MARD etc. (Experienced Counsellors).

10. Good rapport with the P.T.A., Alumni and Society.

- a. Regular meetings with PTA and Alumni

- b. Financial support from PTA and Alumni
- c. Programs are organized by PTA and Alumni for students

Institutional Weakness

1. Limited infrastructure for lecture recording.
2. Publication in Scopus and UGC care list journals can be improved
3. Industry-academia linkage still at the nascent stage.
4. Limited entrepreneurship and startup initiatives.

Institutional Opportunity

1. Scope to introduce more short term, skill-based, interdisciplinary, value-added courses for faculties and students.
2. National Education Policy 2020 offers possibilities to start multi-disciplinary and integrated programs such as B.B.A, B.C.A .B.Sc.B.Ed, B.Com.B.Ed and postgraduate programs.
3. Integrating and pooling resources with other Higher Educational Institutions HEIs (as part of a cluster)
4. Developing Industry-Academia interface inclusive of institutions/industries /corporates etc for curriculum enrichment and placement.
5. To conduct research that is useful for the society.
6. Inter-institutional cooperation for faculty and student exchange programs and internships.
7. Organize programs and initiate interaction with experts to promote entrepreneurship culture in the institution and develop a full-fledge incubation centre to allow ideas conceive, nurture and flourish under a safe space.
8. To encourage the non-teaching staff for further education and upward mobility in their respective area of education and/or skill.

Institutional Challenge

1. To maintain and uplift the quality of education provided by the institution, to stay relevant and prime choice of the learners, interested to undertake courses offered by the college.
2. To make financial provision for upgradation of educational and physical infrastructure to keep at par with the changing trends and growing needs of the society.
3. To create a class of skilled graduates.
4. Implementation of NEP-2020 in its fullest capacity as expected from a HEI.
5. To grow not as a stand-alone institution but merge to become a part of a multidisciplinary degree-granting cluster that shall allow student exposure to a wide range of courses.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college offers B. Com and B.A.B.Ed. programs, with a centralized admission process governed by the

Directorate of Higher Education, Govt. of Goa. Each year, 220 students are admitted, and curriculum delivery is systematically ensured through documented processes containing learning objectives and outcomes.

The curriculum is made available to students through various channels, including classroom discussions, the institutional website, and the library. Practical courses such as lesson observation, micro-teaching, internships, peer teaching, and practice teaching are integral components of the B.A.B.Ed. program. The faculty employs Herbert's five-step pedagogical method for effective curriculum delivery.

During the COVID-19 pandemic, the faculty adapted to online platforms such as Google Meet, Zoom, and Google Classroom for conducting classes. The college mandates research or field-based project papers for 200 students in the third year of the B. Com and B.A.B.Ed. programs. Additionally, the institution conducted 38 certificate courses in the last five years to continuously upgrade students' knowledge.

Faculty members actively contributed to the 'DISHTAVO' project, a digital learning platform initiated by the Directorate of Higher Education, Government of Goa, with 324 modules from 28 faculty members. Students are encouraged to enroll in online courses from platforms like MOOCs and SWAYAM. The college organizes study visits, nature trails, and seminars on IPR and Consumer Protection to sensitize students to constitutional values and rights.

Environmental awareness is fostered through activities like rainwater harvesting and sapling planting. The college promotes community engagement through projects related to working with the community and work experience. Over 50 percent of students participate in project work, fieldwork, and internships annually, sensitizing them to gender issues, environmental sustainability, human values, and professional ethics.

The college values stakeholder feedback on the curriculum, analysing it to make recommendations to the relevant Boards of Studies. Action taken reports on feedback are transparently made available on the institutional website. Overall, the summary highlights the college's commitment to comprehensive education, practical experiences, and continuous improvement based on stakeholder input.

Teaching-learning and Evaluation

The College works with the vision excellence, everywhere, every time to achieve holistic development of the student. It caters to diverse student learners from different economical, regional, social, cultural, and linguistic backgrounds. It follows the reservation policy advocated by the State Government with 56% to B.A.B.Ed and 65% to B.com given admissions between the years 2018-23. 08 faculty members have been awarded PhD and 09 are pursuing Ph.D. from different Universities. The teacher-student ratio has improved from 22.72 in 2018 to a 18.52 by 2022-23. Colleges leverage a myriad of Information and Communication Technology (ICT) tools to revolutionize the learning experience for students. Among these tools are Learning Management Systems (LMS) such as Moodle, providing a centralized platform for course materials, assignments, and discussions. Integrated Academic Information Management Systems (IAIMS) streamline academic record management and administrative tasks. Colleges prioritize experiential learning, emphasizing a hands-on approach in areas such as banking, business communication, and teaching methodologies. Colleges strive to create a technologically advanced and conducive learning environment, blending traditional teaching methods with innovative ICT tools and experiential learning opportunities. As per Goa University Ordinances transparent evaluation internal and external have been conducted. The institution focuses on the attainment of Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered through regular evaluation and monitoring. The college believes that an integrated approach between academic curriculum and co-curricular/ extra-curricular activities

is important for the achievement of program and course outcomes. The institution evaluates the student's learning and performance through a regular internal and external examination scheme, assignment submission, group discussion, teacher-student interactions, etc. Final year students' projects ensure that students get a working experience of the real environment, training them for their future career opportunities. Class teachers constantly monitor and mentor individual students assigned to them, to ensure the mental and physical health of the students. Mentoring helps students to focus on their academic requirements and challenges more easily thus enhancing their academic performance. All the college working committees organize events and activities to achieve the set objectives. Each of the set course outcomes is connected to the college's vision and mission which is reflected in the college objectives.

Research, Innovations and Extension

The college has received grants and endowments from various government and non-governmental organizations for carrying out research and other developments in the college. To build an ecosystem of innovation, college has sponsored research projects for its faculty members. In addition, since its inception, college has been practicing an active teaching-learning model that encourages both modern as well as age-old knowledge practices, IPR and allied aspects. Students are encouraged to learn Indian visual and performing art, Vedic knowledge systems, ancient health and wellness practices, language and folk art and music.

During the past five years, college has organised 195 seminars and workshops for students, faculty members and local communities, in the areas of research, IPR, days of importance, birth anniversaries of eminent personalities, subject-specific and contemporary topics, skill development etc.

The faculty members of the college have published 42 papers in UGC listed journals in the past 5 years. Books, book chapters and papers in conference proceedings have also been published.

The college, in keeping with its motto **“From College to Village, From Campus to Community”** integrated community service into its curriculum, through its various departments, NSS Unit, RRC, etc. in the form of tree plantation drives, rain water harvesting units, beach and neighbourhood cleaning drives, blood donation camps, workshops involving community etc. 130 extension activities are organised in collaboration with *Dhavrukh - NGO, Goa Biodiversity Board, Goa Medical College, Jana Shikshan Sansthan* etc which the college has **MoUs** with. All these activities had a significant impact on the environment, society and students at large. The state saw an increase in the number of Olive Ridley turtle hatchlings, increase in green cover at Mandrem village, increase in ground water recharge in various villages of the state. It is note-worthy to mention that a voluntary contribution also comes from ex-students.

For the above socially and environmentally impactful work, the college has received accolades in the form of awards and appreciation from various Government and Non-Government bodies.

College has 147 MoUs/ linkages with government and non-government bodies, educational institutions etc which help in conducting certificate courses, research, extension activities and internships.

Infrastructure and Learning Resources

The institution provides comprehensive infrastructural facilities aimed at fostering an optimal teaching-learning environment. Situated within its self-owned building, covering a built-up area of 5772 square meters, the

facility accommodates various essential spaces, including classrooms, library, laboratories, faculty room, administrative office, common rooms, canteen, sports room, NSS room, creative arts room, medical centre, composite-multimedia systems, and other necessary amenities.

The 18 classrooms have two-seater tables, chairs, and ICT facilities such as Wi-Fi, LAN, and multimedia systems. Among them, 9 classrooms feature interactive smart boards, 5 have roof-mounted LCD projectors and 4 classrooms are equipped with LCD TV screens. The institutional library has a collection of 9862 books, 23 journals, 12 magazines, and 17 newspapers and a subscription to e-resource databases through INFLIBNET and DELNET, ensuring complete automation through KOHA software.

The ICT laboratory is equipped with 35 desktops for students with internet access, printing and scanning facilities. The college consistently upgrades its ICT infrastructure and has increased internet speeds from 8Mbps in 2017-18 to 250Mbps (Goa Broadband Network) and 300Mbps (DNA broadband service) in 2022-23. The geography laboratory accommodates 20 students and is well-equipped with aerial photographs, wet-dry bulbs, thermometers, Garmin GPS, aneroid barometers, and other necessary equipment.

The Department of Physical Education and Sports is led by the College Director of Physical Education and Sports and supported by an Assistant Professor in Physical Education, and an Instructor in Physical Education. The sports infrastructure includes a sports room, playground, stilt area, gymnasium, an open-air area, and requisite sports equipment.

The faculty room, furnished with individual cubicles, is air-conditioned and comes complete with lockers, printing and Wi-Fi/LAN facilities, whiteboards and pinboards, public address system, and an attached washroom.

Further amenities include a counselling centre with a full-time counsellor, TJSB (Bank) Students Counter, IGNOU Study Centre, examination room, men's and women's washrooms, canteen providing nutritious meals, potable water facilities, and a hostel facility.

Over the past five years, the institution has conscientiously upgraded its infrastructure, prioritising accessibility for differently-abled individuals, environmental impact, and overall campus safety, incorporating features like a college bus, elevator, rainwater harvesting system, solar power plant, CCTV surveillance, and more.

Student Support and Progression

College provides robust support system which is essential for fostering an environment where students can thrive academically, personally and professionally. **Beyond academic achievement student support, focuses on holistic development.** Well-rounded individuals are better equipped to face challenges and contribute positively to society.

Students belonging to the reserved categories like SC/ST/OBC/EWS are urged to avail several scholarships/freeships provided by the government and non-government bodies, individuals, philanthropists. Through “**Student Welfare Fund**” financial assistance is provided to the students who belongs to Economically Weaker Section.

Support services often extend **career counseling and various skills like soft skills, life skills, etc.,** helping students make informed decisions about their future profession and encourages students to become self-

employed, fostering an entrepreneurial mindset, by providing relevant resources, and offering support to help them navigate the challenges of entrepreneurship.

The students are encouraged and guided by experts for various **competitive exams like UPSC, Banking and Defense Services**. Few students have excelled in other competitive exams like **NET/SET, GTET, and Goa Civil Services**.

Additionally, students are provided with the yoga and meditation sessions. The counseling sessions become the vital component; enriching the overall experience and helping individuals unlock a path to **holistic wellness**.

The institution has established a **transparent system for the prompt resolution of student complaints**, ensuring effective handling of issues, including cases related to sexual harassment and ragging.

Most of the **alumni are pursuing higher studies** in various reputed institutions, while others are **employed in Government/Private sector and some are self-employed**.

The institution has been honored with **145 awards & Medals**, in recognition of exceptional achievements in both sports and cultural activities. There is **01 international award in sports, 55 national awards and 70 state in (sports and cultural) awards** among them.

Annually the alumni association assemble, for regular meetings and engagements. **The, alumni play a pivotal role in organizing, supporting, and actively participating in a wide range of activities**. Noteworthy is their generous involvement, both intellectually and monetarily, contributing to the institution's overall growth. Furthermore, **distinguished alumni, who have excelled in diverse fields, generously serve as resource person for several programs**.

Governance, Leadership and Management

The institution's governance aligns with its vision and mission, which is evident in practices like NEP implementation and decentralized decision-making. The college, guided by the principles of "Excellence Everywhere Everytime," emphasizes quality education, involving stakeholders in committees. The Principal collaborates with committees, ensuring collective decision-making. Notably, the institution fosters community engagement, implementing the NEP program and collaborating with diverse organizations. It strives to serve society through outreach activities, aligning with its mission of creating competent, value-based citizens for nation-building.

The college's Institutional Perspective Plan, rooted in its Vision/Mission, manifests in visible infrastructural growth. Upgrades include air-conditioning in key areas, a lift, advanced classrooms, high-speed internet, individual staff facilities, and solar panels. A noteworthy example is a rainwater harvesting project executed with Biome Environmental Trust and Provident Housing Ltd. funding, benefitting water supply sustainability. Governance involves the College Advisory Committee and Local Managing Committee, ensuring adherence to rules and regulations for effective functioning. Keeping abreast of technological advances, the college uses various applications/software in its governance, facilitating effective teaching-learning, student support, and administration.

The college's Performance Appraisal System for teaching staff involves six-monthly progress reports, self-appraisal, service book maintenance, and promotions based on UGC norms. Faculty feedback guides improvement. Non-teaching staff appraisal includes service book maintenance, promotions as per government rules, and confidential reports. Welfare measures for both staff categories encompass career advancement support, facilities, allowances, financial assistance, medical benefits, and social initiatives. Career development avenues include workshops, Ph.D. felicitation, research project funding, and encouragement for professional development activities.

Prabodhan Education Society has overseen all of the college's expenses by making the best possible use of its resources, which were mostly sourced from private sources. As a grant-in-aid institution, the college receives funding from the Goa government's Directorate of Higher Education. The college regularly carries out internal financial audits. DHE conducted the external audit assessment till the year 2020.

The IQAC plays a vital role in institutionalizing quality assurance strategies, fostering continuous improvement through workshops, MoUs, and feedback mechanisms, and showcasing achievements in various academic and social initiatives over the past five years.

Institutional Values and Best Practices

The college's commitment to gender safety, security, and general well-being is seen in the various measures that it undertakes for the promotion of gender equity, such as conducting of a comprehensive gender audit, offering facilities for women such as women's common room, medical center, segregated washrooms, sanitary pad dispenser and incinerator, comprehensive CCTV coverage, gender sensitivity orientation through a formal curriculum as well as through various co-curricular activities, effective monitoring of policies and measures through the setting up of statutory committees, access to counsellors and mentors, confidential complaint redressal mechanism, talks, workshops, competitions, signages and posters.

Green measures include inculcating eco-friendly habits and practices in staff and students. Green Policy, Water Management Policy, and a Waste Management Policy have codified the purchase, use, management and disposal of equipment and infrastructure as well as given a direction to all the institutional stakeholders on implementing greener habits. The college is increasingly moving towards a paperless office. Talks, street plays, rallies and competitions on allied topics such as water conservation and plastic usage, held from time to time, keep the focus on spreading the message. The institution engages with the community through projects under the Swachh Bharat Abhiyan; the 'Green Campus' project is aimed at greening the campus.

To awaken consciousness of the national identity, national symbols and fundamental rights and duties in students and teachers, and to inculcate universal values, the college celebrates with pomp and pride, a large number of events and activities to commemorate national events such as Independence Day, Republic Day, Liberation Day, Army Day, National Sports Day, National Youth Day and NSS Day. Activities on topics such as Consumer Awareness Programmes, National Voter's Day and World Population Day are also conducted.

The college recognizes that it plays a crucial role in society-building, and this is exemplified in the college motto of "College to Village and Campus to Community" as well as the various activities it undertakes in support of this motto such as the two Best Practices: "**Jeevan Mitr**" and "**Project CLEAN**", as also the various community-centric activities exemplified by the projects such as water recharge, green cover conservation and

beach eco-system preservation.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	VIDYA PRABODHINI COLLEGE OF COMMERCE, EDUCATION, COMPUTER AND MANAGEMENT
Address	Vidya Prabodhini College of Commerce, Education, Computer and Management, Vidyanagar Parvari Goa
City	Parvari
State	Goa
Pin	403521
Website	https://vidyaprabodhnicollege.edu.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Bhushan V. Bhave	0832-2410500	9673123355	-	bhushanbhavegoa@gmail.com
IQAC / CIQA coordinator	Anil T. Thosare	0832-2413600	9082412137	-	anilthosare@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

State	University name	Document
Goa	Goa University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	15-05-2015	View Document
12B of UGC	05-10-2018	View Document

**Details of recognition/approval by stationary/regulatory bodies like
AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

Statutory Regulatory Authority	Recognition/Appro val details Instit ution/Department programme	Day,Month and year(dd-mm- yyyy)	Validity in months	Remarks
NCTE	View Document	03-03-2015	100	Permanant Validity
NCTE	View Document	03-03-2015	100	Permanant Validity
NCTE	View Document	03-03-2015	100	Permanant Validity

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Vidya Prabodhini College of Commerce, Education, Computer and Management, Vidyanagar Parvari Goa	Semi-urban	2.105	5772

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/ Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom, Department Of Commerce, Advanced Accounting Cost Accounting Business Management	36	XII PASS	English	360	356
UG	B.A.BEd, Department Of Education Babed, History Geography English Hindi Konkani Marathi Education	48	XII PASS	English	400	386

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				1				49			
Recruited	1	0	0	1	1	0	0	1	19	30	0	49
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				31
Recruited	27	3	0	30
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	2	0	0	2
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	1	0	0	5	5	0	12
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	10	5	0	15
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	9	0	13
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	11	0	11
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	202	2	0	0	204
	Female	535	3	0	0	538
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	10	6	10	7
	Female	15	11	14	17
	Others	0	0	0	0
ST	Male	7	9	11	13
	Female	48	46	39	36
	Others	0	0	0	0
OBC	Male	49	49	44	46
	Female	168	179	193	211
	Others	0	0	0	0
General	Male	135	139	158	121
	Female	298	302	294	275
	Others	0	0	0	0
Others	Male	1	0	1	0
	Female	10	10	1	0
	Others	0	0	0	0
Total		741	751	765	726

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	College is affiliated to Goa University and offers B.Com and B.A.B.Ed. programmes. To impart multi-disciplinary / interdisciplinary education the college has the following plan: 1. In order to meet the student
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	<p>strength of minimum 3000 as well as to offer programmes in more disciplines, the college envisages to be a part of cluster that include the other colleges offering programmes in various disciplines. This will allow our students to take up the courses from varied disciplines. 2. To eliminate the disadvantage of the geographical distance between the cluster colleges, some of the courses will be offered through online/blended mode. 3. College already has employed the faculty in fine arts, performing arts and physical education for B.A.B.Ed. programme; the B.Com students will be also allowed to take up credits in courses like fine arts, performing arts, physical education etc. 4. Courses from both the programmes will be offered to the students. 5. College has already signed MoUs with different organisations to offer variety of courses to the students. E.g. MoU with Bombay Stock Exchange Institute has begun a course in stock market. 6. College runs the IGNOU centre (no. 08033) that offers variety of courses. 7. The students will be also encouraged to take up the courses from online platform like SWAYAM. 8. New courses will be designed along with the cluster institutions.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>The institution runs its Bachelor of Commerce program under CBCS. The college has already implemented an Integrated Academic Information Management System (IAIMS), developed by the Directorate of Higher Education, Government of Goa and using the IAIMS, results of the said program are prepared and the record of credits earned by students are stored in a centralized system. However, the implementation of the Academic Bank of Credit depends on the Goa University to which the College is affiliated as well as the Directorate of Higher Education, Government of Goa. Also, the affiliating university needs to implement CBCS in the BABEd program offered by the College. The College has upgraded its IT infrastructure to complement the needs of the implementation of ABC. The college has already engaged sessions for students as well as faculty members on the concept if ABC. The College shall abide by the curriculum and structure prepared by the affiliating university with regard to ABC.</p>
<p>3. Skill development:</p>	<p>The college mission statement aims at integration of conceptual knowledge, application of skills, basic human values and field realities, thereby nurturing</p>

competent, value based and resourceful citizens, who selflessly contribute to Nation Building by serving the nation above self. Besides teaching of regular curriculum, the college organizes various short-term courses for the skill development of students and provide them exposure towards identifying their potential in areas beyond those taught in the regular curriculum. In alignment to the NSQF, the courses develop the knowledge of facts, principles, processes, general concepts and a range of cognitive and practical skills required to generate solutions to specific problems, in a field of work or study. Some of the notable steps taken by the college are as follows. 1. MoU is signed with the Bombay Stock Exchange Institute (BSEI) and Policy Advocacy Research Centre (PARC) to start Certificate program in Indian Financial Markets and Financial Services Sector. 2. MoU with Jan Shikshan Sansthan Goa assisted by Ministry of Skill Development and Entrepreneurship, Govt. of India and started a course in Room Attendant. 3. Commenced course on Oral History, Cloth Banner making, Journalism. 4. Organised experts talks on various topics in the areas like employability, entrepreneurship etc. by inviting industry expert. 5. Internships are an integral part of the Education program that help students develop the necessary vocational skills to be efficient teachers. 6. To inculcate the constitutional and human values such as truth, righteous conduct, peace, love, non-violence, scientific temper, citizenship and life skills, various activities such as blood-donation camp, Ghar Ghar Swachhta Abhiyan, Swatchha Bharat Students internship, Cleanliness drive, tree plantation drive, water body restoration drives, peace rallies are organised and students are oriented about the purpose of the activity rather than encouraging name sake participation. 7. Celebrating International Yoga Day, World Aids Day, Gandhi Jayanti and other such days are the college's ways to promote the values among students. 8. College runs a IGNOU center that offers various undergraduate and post-graduate, PG diploma programmes to the students. As the college is an affiliated college to university, there exists a limited scope towards designing the credit structure that includes vocational skill-based courses. Besides these, the college plans to implement the following: 1. Start an internship programme to the B.Com students by engaging with the industry through

	<p>'Industry-Academia Platform'. 2. Develop and implement the skill based course by understanding the need of the industry. 3. Sign MoU with industrial training institute to integrate vocational courses with the curriculum.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>1. College serves a center for Certificate course and Diploma Course run by Central Sanskrit University Delhi under its Non-Formal Sanskrit Education programme. 2. College has signed MoU with the Mahatma Gandhi Antar-Rashtriya Hindi Vishwavidyalaya, Vardha to start certificate and Diploma courses in Hindi. 3. In efforts to preserve and promote Indian languages, Indian ancient traditional knowledge, Indian Arts, Indian Culture and traditions the college has introduced the subject of performing art into the B.A.B.Ed. curriculum that includes Indian Folk Art and Indian Contemporary art in their syllabus. This enables the students to learn different Indian folk art. 4. The college faculty members also contributed in recording (in Konkani language) of lectures done under Distavo project initiated by Directorate of Higher Education, Govt. of Goa to give Goan students the access to online lectures. 5. The College had organised an Yuva Sahitya Sammelan to give exposure to the budding writers and poets in Konkani and exhibit their talent and learn from the guidance of the experienced personalities from Konkani literature. 6. To bring the integration Indian knowledge system into practice the students used Indian folk art as a theme for morning assembly for a entire week. Wallpapers on Indian folk arts were made and displayed, students also presented small talk on the same. 7. Ghumat Vadan (a Goan Folk instrument) workshop was organised to impart the skill of Ghumat playing to budding artist. 8. Every day the College conducts the morning assembly where students recite Saraswati Prarthana(prayer), National Anthem, and presentations of various topics related to nation, environment, culture etc. 9. College has already Tied up with Indian Council for Cultural Relations (ICCR), New Delhi for creating You tube content in local language folk art forms. 10. College faculty adopts the bilingual approach in day-to-day teaching. This encourages interaction and better understanding of the concepts. To integrate the Indian traditional knowledge the Institutions has following plans: 1.</p>

	<p>Digitize Goa's oral tradition of folk songs, folk music, and folk tales 'Kala Vishwa' initiative was taken up 2. Organize workshops, seminars, exhibitions on language games. 3. Collaborate with Goa Ayurveda College to carry out scientific collection of traditional medicines and research (Traditional names and its important). College will act as a bridge between village traditional medicines and Ayurveda institute. 4. Promotion to Goan food emphasizing on its nutritional value. 5. College proposed to tie up with state language academies to organize national/state level youth writers' conferences, workshops, seminars on use of computers and machine translations etc. in the development of languages.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>The college offers two programmes that includes Bachelors in Commerce, & Bachelors in Arts & Bachelors of Education (four-year integrated Programme). All courses offered under both the programmes are prescribed by Goa University. The objectives and outcomes of all courses are displayed and printed on website as well as prospectus respectively every year and are updated regularly. College has organized two workshops for teachers on writing Pos (Programme Outcomes) & Cos (Course Outcomes) based on Blooms Taxonomy & attainment of Programme outcomes for achieving outcome-based education. For awareness of the students about Outcome based education and introducing them to Blooms Taxonomy, the college conducted a One-day workshop on Blooms Taxonomy. Upon students request a 30 hours Short Term Certificate course was organised for the students on Blooms taxonomy which included understanding Cognitive, Affective and psychomotor domain, using Cognitive domain to frame objectives and plan assessments. College plans to implement the outcome-based education for all its courses and attainment of POs and COs by the end of academic year 2023-24. Besides this to implement institution's mission, the college will offer various courses, conduct programmes by establishing well defined objectives and outcomes.</p>
<p>6. Distance education/online education:</p>	<p>The college has a well-placed three-pronged strategy concerning the teaching learning process, which is functional in an off-line, online and blended mode(e-learning). Most of the classroom's function as smart</p>

classrooms wherein teaching is carried out through the use of smart boards/interactive boards. The classrooms are well equipped with LCD projectors and screens. The Institution also has a well-equipped ICT laboratory where in computers are made available to the students. The college library provides excess to various on-line data bases which are subscribed through INFLIBNET and DELNET wherein the students have excess to over a lakh of e-books and journals. Besides, the students are allowed to submit their assignments and project work through online mode to their respective teachers. In addition to delivering lectures in the classroom in an offline mode our teachers have also rendered their services towards the successful recording of videos for the 'DISTAVO' project an initiative of Directorate of Higher Education, Govt. of Goa. Along with video recording of the lectures the faculty members of our college have also contributed in making available notes and assignments of the video lectures in an online mode. However, in an attempt to meet the requirements of NEP 2020, wherein 40% of the teaching learning process has to be executed in an online /digital mode the following plans have been envisaged by the institution for effective teaching learning. More focus is to be placed on a blended teaching learning process wherein both off- line /face to face as well as online/digital mode teaching practices shall be carried out through the recording of videos of his/her classes. Establishing of a video/recording room wherein video recording of the lectures can be done is in pipeline. Guiding the students to register themselves on the SWAYAM Portal whereby they can attend those lectures/programmes covering their syllabus. Designing a hybrid mode of teaching learning process wherein the students can attend the classes in a synchronous mode thereby allowing students more flexibility of time. Ensuring that all the classrooms are converted into smart classrooms as presently only the BABED classrooms are equipped with smart /interactive boards. Purchasing more sophisticated technological software to help disseminate knowledge to a larger community of students (live virtual classrooms.) Designing on-line/digital vocational classes for the students enrolled at the college to further enhance their employability rate . Starting of MOOC'S Programmes. Encouraging

mobile learning and teaching students how to use open educational resources.

Institutional Initiatives for Electoral Literacy

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>The college has a functional Electoral Literacy Club that conducts activities considering the needs of new voters as well as creating awareness among voters of all classes.</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>The Electoral Literacy Club has been constituted in a systematic manner that includes Faculty Coordinators as well as student coordinators to look after the affairs of the club.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>1) Conducted awareness programmes for New Voters' Registration through Online mode from the portal 2) In collaboration with the ERO & AERO of 09 Porvorim Assembly Constituency, in the presence of BLOs' of Porvorim Constituency, conducted an awareness programme as well as the BLO's of Porvorim assisted a total 44 eligible students to be Voters filled application form for making a new Voter's ID card. 3) BLOs' of Porvorim Constituency, conducted an awareness programme of voting by EVM & VVPAT on day of the election 4) A talk on electoral literacy and importance of Voting was conducted 5)'Youth Voters' Festival' at the Manohar Parrikar Memorial Hall of Sanjay Centre for special education,</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>A song was written and composed by college faculty and the same was sung by students at a function</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>none left</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
741	751	765	726	750
File Description		Document		
Institutional data in prescribed format		View Document		

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 35

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
28	29	29	30	35

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
95.74762	45.15959	43.84681	28.1637	51.03224
File Description		Document		
Upload Supporting Document		View Document		

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

- Admission process of all the colleges in Goa has been centralized and brought under the ambit of Directorate of Higher Education, Govt. of Goa from the Academic year 2020-21. **All the guidelines issued by Goa University and Directorate have been strictly followed by the college.**
- College issues **e-prospectus through institutional website** which contains program structure and semester-wise offered courses.
- For every semester allocation of courses to faculties is finalized in the **departmental meeting** and notified. Accordingly, faculty members submit teaching plans to the office and upload on IAIMS portal.
- The teaching plan contains learning objectives, learning/course outcomes, topic to be covered, number of sessions per topic, dates of the sessions, session outcome, references etc.
- Course-wise syllabus, program and course outcomes are made available to students through classroom discussion, institutional website, and library. Program outcomes are also displayed using signages outside the department.
- **Lesson observation, micro teaching, internships, peer and practice teaching** are practicum courses that form a core element of the B.A.B.Ed. program.
- **An orientation on library resources and services is conducted for the students at the beginning of the academic year.**
- To enhance the learning resources in the library, every faculty member submits the requisition for procurement of new books to the library committee.
- College timetable committee prepares the daily lecture timetable and is notified.
- The faculty uses **Herbert's five steps pedagogical method** for effective curriculum delivery.
- During Covid pandemic faculty members have used platforms like Google Meet, Zoom, Google Classroom etc. to conduct the classes.
- **Research/field-based project paper** is a mandatory at third year curriculum of B. Com and B.A.B.Ed programs.
- On the basis of feedback from various stakeholders, the college conducts **certificate courses** to ensure knowledge upgradation.
- Faculty members are part of the Board of Studies at the Goa University.
- Faculty members actively participate in the workshop organized by the college with regard to deliberation of the curriculum under the Choice Based credit system as well as UG program under NEP-2020 course.
- The 28 faculty members have contributed 324 modules and worked as subject Co-Ordinator in the project '**DISHTAVO**', **an initiative** of the Directorate of Higher Education, Government of Goa which is a full-fledged digital learning platform. Subject related videos have been recorded

in English and local language.

- Institution strictly adheres to the **academic calendar** for the conduct of Continuous Internal Evaluation (CIE) issued by **Goa University**.
- Intra Semester Assessment (ISA) monitoring committee prepares the **time-table and notifies the same along with the modes of ISA** through college website and notice board. Each faculty member prepares a schedule for the subsequent components of ISA and informs the students along with assessment criteria.
- The **performance of the students** is discussed during the class and the marks are displayed on google classroom.
- The **notification** for conduct of Semester End Examination and **declaration** of results are as per the time frame mentioned in the Academic Calendar.
- Students not satisfied with the results can avail for **re-verification/re-evaluation** and grievance as per relevant ordinance.

File Description	Document
Upload Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 38

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 40.24

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
677	524	107	120	74

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

- Institution lays emphasis on creating better citizens with moral characters and social values. This is reflected in the **institution's Mission Statement and Objectives**. To achieve these goals, the institution has listed focus areas that are integrated into the regular curriculum.
- Compulsory course titled 'Environmental Studies' is offered to the students in the First Year.
- Department of History, Geography, Commerce have organized study visits, nature trails to river banks, coastal areas bio-diversity spots for students.
- Seminar on IPR and Consumer Protection are organized to sensitize towards constitutional values, rights, responsibilities.
- Courses titled Introduction to Marketing, Cost and Management Audit, Auditing, Advertising Management inculcate in students the professional ethics of the concerned subject.
- Students have taken up projects such as **cloth and paper bag-making for distribution in local communities**.
- **Cleanliness drives** are held, in the campus as well as community where students, teachers and non-teaching staff participated.
- NSS unit conducts rallies and organizes social **awareness talks and drives such as on Road Safety, Afforestation, AIDS awareness, Anti-plastic usage, Voters' awareness etc.**
- **Red Ribbon Club** conducts a **blood donation drive** for students, their parents and faculty members in association with the NSS unit and Goa Medical College.

- Gender Champion Club and women’s cell organizes programs related to **Gender issues** and wallpapers are prepared for creating awareness among students.
- Students are involved in planning and organization of programs of national importance like **National Librarian’s Day, Constitution Day, Gandhi Jayanti, National Youth Day, International Mother Tongue Day, NSS Day etc. Human values like non-violence, democratic process, personality development is inculcated among students.**
- **Career Guidance Cell** of the College organizes seminars/invited guest lectures by industry experts.
- Institution has various committees through which activities such as **Guidance and Counselling, Self-Development Skills, Gender Issues in Education, Population Education, Education for Human Rights and Peace, Inclusive Education, Event Management and Disaster Management to build self-sufficiency and social awareness among students.**
- Students are motivated to organize the events and exhibitions on the college campus. The planning and organization of the events are managed by the students for example **Fest-O-Biz** is one such event where students learn professional ethics with regard to **marketing, advertising of the product, consumer Behaviour and negotiation skills.**
- **Co-Curricular Activities, Working with the Community and Work Experience,** encourage students to reach out to the community through various projects.
- **Fine Arts and Performing Arts** courses encourage students to explore their hobbies, learn craft making and develop their aesthetic potential.
- **Morning Assembly** is conducted every day which helps to create healthy environment for teaching learning. It motivates students to focus on teaching learning process. It has an organized structure that has been designed to facilitate the holistic growth of the student, and inculcate human values in the life of the student.
- College has signed **MOUs with the Goa Biodiversity Board and Dhavruk**h for conduct of activities on environment protection and sustainable development like **rain water harvesting and planting saplings** in the locality. This has indirectly helped the student to work towards environmental conservation and sustainable development.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 53.44

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 396

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 98

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
229	226	217	223	230

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
232	232	220	232	232

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list as published by the HEI and endorsed by the competent authority	View Document
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 64.33

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
86	88	62	76	74

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
131	131	122	108	108

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 26.46

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

College uses student centric methods to improve the teaching and learning process in following ways.

- Colleges today leverage a myriad of Information and Communication Technology (ICT) tools to revolutionize the learning experience for students. Among these tools are **Learning Management Systems (LMS)** such as Moodle, providing a centralized platform for course materials, assignments, and discussions. **Integrated Academic Information Management Systems (IAIMS)** streamline academic record management and administrative tasks, ensuring efficiency. To capture lectures and practical sessions effectively, recording tools like tripods, DSLR cameras, and voice recorders are employed.
- Seamless connectivity is facilitated through free Wi-Fi, allowing students to access online resources and engage in collaborative learning. **N-List** databases by **INFLIBNET** offer a treasure trove of academic journals, eBooks, and research materials. Geo-referencing devices like **GPS** aid students in fieldwork and research projects. Visual content, including movies and subject-related materials, supplements classroom teaching, fostering a deeper understanding of concepts. Design tools like **Canva** enable students to create visually appealing presentations, while interactive applications like **Kahoot and Quizizz** enrich the teaching-learning process, promoting engagement and assessment.
- Colleges prioritize **experiential learning**, emphasizing a hands-on approach in areas such as banking, business communication, and teaching methodologies. **Writing and filing RTI applications** and participating in teaching internships provide practical experiences, boosting students' confidence to apply their knowledge in the real world. Creative skills are honed through activities like **ceramic art, mosaic art, puppet-making, short films**, and documentary making, providing a platform for self-expression.
- Students are encouraged to take initiative in organizing large-scale events and competitions, fostering skill development, confidence, and the unleashing of potential. During the COVID-19 pandemic, online learning platforms such as **Google Meet, WebEx, OBS, Zoom, and Google Classroom** facilitated the continuity of education, with webinars and workshops organized through live streaming on the **college's official YouTube channel**.
- Participative learning is emphasized through short-term activities like workshops, webinars, and academic festivals, providing practical knowledge and experiences at both state and national levels. In banking and finance studies, students review and evaluate financial statements, gaining a deeper understanding of financial management principles. Student-teachers engage in **micro-teaching** lectures, **peer teaching**, and **practice teaching**, utilizing ICT-enabled tools for effective communication and learning.
- Problem-solving methodologies are integrated into the curriculum through simulated real-life scenarios, mock interview sessions, and task-based group projects. Students take charge of committees during event organization, enhancing their critical and creative thinking abilities. The use of resources like **Shodhganga, INFLIBNET, and DELNET** ensures well-researched and properly cited academic papers, contributing to the quality of academic writing.

In summary, colleges strive to create a technologically advanced and conducive learning environment, blending traditional teaching methods with innovative ICT tools and experiential learning opportunities. This holistic approach prepares students for the challenges of the real world, fostering critical thinking, creativity, and problem-solving skills.

File Description	Document
Upload Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 76.26

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
44	36	36	38	44

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 46.36

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
14	14	14	14	14

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

- The mechanism of internal and external assessment works in the following manner
- As per Goa University Ordinances there are two modes of evaluation continues internal evaluation called as Intra Semester Assessment (ISA) and Semester End Examination (SEE)
- At the end of the academic year the Goa University sends the academic calendar of the next year to the College wherein the dates of commencement of the semester, vacations and the commencement of the examinations are mentioned
- Accordingly, the College prepares its academic calendar pertaining to the ISA and SEE, Examination and other related matters and strictly adheres to it.
- The schedule for the ISAs is notified to all at the beginning of the semester by publishing the same in the prospectus of the two programs.
- Students are made aware of the commencement of the ISA schedule at the beginning of each semester.
- The College has three members ISA monitoring committee.
- The ISA carry 20% weightage for commerce and 30% for B.A.B.Ed. of the total marks allotted for the paper/course.
- As per the respective ordinances, the ISA is conducted twice in a given Semester for Commerce and thrice for B.A.B.Ed Program, in written and alternative modes like Presentation, Group discussion, etc.
- In the reforms initiated by the College, students in each course are compulsorily required to take up at least one presentation, either in a group or at an individual level so as to boost their confidence levels.
- Student's performance in the first is discussed individually with the student and necessary guidance is given for improvement in the performance for the second component of the ISA.

- For practical papers like cost accounting students are asked to explain the concept and solve the exercise based on the concept, this enables the students to apply the conceptual knowledge gained from the theory.
- In case of group discussion, presentation, etc feedback is provided after the discussion/presentation.
- The detailed schedule of the written test is displayed at least 15 days in advance along with the last date of completing the CIE. Further the detailed schedule of Semester End Examination is displayed at least one month before the commencement of the examination.
- The mechanism to deal with examination-related grievance is as per provisions of Goa University Ordinance OC-45 and OC-66(CBCS) clause OC-45.4.4., and Goa University Ordinance OC-54, clause OC-54.3.4, which stipulates that:
- As per the provisions of the Ordinance, there is provision of personal verification for students of the examinations conducted by college on behalf of University and revaluation for University examination . During personal verification, the assessed answer papers are shown to the candidates in the presence of Principal/Vice-Principal and the concerned Examiner as per the provisions in ordinances.
- If the candidate is not satisfied with the result of personal verification of answer papers, he/ she may apply to College Grievance Committee comprising of three senior faculty members and the grievance is redressed as per the relevant ordinances. Grievances, if any, are always addressed by following the Ordinances and Statutes in a time-bound manner.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The students of B.COM and B.A.B.Ed are communicated in the following ways:

- Course details are uploaded on the college website and prospectus for the convenience of students, parents, and teachers. Along with the course structures, the website carries course objectives, course outcomes, and program outcomes to enable students to make an informed choice of the program they want to enrol in. The program outcomes are displayed in prominent places on the college premises.
- The faculty of the college conducts counselling sessions with the students and parents to acquaint them with course details and learning outcomes, during the time of admission.
- The syllabus of each program provides clear information about core courses, elective courses,

fundamental courses, discipline-specific courses, and also the learning outcomes of different courses. The syllabus provides information about the scheme of instruction and evaluation.

- The college organizes an orientation program 'Diksha Samaaroh 'at the beginning of the academic year to inform the students of the course details, examination patterns, student-related activities, clubs, etc.
- The institution focuses on the attainment of these objectives through regular evaluation and monitoring. The college believes that an integrated approach between academic curriculum and co-curricular/ extra-curricular activities is important for the achievement of program and course outcomes.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Academia:

- The institution evaluates the student's learning and performance through a regular internal and external examination scheme, assignment submission, group discussion, teacher-student interactions, etc. Final year students' projects ensure that students get a working experience of the real environment, training them for their future career opportunities.
- Workshops, seminars, webinars, and guest lectures are regularly organized for the benefit of students' academic performance. They are also encouraged to participate in student seminars and workshops conducted by other Colleges for academic exposure and experience.
- Some of them are Workshops like 'Communication Skills, C.V Writing and Interview Techniques' and 'Teaching, Learning, and Evaluation of Languages in Secondary Education'. Screening of subject-specific films, role plays, group discussions, poetry recitations, etc. for better learning. A guest lecture on 'Career Opportunities for Graduates' Teaching students Unicode which helps them to type in Devanagari script. Visual Arts students learn creative techniques like Stop Motion Video, Shadow Puppetry, and Cold Ceramic, etc.

Social Awareness activities:

- Through several voluntary initiatives of the college and NSS activities, students are exposed to the social environment and are made aware of their social responsibilities. Some of them are as follows: Voters' Awareness Drive Cleaning drive as part of Swachh Bharat Abhiyan every year on 2nd October. COVID awareness programs by teachers and students.
- Anti-plastic Drive encourages the public to use cloth and paper bags. Co-curricular and extra-curricular activities: The institution organizes co-curricular and extracurricular activities that aid students in learning and honing their personality, talents, and skills and help them with their peripheral awareness. The college has constituted various clubs like the Nisarg Club, Communication Club, History Club, Yoga, etc. to ensure that students are exposed to these activities. The college recognizes that such involvement of students is necessary to prepare them for the challenges of the real world.
- Class teachers constantly monitor and mentor individual students assigned to them, to ensure the mental and physical health of the students. Mentoring helps students to focus on their academic requirements and challenges more easily thus enhancing their academic performance. All the college working committees organize events and activities to achieve the set objectives. Each of the set course outcomes is connected to the college's vision and mission which is reflected in the college objectives.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 91.05

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
144	201	223	186	192

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
198	211	227	187	216

File Description	Document
Institutional data in the prescribed format	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

<p>2.7.1</p> <p>Online student satisfaction survey regarding teaching learning process</p> <p>Response: 3.88</p>	
File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 54.17

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
34.85249	14.35609	0	4.95980	0

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The college, since its inception, has been practicing an active teaching-learning model that encourages both modern as well as age-old knowledge practices, IPR and allied aspects. Students are encouraged to learn Indian visual and performing art, Vedic knowledge systems, ancient health and wellness practices, language and folk art and music.

- In 2019-20, Nisarg Club modelled a project titled “Analysis of Soil pH from some sites in North Goa”, funded by the college in which 59 students and 02 teachers participated. The objective of the study was to test the soil pH from randomly collected samples across varied regions in Goa. Results showed that soil in many areas was acidic. However, two cases showed presence of impurities in the soil.
- Commemorating decennial year of our college, the Managing Committee of Prabodhan Education

Society created a corpus in 2022-23, to fund two research projects: one from the B.A.B.Ed. and one from the B.Com. programmes, that could be taken up by the faculty members.

- The financial assistance for each project has been capped at a maximum of ₹ 50,000/-.
- A screening committee was constituted and the following two projects were sanctioned for a period of one year.
- Geo-Spatial Study of Growth and Management of Land Use and Land Cover Change and Utility Services for Sustainable Development: A Case Study of Parvari Region, Goa-India
- A Study on Socio-Economic and Geographical Prospects of Self-Help Groups in the Village Panchayats in Goa.
- College organized complementary courses, competitions, workshops etc. for the benefit of students creating an ecosystem for Indian Knowledge System.
 - Cultural activities like **Ghumat Vadan certificate course, Kirtan on the life of Chatrapati Shivaji Maharaj, Saraswati puja** organised every year collectively by all the institutions under Prabodhan Education Society, etc emphasize the importance of preservation of traditions of the land.
 - State-level Patriotic Song Competition, celebration of **Goa@60, Azaadi ka Amrut Mahotsav** etc, **certificate course on Oral Histories Theory and Methodology** etc help preserve the collective consciousness of the nation for posterity.
 - Certificate course on **“Basics of Vedic Maths”**, celebration of **World Yoga Day** underlines the importance of ancient knowledge and wellness expertise.
 - Indian traditional art practices were taught in the form of **Rangoli workshop, Akash Kandil competition, Clay Idol workshop, Shadow puppetry workshop** etc.
 - Workshops on rainwater recharging were organized to highlight the importance of ancient sustainable knowledge practices.
 - The **college library** houses a number of **rare books** in Konkani, Marathi and Portuguese on subjects like Goan history, Indian history, traditional Goan practices etc.
 - During the pandemic, college has initiated **documentation of artisanal skills, performance and fine art practices** to encourage artists. The initiative was funded by **ICCR, Goa** and the artisans were paid remuneration for recording the videos, this acted as a source of income for the artisans as they were jobless during Lockdown period.
- To create awareness about **Intellectual Property Rights (IPR)** workshops and seminars are conducted regularly for students and faculty.

File Description	Document
Upload Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 154

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on

Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
66	69	05	06	08

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1
Number of research papers published per teacher in the Journals notified on UGC care list during the last five years
Response: 1

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
5	4	5	14	7

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.2

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
4	0	3	0	0

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Impact of Extension and Outreach Activities on students

The college, in keeping with its motto “**From College to Village, From Campus to Community**” integrated community service into its curriculum, through its various departments, NSS Unit, Red Ribbon Club, Nisarg Club, etc in the form of tree plantation drives, beach and neighbourhood cleaning drives, blood donation camps, workshops involving community etc. Activities are organised also in collaboration with *Dhavrukha* - NGO, Goa Biodiversity Board, Goa Medical College, *Jan Shikshan Sansthan* etc. which the college has MOUs with.

1. Mandrem, Morjim, Harmal and Keri coastal areas are nesting grounds for **Olive Ridley Turtles**

and over the last one decade, their number has visibly decreased. Conscious, strategic and consistent efforts by *Dhavrukha* and students of the college has resulted in the **increase in nesting and hatching of the turtles**. According to reports (21st April, TOI), the nests have gone up from **93 in 2022 to 157 in April, 2023**. **Clean-up drives** organised by college from June-October, before the nesting began in late November, have helped the conservation efforts of the authorities to a large extent.

2. NSS Unit in collaboration with *Dhavrukha*, has **installed 39 traditional groundwater recharge systems** in **12 villages** across **4 talukas** of Goa. This effort is predicted to **increase** of appr. **10 Cr 20 lac litres annually**, helping **recharge the water table** and also conserving water for future generations.
3. Student **blood donors voluntarily donated blood in GMC and other hospitals**. The college maintains a record for the same.
4. Activities like **Fest-O-Biz** created opportunity for students to put up their stalls and also interact with **NGOs and women self-help groups** like Anand Niketan School, Ahilya Bai Holkar Mahila Mandal, & others in addition to promoting their own business.
5. Students involved with NSS activities **voluntarily** became part of extension activities even **after graduating from college**. They regularly support the unit during **tree plantation and cleanliness drives** through *Dhavrukha*.
6. Students and faculty of the college, along with Mandrem Panchayat and Goa Forest Department, since 2017, have systematically **cleaned the coastal belt**, planted trees along these beaches to **aid coastal biodiversity conservation**.
7. **Rallies on World Yoga Day, AIDS Awareness, Blood Donation, Covid 19 and Mental Health** have impacted a large section of society.
8. **Street play “Emergencies and First Aid”** performed by NSS volunteers in the local market area in Parvari in collaboration with Performing Arts Department of the college, helped in disseminating an important message to the general public.
9. Construction due to increase in tourism activities on the coastal belt has, in the last one decade, had a dangerously affected the coastline of Goa. **Tree plantation drives** along beaches in Pednem *taluka*, helped in **preventing soil erosion** to a large extent.
10. **Fire Safety Training session** organised by the college was attended by 500 students and faculty of the college. The session highlighted the importance of fire safety through theoretical and practical training imparted by the Fire Safety Training Division personnel, **Directorate of Fire and Emergency Services**, Government of Goa.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The college contributes towards humanitarian and philanthropic causes voluntarily. The following are the responses of organizations, government and non-government bodies in the form of appreciation:

1. Biodiversity Conservation Award received from **Goa State Bio-diversity Board, Govt. of Goa** in 2022-23 for revival of paddy varieties, tree plantation, coastal cleanup drives, and rainwater monitoring as part of citizen science project.
2. Received appreciation in 2022-23 from **Government Agriculture Farm, Dhuler, Mapusa-Goa** for participation in the event "*Nachneachem Fest*".
3. **Aldona village panchayat** appreciated Shri. Rudresh Mhamal for his guest lecture on the importance of **groundwater recharging and rainwater harvesting, 2022-23.**
4. Appreciated by **Mandrem Pachayat**, for the collaborated efforts of the college with **Goa Forest Department and Dhavrukh-NGO**, for conservation activities in Junaswada and Ashvem beaches, 2022-23
5. **Morlem, Chandel Hasapur, Torxem panchayats and Mandre High School** appreciated the efforts of Shri. Rudresh Mhamal for installation of ground water recharge units, **2022-23.**
6. **A. V. Shriram Gosavardhan Kendra, Valpoi** recognized the financial support rendered by college since 2020, towards feeding of cattle
7. Appreciation from **Morjim panchayat** towards coastal cleanup activities which lead particularly to the protection and conservation of **Olive Ridley Turtles** in Temwada in October 2023.
8. **State of India's Birds 2023** appreciated Ms. Jyoti Kiran Pisipati, for documenting distribution range, movements and conservation status of Indian birds through the checklists uploaded on eBird.
9. **Dhavrukh, NGO appreciated the college faculty and students towards involvement in various environment conservation activities, 2022-23.**
10. Teaching and Administrative staff of the College Dr. Ujwala Hanjunker, Shri. Rajaram Sandye, Dr. Arun Marathe, Dr. Pinkesh Dhabolkar, Shri. Nitesh Naik, Dr. Shri. Suhas Malik and Shri. Vijay Kudnekar were **appreciated by Dr. K. B.Hedgewar High School, Valpoi, Sattari** for their philanthropic work in the field of education, since 2021-22.
11. Received appreciation from **Goa Medical College, Goa** in 2022-23, 2021-22, 2019-20, 2018-19 for the generosity of the students and staff of the college for being valuable blood donors to many who are in urgent need.
12. Received appreciation from **Financial Inclusion and Development Department, RBI, Panaji – Goa** in 2021-22 for conducting a financial literacy camp on the campus.
13. Appreciation from "**Jiwandayini C/0 Dayanand K. Mandrekar, Murmuse Tuye Pedne Goa**" in 2021 – 22 for water conservation project undertaken. Biodiversity Conservation Award
14. Biodiversity Conservation Award received from **Goa State Bio-diversity Board, Govt. of Goa,**

Goa in 2021-22 for tree plantation drive at Mandrem, Goa.

15. Award received from **Department of Forest- Government of Goa, Goa** for Environment Conservation activities in 2021-22.

16. Best Entrepreneurship idea award on Gaming Approach to community-based waste management system, 2019 – 20 by Rudresh Mhamal, Asst. Prof. in Commerce Deepak Naik, Student Sanket Raikar, Student, by **International Entrepreneurship Forum, UK and DHE, Govt. of Goa.**

17. Mr. Kalidas Mhamal Awarded 3rd Prize in ‘Sculpture Section’ under the Artist category in the **45th State Art Exhibition, 2019-20.**

File Description	Document
Upload Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 98

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
26	37	9	21	5

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 61

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The institution offers **infrastructural facilities** for a conducive teaching-learning environment. The self-owned building, with a total built-up area of 5772 sq. mt. houses Classrooms, Library, Laboratories, Faculty Room, Administrative Office, Common Rooms, Canteen, Sports Room, NSS Room, Creative Arts Room, Medical Center, Composite Multimedia Systems and other required facilities.

- All 18 **Classrooms** have two-seater tables with chairs and are equipped with ICT facilities such as Wi-Fi, LAN, and Multimedia Systems. 09 Classrooms have Interactive Smart Boards, 05 Classrooms have roof-mounted LCD projectors, and 04 classrooms have LCD TV Screens.
- The Institutional **Library** is stocked with 9862 books, 23 journals, 12 magazines, and 17 newspapers. The library has subscribed to e-resource databases through INFLIBNET and DELNET and has been fully automated using KOHA software.

Laboratories:

- **The ICT Laboratory** is equipped with 35 desktops with internet access, printing, and scanning facilities. The institution regularly upgrades its ICT infrastructures (physical-virtual assets) and has upgraded its internet network from 8Mbps in 2017-18 to **250Mbps** (Goa Broadband Network) and **300Mbps** (DNA broadband service) in 2022-23. Furthermore, the college offers **Jio Wi-Fi** for mobile users with 1GB of data per day.
- **The geography laboratory** can accommodate 20 students and is equipped with 35 Aerial Photographs, 04 Wet-Dry bulbs, 04 Maximum-Minimum thermometers, 02 Garmin GPS, 02 Aneroid Barometers, and all other required equipment.
- **The Department of Physical Education and Sports** has a full-time regular College Director of Physical Education and Sports, an Assistant Professor in Physical Education, and an Instructor in Physical Education. Sports infrastructure consists of a sports room, a **playground** (4670 sq.mt.), a stilt area (528sq.mt.), a gymnasium, and an open-air (Rajangan) (700sq.mt.) along with the required sports equipment.
- **The Faculty Room** is air-conditioned and has 50 individual cubicles with lockers, printing & Wi-Fi/LAN, whiteboards & pinboards, Public Address System, and an attached washroom facility.
- **The Counselling Centre** has a full-time counsellor available to students for counselling.
- **TJSB (Bank) Students Counter** is operational on the college campus, catering to the banking

needs of students and staff.

- **IGNOU Study Centre (Code:08033)** serves as an additional educational resource, providing support, and guidance to students by offering 12 programmes.
- An **examination room** is reserved for confidential examination work & record maintenance.
- Two men's & two women's washrooms (60sq.mt. each) are available on the premises. Along with this, one disabled-friendly washroom is reserved on each floor.
- **The Canteen** is capable of catering to the demands of the students and staff and provides nutritious, hygienic, and freshly cooked food including Veg and Non-Veg Meals.
- **Potable Water** is available to students through an RO system, 3 water purifiers with a hot/normal/cold-water facility, and an **Atmospheric Water Generator**.
- **Hostel Facility** is made available to the students.

Over the last 5 years, institution has made a conscious effort to upgrade its infrastructure considering the facilities for the differently abled, its impact on the environment, and the safety of the stakeholders on campus. A College Bus, Lift, Rainwater Harvesting System, On-grid Solar Power Plant, CCTV surveillance along with other facilities have been added ever since.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 40.35

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
38.06521	14.01905	29.57171	6.55334	18.2866

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The college library serves as a hub for knowledge acquisition, distribution, and stakeholder engagement:

- The College library is **fully automated** and has installed **Integrated Library Management System (ILMS) KOHA** software (Version: 21.11.01.000) provided by the Directorate of Higher Education, Government of Goa.
- Library books collection has increased from **3,603 in 2017-18** to **9862 books in 2022-2023** which includes **412 rare books, 1100 gifted books, and 293 books from the Book Bank Scheme** along with, **23 journals, 12 magazines, and 17 newspapers.**
- The library has a subscription to **N-LIST by INFLIBNET, DELNET, and Kopykitab.com.** The Users are provided with a login and password, through which they can access over 6000+e-journals, 1,99,500+e-books, under NLIST and 3,80,00,000+e-Books, 1,00,000+Journals, 5,000+ Full-text E-journals and 1,00,000+ thesis/dissertations through DELNET.
- Library provides a user-friendly interface and document search through the **Online Public Access Catalogue (OPAC).** It facilitates the retrieval of user records, holding history, book status, transaction records, etc.
- The ID cards of the students and staff have Barcodes, allowing smooth tracking of physical footfall through the **Digital Tap Inn** system.
- The average **Per Day Usage** of the library was **168** visitors per day during 2022-2023.
- **24x7 Remote access** is given to the National Digital Library, Shodhganga, E-PG Pathshala, Career Guidance Information Websites, and E-newspapers.
- **During the COVID-19 pandemic,** the library adapted by offering online access to resources, conducting virtual sessions, and assisting students and staff remotely. It continues to remain a valuable source of information.
- The amounts annually spent on the **subscription to e-resources** for the financial years 2018-19, 2019-20, 2020-21, 2021-22 and 2022-23 are Rs.5,900/-, Rs.5,900/-, Rs. 5,900/- Rs. 25,370/-, Rs.

37,945/- respectively, **totalling to Rs. 81,015/-**.

- The amounts annually spent on the **purchase of books** for the financial years 2018-19, 2019-20, 2020-21, 2021-22, and 2022-23 are Rs. 3,67,448/-, Rs.2,18,320.55/-, Rs.92,087.36/-, Rs.2,23,040.33/- and Rs.186177.00/- respectively, **totalling to Rs. 10,87,073/-**.
- The amount spent on the **purchase of journals** for the financial years 2018-19, 2019-20, 2020-21, 2021-22, and 2022-23 is Rs. 22874/-, Rs.17,354/-, Rs.18,450/-, Rs.39,854/- and Rs.37,604/ respectively, **totalling to Rs. 1,36,136/-**.
- The library has its **Institutional Repository** for previous years' question papers and faculty publications in physical and digital form.
- The library acknowledges outstanding readers through the annual **Best Reader Award**.
- IQAC-approved **Standard Operating Practices** are followed for resource acquisition and other library services.
- An independent section is reserved for books published by **Dnyanpeeth Awardees, Faculty Members, and Institutions**.
- The library subscribes to Employment News, Pratiyogita Darpan, Banking Chronicle, and Competition Success through the **Library Career Guidance Information Scheme**.
- The library organised **one short-term certificate course** in Library Science, **one National webinar, three workshops, five Talks/Guest lectures, four Book exhibitions, and one online quiz** from 2018–19 to 2022–23.
- The library observes **National Librarians' Day** on the 12th of August every year.
- Access to the library catalogue, e-resources, and library portal is made available through **QR codes**.
- A section is reserved for 365 Government of India printed books acquired from the **National Book Trust, New Delhi**. The college is an official member of the **National Book Trust**.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The institution believes that maintaining appropriate ICT infrastructure is crucial for delivering quality education and, hence, follows a proactive ICT policy.

- The ICT department has **increased computer systems from 26 in 2017–18 to 77 in 2022-23** of which 53 are available for student use (35 in ICT lab, 14 in classrooms, and 04 in library), and 24 Computer Systems for faculty and administrative use.
- Full-time regular **System Administrator** is appointed in 2021-22, in addition to a **Computer Laboratory Assistant**, and **Multi-Tasking staff** to assist users with technical issues, effective utilisation, and upgradation of ICT resources.
- The institution has upgraded its internet network from **8Mbps in 2017-18 to 250Mbps** (Goa Broadband Network) and **300Mbps** (DNA broadband service) in 2022-23. Furthermore, the college offers **Jio Wi-Fi** (100 Mbps) for students and staff.
- All **Classrooms** have ICT facilities such as a computer system, Wi-Fi, LAN, and multimedia systems. As compared to 14 LCD projectors in 2017-18, the institution now has installed:
 - 04 All-in-one Total Classroom Solution Systems,
 - 05 Pen-based cybernetyx eyeRIS interactive boards,
 - 14 Roof-mounted projectors,
 - 04 LCD TV screens and
 - 05 Portable LCD Projectors.
- The library was partially automated in the year 2014 with e-granthalaya software. Subsequently, Library shifted to **Integrated Library Management System (ILMS) KOHA** Software, making it **fully automated** and the manual register attendance system was replaced by the **Digital Tap-Inn** system.
- The college has switched to online admissions, examination, attendance, results preparation, fee payment, scholarship, data collection, etc. by adopting **Integrated Academic Information Management System (IAIMS)**. It has 34 digital modules, that provide 24x7 remote access to students and teachers to academic content and administrative services.
- **CCTV surveillance systems** have been upgraded to 88 cameras in 2022-23 and distributed in 3 Network Video Recorders (NVR) for surveillance in all classrooms, laboratories, library, staffroom, common rooms, office, canteen, gymkhana, and campus surroundings, providing real-time monitoring, allowing quick emergency response ensuring the safety of students, staff, visitors, other stakeholders along with institutional property.
- ICT Department conducts **Cybersecurity Awareness Programs** periodically to educate students/faculty about safe internet usage and online threat protection.
- Routine communication/instruction process using printed notices is now complemented by the addition of **Public Address System(PAS)** in 2022-2023. The PAS is also used for issuing urgent messages, and emergency alerts, which improves safety and ensures quick communication of evacuation/safety requirements.
- **The college website** is maintained and updated in-house by the ICT department. The development of user-friendly navigation menus and search functions helps users quickly locate the information and serve as the initial point of contact with prospective students, parents, staff, and the general public.
- To overcome the challenge of data storage and access a **Network Attached Storage(NAS)** is added in 2022-23 as a centralized storage infrastructure that has improved data management, collaboration, and accessibility within the institution. NAS has made it possible for authorised users to access data remotely, giving staff more flexibility.

The college has initiated **e-Vatika(Smart Garden Project)** where digital data of the potted plants on the campus can be accessed via QR codes on the pots.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 13.98

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 53

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 29.02

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
31.95395	17.84930	11.29012	8.47726	7.02191

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 78.11

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
325	751	765	554	521

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 51.92

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
454	449	204	415	416

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 65.26

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
167	155	103	104	149

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
198	211	227	187	216

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 11.08

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
06	00	14	14	06

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 103

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
18	11	8	30	36

File Description

Document

list and links to e-copies of award letters and certificates

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 42.2

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
66	33	07	47	58

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

- Prabodhan Education Society’s, Vidya Prabodhini College of Commerce, Education, Computer and Management, has registered Alumni Association which contributes remarkably to the development of the institution through financial help and other support services. The Alumni Association is registered under the Societies Registration Act, 1860 (Central Act 21 of 1860) as Prabodhan Education Society’s Vidya Prabodhini College **Alumni Association vide registration number 97/GOA/2017 and has PAN number - AALAP0392A on 27th March 2017.** Total number of alumni enrolled is 602.
- The main aim of Alumni Association is to build a good rapport between the former students and college, also to help the current students either with financial support or by providing other assistance for the betterment of the current students.
- Many Alumni are associated with the college in several ways and they come forward to help the college to be at better position and have good reputation in the society. Their educational experience, entrepreneurial experience and their allied expertise guide and motivate our students to seize the opportunities available in the avenues of employment.
- Alumni meet at least once a year. The alumni support the institution and contribute to its institutional, academic and infrastructural development. **Each batch contributes certain amount which is utilized for development of the institution.** There is also active participation of the alumnus in social activities. Alumni are actively participating in the college activities like Srujanotsav and other cultural and sports activities.
- They provide various services to the college in the form of career counseling, coaching for competitive exams, providing financial assistance for career development and coaching support for sports events. They donated trophies for the various events, assist in tree plantation programs, and provide helping hand in the organization of special NSS Camp.
- NSS unit invites eminent alumni as guests, resource persons, and judges for various college events. There is a representation of Alumni on the IQAC Committee.
- Alumni acted as an official for sports events on sport day. One of the alumni members provided stage decoration and his compere services for the college event “Srujanotsav”.
- Alumni associated with the Education Department organized a One-Day Workshop on preparing for GTET 2023 in which 69 students participated. Alumni had also organized singing competition for the students, which provide the platform for the current students to showcase their talent.
- College keeps an alumni meet once a year to keep the strong knot with its former students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Vision: Excellence Everywhere Everytime

Mission: To create and develop quality learning environment through the integration of conceptual knowledge, application of skills, development of basic human values and field realities, thereby nurturing competent, value-based, and resourceful citizens who selflessly contribute towards the nation building by serving the nation above self.

Keeping the institutional vision and mission at the forefront, the college has various statutory and non-statutory cells/committees comprising of the management, principal, teaching-non-teaching members, students, parents, alumni, and several experts from the society as its members.

The principal makes important academic and administrative decisions about different matters of the institution, such as purchases, organizing events, maintenance of college infrastructure and various teacher-student-related matters after consulting the head of the departments and concerned committees

The College Advisory Committee, Local Managing Committee, and IQAC meet regularly to set the course of action in line with the **Governing Council directives** and the **vision and mission statement**.

At the beginning of the academic year, all the committees submit their **activity proposals to the IQAC**, which, after screening the same, they send it for the principal's approval or return it for revision with the necessary suggestions and remarks.

Teachers being a part of several decision-making bodies/committees, like LMC, IQAC, College Planning Board and the Financial Resource Committee, work towards achieving the goals that are set in the **Institutional Development Plan**.

The college has a **full-time faculty coordinator and student ambassadors for implementing NEP** and has successfully implemented the under-graduate NEP Programme for the B.Com students from 2023-24.

Besides conducting classroom teaching using traditional methods and ICT, the college, through its various department, has entered into collaborations and **MoUs** which helps create and develop a quality learning environment through the integration of conceptual knowledge, application of skills, providing

field realities by offering **certificate courses, internship programs, workshop/seminar, field visits, etc.**

The following are some of the institutions with which the college has entered into MoU:

- **Bombay Stock Exchange Institute,**
- **Policy Advocacy Research Centre,**
- **Jan Shikshan Sansthan,**
- **Mahavir Mahavidyalaya,**
- **Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya,**
- **St. Xavier’s College,**
- **Secondary High Schools across Goa**

With the institutional slogan of “**Campus to Community and College to Village**”, the college aims to fulfil its mission statement and project itself as an institution that serves the needs of the community by being a primary solution provider to local problems and issues. The institution, through its cells like NSS, Nisarg Club, RRC, and Extension Activity Committee, has participated in various community outreach activities like:

- Organizing **blood donation camps.**
- Participation of faculty, students, and alumni in **blood donation to people in need** at Goa Medical College and other hospitals.
- **Platform for NGOs/SHG** to sell their products on campus.
- Organized **NABARD seminar for SHGs**
- **Plantation drives** in different parts of Goa.
- Implementation of ‘Do It Your Self’ **rain water harvesting projects** which help recharge ground water.
- **Cleaning of a water body.**
- Charity in cash raised from staff and students is **donated to Goshala** on a regular basis.
- Participated in **cleanliness drives at Goshala.**
- Hosted students of North East states under **Rashtriya Ekatmata Yatra**

File Description	Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Institutional Perspective Plan starts with the Institutional Vision/Mission for the college, which is reflected in the IQAC and Local Managing Committee meetings and initiatives the management undertakes. The college has witnessed visible growth in the past few years in areas of infrastructural development, like:

- The college office, library reading room, and staff room are installed with **air-conditioners**.
- **Installation of a lift**
- Classrooms equipped with LCD projector and smartboard.
- Campus enabled with high-speed internet facility of 300 Mbps
- The teaching and office staff are provided with individual cubicles and locker facilities.
- Installation of solar panels.

An apt case to describe the implementation of a perspective plan will be the execution of a rainwater harvesting project on the campus.

Plan:

The college gets its water supply from the PWD (water department) and an underground boring well. However, to reduce the stress on the above sources, it was suggested during the **IQAC meeting held on 31st July 2021** to implement a project on rainwater harvesting.

Execution:

After this, several meetings were held regarding the execution of the project. **The proposal was put forth by Biome Environmental Trust**, highlighting the necessary aspects. After approving the plan, a contractor was appointed, and the necessary permission was sought from the village panchayat. The construction work commenced in June 2022 and the entire project was completed by the end of July 2022 under the supervision of the Biome Environmental Trust. **The project was funded by Provident Housing Ltd. under their CSR initiative.**

Outcome:

The annual runoff from the rooftop area, when harvested, will meet the water demand for about 55 days and can also help recharge the groundwater.

Functioning of the College

The college consults & seeks advice from the following governing bodies:

The College Advisory Committee.

The Local Managing Committee.

The College IQAC Cell looks after the smooth functioning of the administrative and teaching-learning activities in the college and reports on the same to the principal. All the quality initiatives required for the smooth functioning of the administration and quality enhancement is developed and promoted by the IQAC.

Administrative Setup: Organogram of the college.

The college follows the following rules and regulations for smooth and effective functioning:

- Policies and rules of Prabodhan Education Society.
- Statutes and ordinances of Goa University, Goa.
- Recruitment rules and promotion policies are made applicable by Goa University and the Government of Goa.
- Central Civil Service Rules (CCSR)..
- NCTE norms and regulations are made applicable to the B.A.B.Ed course.
- Government circulars, notifications, and gazette as applicable.
- UGC circulars/notifications as applicable.

File Description	Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Performance Appraisal System for Teaching Staff

1. Six-monthly Progress reports:

The teacher on probation must prepare and submit a report as prescribed in the statutes of the work executed by them to the principal at the end of six months.

2. Self-Appraisal report:

Each regular teacher is required to submit a self-appraisal report at the end of each academic year, which comprises of information as per the norms.

3. Service Book:

A service book of every permanent teaching faculty is maintained by the office in the prescribed form as laid by the Goa Government.

4. Promotions are based on the Career Advancement Scheme and Academic Performance Indicators as required by the UGC and Goa University Statutes.

5. The faculty feedback is given by the students on various criteria, at the end of each semester, and based on the analysis, the principal guides the concerned faculty.

Performance Appraisal System for non-teaching staff

1. Service Book:

A service book of each non-teaching staff is maintained by the office in the prescribed form as laid by the Goa Government.

2. Promotions are based on service rules as laid by the Goa Government.
3. A confidential report of all the non-teaching staff is maintained as per the Goa Government service rules.

Welfare Measures :

Welfare Measures for Teaching Staff

- Sanctioning lien for career advancement and better prospects.
- The teaching staff has individual cubicles, locker facilities, and attached washrooms.
- Computers are provided to the employees for enhancing work efficiency.
- HOD cabin equipped with facilities like air conditioned, laptop, printer, table, chair, cupboard and locker.

Welfare Measures for non-teaching staff

- Compensatory off is available.
- Allowance for traveling is provided.
- There is provision for uniform washing allowance.
- Employees get bonus from government.

Welfare Measures for teaching and non-teaching staff

- Financial assistance for attending workshops, seminars, symposiums, and conferences.
- All leaves are made available to the staff as per their need.
- All allowances are made available for employees.
- Employees are motivated to avail leave travel concession and encashment of earned leave.
- RO water purifier system is installed at convenient locations.
- The staff members contribute gifts for their colleagues on special occasions like weddings, housewarming, etc.
- Multiple high-speed internet facility of 300/250 Mbps from GBBN, DNA and Reliance Jio is made available to all the staff members.
- Organizing staff picnics, celebrating festivals, and hosting of lunch during joint staff meetings.
- The college office, library reading room, as well as staff room is installed with air-conditioners.
- The employees are entitled to claim medical allowance.
- Children of staff are provided with tuition fees.
- Elevator facility is made available for quick movement.
- The premises is equipped with fire extinguishers to deal with fire related contingencies.
- Provision of Staff Co-operative Credit Society offering loans at a lower rate of interest and a comparatively higher rate of interest on FD and RD.

Avenues for career development/progression

1. The college organizes workshops/ Orientations/Seminars/FDPs on API/CAS.

2. Felicitation of faculty members on completion of Ph.D.
3. Funding of two Minor Research Projects by the college Management.
4. The college encourages/deputes/motivates teachers to participate in Workshops/Orientations/Seminars/FDPs.

File Description	Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 47.84

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
47	12	17	25	43

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
30	30	30	30	30

File Description	Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Mobilization and Optimal Utilization of Resources and Funds

The college had all its expenditures managed by Prabodhan Education Society, its parent institution, through optimum mobilization and utilization of resources, primarily from various private sources such as donations and sponsorships.

In recent years, the college received the following support from companies under their CSR

initiatives:

- ? 7,80,000 grants received in 2021-2022 for installation of solar panels
- Donations received for construction of college hall 2021-2022 ? 27,55,123
- ? 4,70,400 from Biome Environmental Trust for rainwater harvesting in 2022-2023.
- A grant of ? 1,00,000 under CSR was also received in 2022-2023 from Sukcraft Recycling Pvt. Ltd.

The **PTA body** actively works towards providing support to the college, in the financial year 2018-2019, the **body raised ? 2,55,000** for the painting of the college building.

The college also receives funds under the **Red Ribbon Club (RRC) and National Service Scheme (NSS)** to conduct social activities for students and society. The expenditures under the above schemes are audited, with timely submission of **utilization certificates** to the concerned authorities.

The college is a **grant-in-aid** institution and presently receives grants (salary and maintenance) from the government of Goa through its nodal agency – the **Directorate of Higher Education**.

The Policy and the Procedure for maintaining and utilizing physical, academic, and support facilities are as follows:

- The college makes provision in its budget from non-salary grants for maintaining facilities such as the library, computer laboratory, geography laboratory, sports facilities, etc. Fees paid by students are used for upgrading and maintenance of respective facilities.
- Decisions pertaining to purchasing/maintenance/upgrading/using facilities are made as per the institutional policy.
- All the statutory and working committees submit **activity proposals** and the **budget to organize those activities** to the IQAC. The IQAC screens the proposal, and the principal approves the budget or suggests necessary changes.

Financial Audits:

• **Internal Financial Audit:**

The college conducts regular internal financial audits. The college accountant prepares financial and other financial statements and supporting documents for the financial audit and presents them to a certified chartered accountant. The dates of the audit carried out during the last five years are as follows:

Sr. No.	Financial Year	Date of Audit
1	2018-19	08-01-2020
2	2019-20	07-11-2020
3	2020-21	17-08-2021
4	2021-22	12-08-2022

5 2022-23 08-08-2023

• **External Financial Audit:**

The external audit inspection was done up to 2020 by the Directorate of Higher Education, Govt. of Goa. A compliance report about the queries raised was also submitted to the Directorate by the college on 24th May 2023.

File Description	Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC, through its regular meetings, strives to improve the quality of teaching-learning in the college. The following number of meetings were held during the last five years.

Year	No. of Meetings
2018-19	03
2019-20	03
2020-21	01
2021-22	04
2022-23	04

The following practices were institutionalized based on the 15 meetings held during the last five years.

Quality assurance strategies and process:

- Workshops on **Objective Based Learning Outcomes,**
- **Mentoring program,**

- **Orientation on the conduct of examinations**

Teaching-learning process:

For more meticulous execution of teaching, the **teachers' diary** was introduced in the year 2020-21, which, along with planning, also helps to maintain all service-related records.

Teachers must upload a **lecture plan** on the IAIMS portal at the beginning of each semester.

For effective transfer of skills and to make the learning experience more meaningful, various **MoUs** are signed, which helps create and develop a quality learning environment by **offering certificate courses, internship programs, workshop/seminar, field visits etc.**

The IQAC helps foster a judicious blend of different methods and student-centered approaches wherein **critical thinking, group activities, discussions, participative learning, collaborative projects, internship programs, peer learning groups etc., are encouraged.**

The teachers are encouraged to use the ICT-enabled teaching-learning process by using digital tools, online resources, video recordings, and online educational platforms.

Structures and methodologies of operations

- At the beginning of the academic year, all the statutory and working committees must submit their **activity proposals to the IQAC**, which, after screening the same, they send it for the principal's approval or return it for revision with the necessary suggestions and remarks.
- The IQAC has introduced a **zero defect form** to eliminate errors in the question paper.
- Using e-governance in teaching, library, administration, and accounts has helped promote a quality culture in the college.
- All committees must follow the **standard operating procedures(SOPs)** approved by the IQAC.
- The introduction of the **Network Attached-Storage (NAS)** facility has enabled the college to move towards a paperless working system.

Review of learning outcomes :

The IQAC regularly reviews the learning outcomes through the feedback mechanism, where feedback on various parameters is collected from all the stakeholders. Two workshops on outcome-based education (OBE) were organized for the teachers to improve the learning outcome.

Incremental improvement:

- **Five faculty members have been awarded doctoral degrees, and nine have registered for PhD.**
- The IQAC has also institutionalized **funding of minor research projects** by the management; in the academic year 2022-23, two projects were funded under the scheme.
- The sports department has excelled in various events by hiring **game-specific coaches** with the approval of the IQAC. **Intercollegiate Championships in Kabaddi and Judo** are the major outcomes of this approach.
- With inputs from IQAC, the Alumni body with the Department of Sports, NSS Cell, Student

council, etc., works on **strengthening alumni bonds** by organizing events involving alumni like the VPC-Alumni Cricket League, practice matches for its students, participation in tree plantation drives, judging inter-class competitions, etc

Besides regular academic activities, the college has also offered its services for the cause of humanity and social well-being by organizing various extracurricular activities like implementing **rainwater harvesting projects, tree plantation drives, blood donation camps, seminar to SHGs, awareness rallies, etc.**

File Description	Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

The college sensitivity towards the gender issues of male and female employees and boy and girl students can be seen in the measures it undertakes to mitigate them using all resources at its disposal. The college adopts measures for the safety and security of all the students, teaching and non-teaching faculty, and visitors. The measures taken up by the college to maintain a safe and secure campus have been structured under the aegis of the Institutional Gender Policy and are as follows:

- **Measures**

The institution enforces all directives laid out by the various constitutional and governmental authorities, and has robust mechanisms in place to mitigate gender inequity within the premises, such as:

- Institution of committees such as **POSH Internal Committee** and **Discipline Committee**.
- Formation of **Gender Champion Club** and **Women's Cell** (with clearly defined policies) to look into specific gender-based needs and take necessary action as well as to conduct gender-based activities.
- Creation of **Anti Ragging Committee** (with members from State Police, NGO and government departments duly appointed in accordance with the UGC norms), **Anti Ragging Squad** and **Anti Ragging Cell**.
- Appointment of a **full-time counsellor** to ensure day-long access to students.
- Conducting a to gauge gender diversity within the institution, and measure the success of policy implementation.
- Representation to women in **IQAC**, **Student Council**, **Anti Ragging Committee** and other bodies

All the above committees have clear guidelines and SOPs under which they operate.

The above information is disseminated amongst students and staff using the college website, official WhatsApp groups and college notice boards. Faculty members also convey information on the same during their interactions with students.

Keeping a special focus on female students, the college has made the following infrastructure available to improve the quality of life of students and staff:

- Medical Center that looks after the medical issues of the students and organises various

programmes relating to the health and hygiene of women.

- Counselling Room
- Security guards/gatekeepers
- 24x7 CCTV surveillance
- Separate washrooms for female and male students and for male and female employees
- Separate common rooms for girls and boys
- Equipment for maintaining the personal hygiene of girl students, such as a napkin dispenser, incinerator and dump box

• **Best Practices**

The following practices are followed by the college in its day-to-day functioning:

- Morning Assembly and Public Address system are used as mechanisms to disseminate information on various committees
- Women faculty members accompany female students in case of any activity outside the college
- Library has books on gender sensitization
- Effective monitoring of policy through regular review meetings and report submissions
- Mechanism to report or highlight issues– robust, transparent and confidential

• **Activities**

Over **34 activities** focusing on the health and hygiene of females were conducted and facilitated by the college over the five years under the following heads:

- Talk on Sexual Harassment – Precaution and Prevention
- One-day Seminar on Empowering Women
- One-day seminar on Gender Equality and PCPNDT Act
- Talk on POSH Act, 2013
- Cyber Security Awareness talk
- Digital Display of Gender Sensitivity Information dissemination
- Co-curricular activities – short film, poster making competition, dance, rally
- Talk on women’s health issues

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**

- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The college vision of *Excellence Everywhere Every time* drives its rigorous pursuit to harness the energy of the students for the creation of a progressive and prosperous nation.

Nisarg Club, Red Ribbon Club, NSS Unit, SPIC MACAY Club, Student Council and the Staff Secretary organise events to enhance communal harmony, nature conservation, value education, life skills and nation-building amongst students and faculty members, such as:

- Creating a cultural database under the title, “Kala Vishwa”, where Goa’s various folk-art, dance forms, traditional skills and knowledge under the Indian Knowledge System (IKS)
- Celebrating commemorative days such as Asmitai Dis, Goa Liberation Day, Women’s Day, Gandhi Jayanti, Ambedkar Jayanti, International Yoga Day, National Voters’ Day, National Youth Day, National Librarian’s Day, National Sports Day, Rashtriya Ekta Saptah, etc.
- Commemorating birth and death anniversaries of illustrious Indian personalities like Chhatrapati Shivaji, Swami Vivekananda, Sardar Vallabhbhai Patel, Birsa Munda and Major Dhyanchand amongst others.
- Organising intercollegiate and interclass competitions on related topics
- Pledge-taking by the institutional stakeholders to promote social harmony.
- Celebration of various festivals such as Navratri, Dussehra, Diwali, Christmas, etc.

The college undertakes the following measures that focus on Linguistic and cultural enrichment:

- Commemorating language related events such as Marathi Bhasha Din, Hindi Divas, Konkani Dis, etc.
- Encouraging students to participate in cultural, linguistic and literary competitions that celebrate the cultural pluralism of India such as Yuva Mahotsava, Srujan Sangam and Srujanotsav organised by Goa Konkani Akademi, Goa Marathi Academy, Swami Vivekanand Society, Konkani Bhasha Mandal.
- Display of multilingual quotes from prominent personalities, national leaders, acclaimed writers and books throughout the campus.
- Publishing of Shri. Jaivant Sardessai’s book, “The Prehistoric and Historic Accounts of Shri Saptakoteshwar Devasthan”, by the college PTA.

Institutional measures taken to sensitize teachers and students towards inculcating constitutional obligations as citizens of India and strengthen their commitment to Indian democracy include:

- Executing the democratic process in the formulation of the Student Council, that includes submitting candidature, scrutinising candidates, canvassing, ballot voting, transparent counting process and declaration of results.

- Enthusiastic celebration of national days and events such as Independence Day, Republic Day and Liberation Day and Azadi ka Amrit Mahotsav.
- Commemorating 150 years of *Vande Maataram* song through community singing of *Vande Maataram*.
- Celebrating 75 years of India’s freedom by organising:
 - Mashal Miravnuk (14th August, 2022)
 - Tiranga Yatra (14th August, 2022)
- Commemorating 60 years of Goa’s liberation by organising:
 - *Jaage Jaayaan*, a street play on Goa’s subjugation and liberation, in public spaces and schools in Goa.
 - State-level patriotic song singing competition for schools.
 - All-Goa video-making competition celebrating Goan liberation.
- Stringent implementation of the Reservation Policy.
- Conducting activities including Vigilance Awareness Week, and seminars on various related themes.
- Taking pledges related to filing Income Tax, AIDS Awareness, Sports person’s pledge, etc.
- Mock Parliament sessions to acquaint students with the Indian democratic system.

Awareness of ethics, duties and social responsibilities to society and the environment is created by undertaking the following measures:

- Visits to old age homes and orphanages.
- Street plays on the themes of blood donation, and impact of plastic usage.
- Conducting elocutions, debates and class presentations.
- Guest lectures and workshops by eminent personalities.
- Enforcing Swachh Bharat Abhiyan in letter and in spirit.
- Plantation drives, blood donation camps, NSS Day, and World Rabies Day.
- New Voter Registration Drives within the college by Electoral Literacy Club (ELC).

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice 1:

"JEEVAN MITR" BLOOD DONORS' DIRECTORY

Objectives of the Practice:

The Blood Donors' Directory has been compiled by the institution:

- to assist needy patients in contacting voluntary donors in emergency.
- to encourage people to donate blood voluntarily.
- to create and update a directory of volunteers so that the required blood is available on request.
- to save lives by making the timely availability of the required group of blood.

The underlying principles of these practices lies in the idea of inculcating in students and the faculty a fervour for community service.

Context

A blood emergency can come up at any moment. Many of the blood seekers suffer because the demand for blood is much more than the number of blood donors. Moreover, at the time of emergency, people have no clue about whom to approach and how to arrange for the blood. The college has attempted to build a group of self-motivated individuals who realize their responsibility towards humanity and are available as blood donors as and when required.

The Practice

In order to create and maintain a directory of donors, the college needs to showcase the importance and necessity of blood donation to its students and faculty members. It sets out to achieve this by organizing seminars with expert speakers and social workers on the importance of blood donation. These series of seminars ultimately culminate in the organization of a blood donation camp in the college every year.

After participating in these seminars, interested students and faculty members register their details with the Red Ribbon Club. The College maintains an up-to-date record/database of the volunteers such as blood group, their contact number, and address, that is available with the principal and the members of the Red Ribbon Club. The College presently has a total 68 volunteers who have registered themselves as a blood donor. People from all over Goa have access to this facility on demand and can contact the College whenever the need arises. The College then contacts the blood donors, who then visit the blood bank or hospital for donating blood.

The college actively promotes a culture of awareness and responsibility regarding blood donation. Regular awareness campaigns are conducted through posters, flyers, and digital platforms, emphasizing the life-saving impact of blood donation and encouraging more individuals to join the cause.

This comprehensive approach ensures that the college blood donation program goes beyond mere annual events, becoming an integral part of the college culture and contributing significantly to the well-being of the community at large.

Evidence of Success

- The college, to date, has helped more than 240 patients all over Goa.

- Responded to 24 emergency cases.
- contributed 194 units of blood to the blood bank.
- Created a directory of blood donors with the details of the blood group.
- created a mechanism for the timely availability of blood to the patient.
- Added more than 50 regular bold donors.
- Created awareness among the students.

Best Practice 2:

C.L.E.A.N. (CONDUCTIVE, LITTER-FREE, ECO-FRIENDLY AND AMBIENT NEIGHBORHOOD)

Objectives of the Practice:

- To promote self-discipline and positive thinking towards the environment by inculcating eco-friendly habits.
- To ensure a healthy and conducive learning environment.
- To have a litter free zone around the campus.
- To sensitize the local residents on the need to maintain healthy surroundings.
- To awaken an environment-friendly consciousness in students and other stakeholders.

The underlying principles of this practices lies in the idea of fostering a sustainable and harmonious co-existence between the community and the environment. The C.L.E.A.N. initiative is grounded in principles that go beyond just cleanliness and extends to holistic environmental stewardship.

Context:

The idea germinated with the intention to foster an environment awareness and responsibility in protecting it in youth. The college realized that higher education needs to address such key issues by awakening an environment-friendly consciousness among students and other stakeholders. The college hopes to create love and care for environment in the students of the institution. The college believes that the students would be the agents of change in the society.

The Practice:

To achieve the goal set forth above, the institution conceptualized the C.L.E.A.N. Project. More than just a project, C.L.E.A.N. is envisioned as a way of life to be imprinted in the minds of our students through action. Nisarg Club and the NSS Unit were shortlisted to spearhead the execution of the following initiatives:

1. Cleanliness drives in the vicinity of the college campus and around localities around students' residences under Swacch Bharat Abhiyan.
2. Placing separate bins to segregate wet and dry waste around the campus.
3. Cleaning of the surrounding localities around campsites during NSS camps.
4. Making and distributing cloth and paper bags to local residents and general public, free of cost.
5. Creating awareness drives, articulating the harmful effects of usage of plastic bags, water and electricity wastage, etc.

The institution has been running a campaign against the use of fire crackers, and for use of eco-friendly banners and holi color, wherein Nisarg Club conducts seminars, participates in street plays etc. The college has maintained a nursery of medicinal, ornamental and floral plants, which have been put up by the teachers and the students.

Anti-Plastic Drives are conducted, whereby NSS volunteers collect plastic garbage in their neighbourhood and get the same to the college from where it is sent for recycling. The college campus aims to be plastic-free, with the usage of single-use plastic by staff and students discouraged by the college.

Evidence of success:

As a consequence of C.L.E.A.N. as a practice, the campus is litter-free. The encouragement given to the students by the teachers has motivated students to segregate garbage at the college and at home.

The C.L.E.A.N. initiative has also led the students to participate in cleanliness drives organized by the NSS unit and other associations. Positive changes are seen in the mindset of the students and the residents. Due to this initiative, the local people have started using cloth bags and have also told the students that they have reduced the use of plastic bags.

A group of college alumni have launched their own NGO, Naya Swarg.

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Title: Vidya Prabodhini College: Nurturing Environmental Stewardship and Community Engagement

Introduction:

Since its establishment in 2012, Vidya Prabodhini College has been dedicated to addressing social issues, promoting environmental stewardship, and minimizing its impact on the surroundings. The college's ethos, encapsulated in the motto "College to Village and Campus to Community," is manifested through various initiatives focusing on ecology and community welfare.

Environmental Initiatives:

1. Kalpavruksha initiative

Vidya Prabodhini College's ambitious initiative to plant trees over the past seven years in various locations across North Goa has had a profound and far-reaching impact on the local environment and community. This concerted effort has added more than **20,000** trees which includes more than **45 indigenous/native** species that have resulted in a multitude of benefits, positively influencing ecological, social, and climatic aspects in the following ways:

- Transformation of once barren/sparsely vegetated areas into lush green landscapes.
- Prevent soil erosion and preserve fertility by safeguarding the loss of valuable topsoil.
- Serves as a habitat for various flora and fauna, promoting regional biodiversity.
- Provide a source of food for local wildlife and domestic livestock and help mitigate the effects of climate change.
- Instrumental in inculcating environmental consciousness among students and the community.

In conclusion, Vidya Prabodhini College's tree-planting initiative reflects a holistic and commendable approach toward building a greener and healthier future for the region.

2. Bhu Jal Sanvardhan Initiative

This is a water resource management project, focusing on rainwater harvesting, showcases the college's institutional distinctiveness in combining education with real-world, impactful initiatives.

The college's proactive involvement in the Jal Shakti ministry's Catch the Rain 2022 campaign demonstrates its awareness and responsiveness to national calls for water conservation. Under phase I of this initiative, **30 rainwater harvesting units** have been strategically installed across 11 villages, including households, schools, and public spaces. This widespread deployment establishes a crucial infrastructure for annual groundwater recharging, contributing an impressive volume of over **1,20,00,000 litres** during the monsoon season.

The impact of this initiative is evident in the increased groundwater table resulting from ground water recharging has a direct and positive influence on the local community, providing them with a more reliable water source. The initiative contributes to climate resilience by promoting sustainable water management practices.

In conclusion, Vidya Prabodhini College's 'Bhu Jal Sanvardhan' initiative is a shining example of institutional distinctiveness, combining education with practical solutions for societal and environmental challenges. The initiative positively impacts the groundwater table and local communities and cultivates a culture of sustainability among the college's students, preparing them to be responsible global citizens.

3. Turtle Conservation and Coastal Clean-up Initiative

Vidya Prabodhini College's commendable Turtle Conservation and Coastal Clean-up initiative, spanning over the last decade, has significantly impacted the coastal ecosystem and the conservation of marine life.

The initiative began with beach cleaning activities in Mandre-Morji on November 11, 2013, and has

evolved into a comprehensive conservation program that includes tree plantation drives, beach cleanups, mangrove cleanup drives, and educational field trips.

The college conducted coastal cleanup activities in collaboration with the Forest Department, and on significant days like World Environment Day and International Coastal Cleanup Day. The 500 Pine/Almond trees planted along Mandre Beach coastline in July 2017 further contribute to the ecological balance of the area.

Over the years, there has been a consistent and noteworthy increase in the number of **turtle-nests** along the North Goa coastline, reaching a commendable **65** during the nesting season of 2022-2023. This positive trend is further reflected in the total number of eggs, which has steadily risen and reached a peak of **7,391** in the latest recorded season with 82.73% hatchling release.

Moreover, the efforts undertaken by the college have played a vital role in reducing the percentage of unhatched eggs/young ones, signaling improved conditions for turtle nesting overall. These statistics not only underscore the direct impact of the college's conservation endeavors but also highlight a positive correlation with the thriving sea turtle population in the region.

The increased hatching success rate is indicative of a healthier and more conducive environment for turtle nesting facilitated by the college's proactive conservation measures. These achievements collectively emphasize the pivotal role played by the institution in contributing to the preservation and flourishing of the sea turtle population along the North Goa coastline.

Community-Focused Initiatives:

Apart from its environmental initiatives the college has done notable job in keeping community in focus. Following are some of the important initiatives taken by the college.

- The college helped the Government of Goa in preparing the State Economic Revival plan across 13 village panchayats and one municipal corporation.
- An interschool patriotic song singing competition was organized for schools around the state to commemorate 60 years of Goa's liberation, where students sang songs based on poems written by Goans before the state's liberation from the Portuguese.
- The college in association with ICCR created a documentary database of traditional folk art with artists and artisans in the state.
- The college organised music-theatrical performances on Goa's tryst with history, "Veer Gatha" as part of India's Azadi ka Amrit Mahotsav, and "Jaage Jaayaan" as Goa's 60th Liberation Day celebrations.
- Organised a seminar on schemes of NABARD for local self-help groups
- Blood donation drives in collaboration with GMC, Goa
- House visits to elderly individuals, persons with disabilities, women's houses and children's homes
- Collaboration with local self-help groups and NGOs to participate in Fest-O-Biz, an entrepreneurial-experiential learning activity
- Faculties were deputed as COVID Warriors to help test possible patients and vaccinate the general population

- The faculty members also commemorated 75 years of India's independence by contributing 75 hours of community and social service.

Conclusion:

Vidya Prabodhini College stands as a beacon of environmental stewardship and community engagement, intertwining education with impactful initiatives. The college's commitment to addressing social issues, fostering environmental consciousness, and actively contributing to the community reflects its dedication to creating responsible global citizens. Through a combination of tree-planting initiatives, water resource management, turtle conservation, and various community-focused programs, Vidya Prabodhini College is shaping a sustainable and inclusive future for the region and also shows its commitment towards meeting the SDG goals.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

The Institution strongly emphasizes the holistic development of its students, focusing on both employability and overall personality enhancement. The institution actively engages students in social and environmentally conscious extension activities, fostering a sense of social responsibility. Collaborations with organizations such as the Goa State Biodiversity Board and Dhavrukh NGO facilitate these initiatives.

The college, in alignment with its social responsibility, collaborates with prominent entities like NABARD, RBI, and the Agriculture Department of the Government of Goa conducting orientations for community bridging the gap between the beneficiaries and the agencies.

Notably, the institution played a pivotal role in contributing to the post-COVID Economic Revival Plan, conducting surveys and analyzing situations in 13 Village Panchayats.

During the challenging times of the COVID-19 pandemic, the college's staff demonstrated exemplary commitment by undertaking frontline duties at hospitals, Primary Health Centers, and Vaccination centers, actively participating in vaccination drives and emergency response efforts.

The alumni community receives continued support through the Career Guidance Cell and Alumni Association, ensuring ongoing skill enhancement and employment opportunities.

In addressing water scarcity, the college initiated the Bhu Jal Sanvardha project, implementing a unique 30 "Do It Yourself" groundwater recharging plant across 12 Village Panchayats. Creating a permanent infrastructure for groundwater recharging of approx. 1 crore 20 lakh litter annually.

The institution has contributed significantly to environmental conservation, planting and maintaining 20,000 trees over seven years to enhance the green cover.

Further, the college has successfully collaborated with the Forest Department, aiding in increasing turtle nesting in North Goa over a decade.

The Parent-Teacher Association (PTA) has republished an out-of-print book in Marathi and English, "Saptakoteshwar Devasthan," showcasing its commitment to preserving cultural heritage. The college also published two more books on Goan freedom fighters' quotes and short stories of the Goa liberation movement.

Concluding Remarks :

The college, affiliated with Goa University and aided by the Government of Goa, started enrolment in June 2012. The college initiated its academic journey with the enrollment of the first batch of 44 Bachelor of Commerce students, who successfully graduated in 2015. Notably, the same year marked the introduction of the National Council of Technical Education (NCTE) approved Four-Year Integrated B.A.B.Ed. program, a pioneering initiative in the state of Goa.

Vidya Prabodhini College has been assessed and accredited by the National Assessment and Accreditation

Council (NAAC) with B+ Grade (with a CGPA of 2.73 on a 7-point scale) in the first cycle. The college is also recognized by UGC under sections 2(f) and 12(8) of the UGC Act 1956.

With a current enrolment of 742 students across two courses, the college maintains a commendable Teacher-to-student ratio of 1:19 and a Student-computer ratio of 13:1. The institution focuses on creating an optimal teaching-learning environment through comprehensive infrastructural facilities. Over the past five years, it has organized 195 seminars and workshops, fostering academic engagement for students, faculty, and the local community. Faculty members have contributed significantly, publishing 42 papers in UGC-listed journals during this period.

The institution takes pride in its students' accomplishments, with 145 awards and medals recognizing exceptional achievements in sports and cultural activities. A strong advocate for inclusivity, the college encourages students from reserved categories to avail themselves of scholarships and freeships provided by government and non-government bodies, individuals, and philanthropists.

The Institutional Quality Assurance Cell (IQAC) plays a pivotal role in ensuring quality assurance and facilitating continuous improvement. Beyond academics, the institution actively contributes to the social and environmental well-being of the community.

The institution is in the process of implementing NEP 2020 and sees an opportunity to advance in the field of education by providing the best opportunities to its students with supporting physical and virtual infrastructure.

The institution welcomes the NAAC assessment process as an opportunity to reflect on our past five years, improve upon the limitations, and plan for the future; this affirms the college's commitment to achieving excellence everywhere, every time.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
2.4.2	<p>Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)</p> <p>2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>34</td> <td>29</td> <td>29</td> <td>30</td> <td>29</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>14</td> <td>14</td> <td>14</td> <td>14</td> <td>14</td> </tr> </tbody> </table> <p>Remark : Input edited as per the given Doctorate award.</p>	2022-23	2021-22	2020-21	2019-20	2018-19	34	29	29	30	29	2022-23	2021-22	2020-21	2019-20	2018-19	14	14	14	14	14
2022-23	2021-22	2020-21	2019-20	2018-19																	
34	29	29	30	29																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
14	14	14	14	14																	
3.1.1	<p>Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)</p> <p>3.1.1.1. Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>34.85249</td> <td>14.35609</td> <td>0</td> <td>5.00980</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>34.85249</td> <td>14.35609</td> <td>0</td> <td>4.95980</td> <td>0</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	34.85249	14.35609	0	5.00980	0	2022-23	2021-22	2020-21	2019-20	2018-19	34.85249	14.35609	0	4.95980	0
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2022-23	2021-22	2020-21	2019-20	2018-19																	
34.85249	14.35609	0	4.95980	0																	
3.2.2	<p>Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years</p> <p>3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>66</td> <td>69</td> <td>12</td> <td>24</td> <td>24</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	66	69	12	24	24										
2022-23	2021-22	2020-21	2019-20	2018-19																	
66	69	12	24	24																	

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
66	69	05	06	08

3.3.1 **Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
2	7	10	15	8

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
5	4	5	14	7

3.3.2 **Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
4	0	3	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
4	0	3	0	0

3.4.3 **Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.**

3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
35	50	13	27	5

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
26	37	9	21	5

3.5.1 **Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.**

Answer before DVV Verification :

Answer After DVV Verification :61

Remark : Input edited as per the given MoUs and linkages documents. Linkage with the same school will be considered as one linkage.

4.1.2 **Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years**

4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
43.07835	15.58512	30.51388	12.50106	21.84395

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
38.06521	14.01905	29.57171	6.55334	18.2866

Remark : Input edited as per consolidated extract provided by HEI.

4.3.2 **Student – Computer ratio (Data for the latest completed academic year)**

4.3.2.1. **Number of computers available for students usage during the latest completed academic year:**

Answer before DVV Verification : 53

Answer after DVV Verification: 53

4.4.1 **Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
29.68667	15.42635	10.57026	12.50106	25.90124

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
31.95395	17.84930	11.29012	8.47726	7.02191

Remark : Input edited as per the consolidated extract given by HEI.

5.1.2 **Following capacity development and skills enhancement activities are organised for improving students' capability**

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: A. All of the above

5.1.3 **Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

5.1.3.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
730	730	336	431	491

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
454	449	204	415	416

5.3.1 **Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

5.3.1.1. **Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
27	13	10	42	53

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
18	11	8	30	36

5.3.2 **Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
66	33	07	47	58

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
66	33	07	47	58

6.2.2 ***Institution implements e-governance in its operations***

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: A. All of the above

6.3.2 **Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
11	06	05	13	06

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

Remark : HEI has not provided highlighted audited statement, the given amount should reflect in the audited statement, input edited accordingly.

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
34	30	16	28	31

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
47	12	17	25	43

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
17	02	09	01	12

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
30	30	30	30	30

Remark : In 6.3.3.2 total number non teaching staff required, input edited w.r.to SSR. For one year only one teacher participation will be considered and Program less than 5 days will not be considered here, input edited accordingly.

2.Extended Profile Deviations

ID	Extended Questions										
1.1	<p>Number of teaching staff / full time teachers during the last five years (Without repeat count): Answer before DVV Verification : 59 Answer after DVV Verification : 35</p>										
1.2	<p>Number of teaching staff / full time teachers year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>40</td> <td>29</td> <td>29</td> <td>30</td> <td>35</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	40	29	29	30	35
2022-23	2021-22	2020-21	2019-20	2018-19							
40	29	29	30	35							

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
28	29	29	30	35

2.1 **Expenditure excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
92.77584	46.3821	43.84681	28.1637	52.03981

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
95.74762	45.15959	43.84681	28.1637	51.03224