|| विद्या सर्वस्य भूषणम् ||

PRABODHAN EDUCATION SOCIETY'S

VIDYA PRABODHINI COLLEGE OF COMMERCE, EDUCATION, COMPUTER AND MANAGEMENT

VIDYANAGAR, ALTO-PARVARI, GOA

(Recognised by Govt. of Goa, Affiliated to Goa University & Approved By NCTE)
(Recognised by U.G.C, under section 2(f) and 12(B) of the UGC Act 1956)

Accredited by NAAC with Grade 'A' (CGPA Score 3.22 on a Seven Point Scale) in the Second Cycle under new framework

PROSPECTUS
B.Com. & B.A.B.Ed.
2024-2025

Excellence Everywhere Everytime

VISION

Excellence Everywhere Everytime

MISSION

To create and develop a quality learning environment through the integration of conceptual knowledge, application of skills, basic human values and field realities, thereby nurturing competent, value based and resourceful citizens, who selflessly contribute to Nation Building by serving the nation above self.

OBJECTIVES

- ❖ Design and develop skill based and practical oriented curriculum
- ❖ Increase students' learning through classroom teaching-learning process.
- ❖ Inculcate basic human values in students through curriculum.
- ❖ Develop application oriented students' performance evaluating mechanism.
- ❖ Promote teaching of topics of current relevance beyond the syllabus.
- ❖ Promote a research culture and spirit of inquiry among teachers and students.
- ❖ Develop abilities and competencies in research through workshops and training programmes.
- ❖ Inculcate employability skills in students and thereby promote their overall personality development.
- ❖ Increase placement opportunities for students through linkages with business houses and educational institutions/organizations.
- ❖ Promote collaborations and interactions with industry and research institutions for the benefits of institution.
- ❖ Sustain an Institution-Neighborhood network to enhance learning opportunities.
- ❖ Promote participation of students and teachers in outreach and community development activities.
- ❖ Seek feedback from stakeholders for the improvement of the institution's performance.
- ❖ Create industrial and entrepreneurial outlook for self-employment and Employment generation.

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Vidyanagar, Alto-Porvorim, Goa

(Recognised by Govt. of Goa, Affiliated to Goa University Approved by NCTE and Accredited by NAAC with Grade 'A'

Bachelor of Commerce

Bachelor of Arts
&
Bachelor of Education
(DUAL DEGREE)

PROSPECTUS 2024-2025

(Draft copy will be updated time and again)

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PRABODHAN EDUCATION SOCIETY
Managing Committee

Shri. Sanjay P. Walavalkar
Chairman

Shri. Rajendra L. Bhobe
Secretary

Shri. Vithal G. P. Parrikar
Treasurer

Shri. Datta B. Naik
Member

Shri. Sripad K. Patnekar
Member

Shri. Guruprasad Pawaskar
Mermber

Shri. Shrihari M. Athalye
Member

Shri. Ulhas G. Asnodkar
Member

Shri. Suresh B. Borkar
Member

COLLEGE ADVISORY COMMITTEE

1.	Shri. Sanjay P. Walavalkar	Chairman
2.	Shri Rajendra L. Bhobe	Secretary
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4.	Shri Shripad alias Kanta K. Patnekar	Member
5.	Prof. Vikas Pissurlekar	Member
6.	Dr. G. Srinivas	Member
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8.	Shri.Nitin Kunkolienker	Member
9.	Dr. Ravindra Chodankar	Member
10.	Adv. Pankaj Vernekar	Member
11.	Shri Bhuvanesh Sheth	Member
12.	Dr. Bhushan V. Bhave	Principal, Ex-Officio Secretary

LOCAL MANAGING COMMITTEE

1.	Shri. Sanjay P. Walavalkar	Chairman
2.	Shri Rajendra L. Bhobe	Member
3.	Prof. Santosh Patkar	Member
4.	Prof. Datta B. Naik	Member
5.	Dr. Anil T. Thosare	Member
6.	Shri. Arun R. Marathe	Member
7.	Shri. Sunny S. Pandhre	Member
8.	Shri. Rajaram S. Sandye	Member
9.	Dr. Bhushan V. Bhave	Principal, Ex-Officio Secretary

From the Principal's Desk

Dear Students

We, the Prabodhan Education Society's Vidya Prabodhini College of Commerce, Education, Computer, and Management in Parvari, Goa, extend a warm welcome as you join our esteemed Prabodhan Parivar. Backed by a seasoned and insightful management team, our institution is dedicated to delivering top-tier education. With a steadfast commitment to quality, we continuously strive to exceed national, societal, and industry standards, ensuring our students receive the finest education possible.

The college underwent assessment by NAAC during its 2nd Cycle. The NAAC Peer Team conducted their evaluation on March 19th and 20th, 2024. Additionally, we have been granted a developmental fund of five crore rupees under the 'Grants to Strengthen Colleges' component of PM-USHA for 2024.

The college takes pride in presenting a unique array of programs, including a three-year B. Com and a pioneering four-year integrated B.A.B.Ed. Programme. Since its inception in the academic year 2015-16, our institution has been the trailblazer in Goa, offering the integrated B.A.B.Ed. Programme. We're delighted to report that a significant portion of our graduates have pursued further studies at Goa University, specializing in various fields such as M.Com, M.B.A., and M.A. in languages like Hindi, Marathi, English, and Konkani, as well as in subjects like History and Geography. Furthermore, many others have embarked on fulfilling careers as educators in schools across Goa.

Besides conducting classroom teaching using traditional methods and ICT, the college, through its various departments, has entered into collaborations and MoUs that help create and develop a quality learning environment through the integration of conceptual knowledge, application of skills, providing field realities by offering certificate courses, internship programs, workshop/seminar, field visits, etc.

In addition to achieving academic excellence, our students have demonstrated their diverse talents and skills in sports and cultural activities, impacting the international, national, and state levels across various competitions. This year, nine students represented Goa State in the Open National competitions. Additionally, one boy and four girls proudly represented Goa University at the West Zone Inter-University Sports competition, while another girl represented the university at both the All India Inter University and Khelo India Sports Competitions. Furthermore, one boy and one girl were integral members of the Goa State Men's and Women's Kabaddi teams, respectively, securing a Bronze Medal at the National level Kabaddi competition. The College Women's Kabaddi Team achieved the runner-up position at the Inter College Women's Kabaddi Championship. Moreover, our students clinched six individual medals in Women's Judo, four individual medals in Men's Weightlifting, and one individual medal in Men's Athletics at the inter-college level tournaments organized by Goa University. Lastly, 67 students and two faculties provided voluntary services at the 37th National Games hosted by Goa State.

This year, our college students have brought us immense pride through their outstanding talents and unprecedented achievements at various intercollegiate events held in Goa. They emerged victorious at events such as the Hindi Srujanotsav 2023, hosted by Institute Menezes Braganza and Mahanaam 2023, organized by Ganpat Parsekar College of Education. Additionally, Ms. Siddhi Shirodkar, a TYBABED student, secured the first position in a 'State Level Intercollegiate Research Paper Presentation Competition' held at the Government College of Arts, Science and Commerce, Khandola.

Over the past five years, three of our NSS Volunteers have had the honor of representing the N.S.S. at the National Republic Day parade. Moreover, in the current year, three more of our NSS volunteers were chosen to participate in NSS adventure camps hosted in Himachal Pradesh. Our Nisarg Club actively participates in activities such as water conservation, tree plantation drives, beach cleanup initiatives, nature trails, etc.

This year, we proudly organized a two-day National Conference centered around the theme "Gender Writes: Exploring a New Narrative." We were honored to have Prof. Santishree Dhulipudi Pandit, the esteemed Vice Chancellor of the J.N.U., as our keynote speaker. The conference attracted a diverse audience comprising academicians, research scholars, and experts in the field.

The college has forged alliances with esteemed organizations such as the B.S.E. and Jan Shikshan Sansthan to fortify its network alongside various national and state-level governmental and non-governmental entities. Additionally, our college P.T.A. and Alumni Association actively contribute to improving the college's infrastructure. Our Parent-Teacher Association (P.T.A.) has recently republished Shri. Jayvant Sardessai's book, "The Prehistoric and Historic Accounts of Shri Saptakoteeshwar Devasthan," now available in both Marathi and English editions. Additionally, 700 copies of the English edition were distributed to G20 delegates. Through these collaborative endeavors, the college has revamped its facilities, boasting classrooms equipped with cutting-edge technology to foster an optimal teaching-learning environment. The digitally enhanced library, recently upgraded, has been specially redesigned to provide a conducive space for academic discourse. Furthermore, internet access is available in the library, catering to the increasing demand for digital learning resources among students and faculty members.

Furthermore, the college boasts a modern college hall capable of accommodating around 700 students and hosting seminars, youth festivals, and various events. Additionally, students and staff benefit from the convenience of an on-campus bank facility. The college also houses an IGNOU study Centre where 2500 students are currently pursuing their education. Moreover, the college serves as a recognized examination center for prestigious examinations such as the Company Secretary Examination of ICSI, New Delhi, the SET examination of Pune University, Pune, and examinations conducted by the Directorate of Higher Education, Govt. of Goa. The college takes pride in its dynamic faculty members who are committed to students' holistic development. With 13 faculty members holding Ph.D. degrees actively involved in research, including publications in esteemed journals like Scopus, Web of Science, and UGC-Care list journals, the faculty also contributes to national and international workshops and seminars. The teaching faculty receives ample support from efficient administrative colleagues. With your support and cooperation, Vidya Prabodhini College assures a commitment to nurturing students who will positively impact society and the nation. Congratulations on choosing VPCCECM, and best wishes for your future endeavors.

Prof. Bhushan V. Bhave
Principal

PM-USHA

Pradhan Mantri Uchchatar Shiksha Abhiyan (3.0)

Scheme of Government of India for the year 2024

Our college has been selected as eligible to receive grants under the components 'Grants to Strengthen Colleges' (GSC) of PM-USHA for the year 2024 and has been sanctioned with **Rs. 5 Crore.**

NAAC
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

NAAC Peer Team Visit for the 2nd Cycle for the year 2018-2023

National Assessment and Accreditation Council (NAAC) Peer team visited the College for the accreditation process of the second cycle on 19th and 20th of March 2024.

Prabodhan Education Society Overview

VIDYA PRABODHINI SHIKSHA SANKUL

Founded in June 1988, the Prabodhan Education Society firmly cherishes a vision to develop an educational philosophy in consonance with Bharatiya Culture and Bharatiya philosophy, so that it may inspire workers dedicated to the noble cause of National Regeneration and help them to march with full selfconfidence in the competitive world. The society also introduced National core curricula including moral and spiritual Education, Yoga Education, Physical Education, Sanskrit and Music for promoting National Integration and Cultural Development.

The Society also caters to the public need of the surrounding area through various extension service cells such as Kreeda Prabodhini (Sports), the Research and Consultancy Cell, etc.

The firm, determined and objective oriented journey of Prabodhan Education Society has gradually flourished into the following institutions, cherishing within its fold, a large family of educational institutions in a short span of 30 years:

1. Vidya Prabodhini College of Commerce, Education, Computer and Management.
2. Vidya Prabodhini Higher Secondary School of Arts, Science & Commerce.
3. L.D. Samant Memorial High School.
4. Prabodhan Poorva Prathamik Vidyalaya, Parvari.
5. Prabodhan Prathamik Vidyalaya Parvari.
6. Prabodhan Poorva Prathamik Vidyalaya, Pomburpha
7. Prabodhan Prathamik Vidyalaya, Pomburpha
8. Smt. Sunandabai Bandodkar High School, Salvador-Do-Mundo
9. Smt. Sunandabai Bandodkar Poorva Prathamik, Salvador-Do-Mundo
10. Smt. Sunandabai Bandodkar Prathamik, Salvador-Do-Mundo
11. Jan-Shikshan Saunsthan, Parvari (Sponsored by Central Government)

The Society, with its beaming, enthusiastic, innovative, dedicated team of teachers and equally dynamic Heads of the institutions has already started its march with a spectrum of realities translated into practice such as:

- Excellent result during the period of 30 years with Merit list.
- Dedicated and socially active staff with excellent Teamwork.
- Goal oriented and self-evaluator Training Program for staff and students through graded workshops.
- Active and comprehensively organized "Prabodhini Pariwar Palak Shikshak Sangha (PTA)".
- Admission to any student without bar of percentage of marks at Primary and Secondary Level, yet achieving excellent results.
- Scoring of Prizes and Merits in sports and other competitions from Panchayat level right up to the University, National level, every year.
- Each organ of activity geared up to foster National pride, inculcate patriotism and preserve Bharatiya identity at all cost.

College Profile

Vidya Parabodhini College of Commerce, Education, Computer and Management started in the year 2012 affiliated to Goa University, Recognized by Govt. of Goa and approved by NCTE, offering a three-year B.Com and Four Year Integrated B.A.B.Ed programs. The College takes the credit for having started a unique program i.e. a Four-Year integrated B.A.B.Ed from the Academic Year 2015-16.

The college has been assessed by NAAC under 2nd Cycle. The NAAC Peer Team visited the college on 19th and 20th March, 2024. The college is also recognized by UGC under section 2(f) and 12(B) of the UGC Act 1956.

The College is situated in a spacious area at Vidyanagar, Parvari-Goa and has its own building with a 7,904 sq.mts. built up area. Besides a 4000 sq. mts. playground, the College offers excellent infrastructure facilities and a conducive learning environment. The College also offers different skill based short-term courses with an objective of enhancing the employability skills of our students. The College actively indulges into developing the Institution-Industry Network for placement opportunities for our college students.

In order to bring a continuous improvement in the overall functioning of the college, the College has already setup Internal Quality Assurance Cell (IQAC), and this Cell is working in that direction. The key objective of the College is to impart a balanced holistic education to all its students and thereby develop young men and women who will be intellectually able, broad minded and disciplined citizens to serve the Nation in different capacities in various fields of life that they later choose for themselves.

INSTITUTIONAL CORE VALUES

Build on the cornerstone that imparting accessible education to all is service to society and nation, our institution commits itself to the core values of:

- Providing Sanskarmai Shikshan through the development of Value and Culture-based education
- Promoting Creativity and Innovation
- Providing a Quality Learning Environment
- Ensuring a Holistic Education
- Having Quest for Excellence
- Commitment and Dedication
- Imbibing National Values and Philosophy
- Ensuring Welfare of the Society
- Creating Responsible Citizenry
- Upholding Work Ethics and Professionalism
- Inculcating basic values in students
- Fostering global competition among the students
- Promoting research culture and a spirit of inquiry
- Promoting use of technology
- Collaborating with other societal stakeholders
- Inculcating a Scientific Temper and Spirit of Inquiry and Reform

Admission Process for the Academic Year 2024-2025

The admission procedure for the academic year 2024-25, will be conducted on the SAMARTH portal of DHE through online mode only.

You are required to follow the instructions for completing the Admission process provided on the DHE website (www.dhe.goa.gov.in) and also on the College website (vidyaprabodhinicollege.edu.in)from time to time.

Reservation under various categories will be as per the reservation policy of the Government of Goa.

The following are the competent authority for issuing certificates for reservation:

1. OBC/SC/ST : Office of Deputy Collector

2. Income Certificate for EWS: Office of the Mamlatdar.

3. Persons with Disabilities(PWD): Medical, Superintendent of either GMC / District Hospital. (and/or any other authority designated by the Government of Goa).

Note: Commencement of the Semester/Term for the Academic Year 2024-2025 is 21/06/2024*.

Mandatory Documents for Admission

1. Application form

2. Original mark sheet of H.S.S.C./equivalent examination

3. Original copy & one self-attested copy of the H.S.S. Leaving Certificate.

4. Two hard copies of recent passport-sized photographs.

5. Anti-Ragging Undertaking form.

6. Identity card slip

7. Eligibility Certificate (in original) issued by Goa University and a Migration Certificate (for those students who have passed Std. XII or any other equivalent examination through any other recognized Board other than Goa Board, if applicable).

8. Signing Code of Conduct undertaking of the college.

9. Students belonging to Reservation category should furnish the valid certificate issued by the competent authority while submitting admission forms.

NOTE:
1) **The presence of Parent/Guardian is compulsory during the admission.**
2) **The admission will be done purely on Open 'Merit Basis'.**
3) **Subject allocation to be done on purely merit basis and availability of seats.**

B.Com. Programme Under CBCS

Learning outcomes

OA-38.3.2 SPECIFIC LEARNING OUTCOMES A student on completion of the Programme(s) of study is expected to possess the following Specific Learning Outcomes related to his/her disciplinary area(s) in the chosen field(s) of study:

(i) Comprehensive knowledge and coherent understanding of the chosen disciplinary/interdisciplinary areas of study including current and emerging developments in a multidisciplinary context.

(ii) Practical, professional, and procedural knowledge required for carrying out professional skilled work, self-employment and entrepreneurship.

(iii) Skills in areas related to specialization in the chosen disciplinary/interdisciplinary area(s) of learning in a broad multidisciplinary context, including wide-ranging practical skills.

(iv) Capacity to extrapolate from what has been learned, translate concepts to real-life situations, and apply acquired competencies in new contextsto generate solutions to specific problems.

Career opportunities

The B.Com. graduates can pursue Post Graduate Studies like M.Com., MBA, MCA, ICWA, ISCI, etc. After their Post-Graduation, they may do Ph.D. and take teaching as their career in higher education institutions like Degree colleges and Universities. Other Career Options include Chartered Accountancy, Banking Services, Insurance Sectors, Marketing, Company Secretary, Stock Exchange Services, Tax Consultancy, Management & Planning, Entrepreneurship, Law etc. They are also eligible to study Certificate Courses of any discipline. They may appear for any competitive exams conducted by Union Public Service Commission (UPSC), Indian Railway Board, etc. for entering into the government services.

B.Com Programme under C.B.C.S

Three Year Choice Based Credit System Programme of B.Com: Excerpts from Ordinance OC-66 Bachelor of Commerce and Bachelor of Commerce (Honours)

The relevant ordinance (OC-66) relating to the Three Year Choice Based Credit System Programme of Bachelor of Commerce and Bachelor of Commerce (Honours) degrees (under section 24(1) of Goa University Act 1984(effective from the A.Y.2017-18) is reproduced as under:

OC-66.1 GENERAL

Choice Based Credit System (CBCS) provides choice for students to select from the prescribed courses. Under the CBCS, the requirement for awarding a Degree is prescribed in terms of number of Credits to be completed by the students.

1.1 OBJECTIVES

(a) To bring the undergraduate curriculum on par with the model curriculum recommended by the University Grants Commission

(b) To impart quality education on par with international standards.

(c) To offer new, relevant and need-based Courses.

(d) To inculcate in students, responsibility and self-discipline in the learning process.

(e) To enable students to acquire specific skills in keeping with their area of study.

(f) To make the evaluation system continuous and more objective.

(g) To provide a choice to the students in choosing their courses.

1.2 DEGREE TO BE AWARDED

Bachelor of Bachelor of Commerce/ Bachelor of Commerce (Honours).

1.3 DURATION OF COURSE

The afore-mentioned Degree Courses shall each have duration of three academic years. Every academic year shallconsist of two semesters.

OC-66.2 ELIGIBILITY FOR ADMISSION

Eligibility for admission leading to the Degree of Bachelor of Arts/ Bachelor of Commerce/ Bachelor of Science/ Bachelor of Arts (Honours)/ Bachelor of Commerce (Honours)/ Bachelor of Science (Honours) shall be as follows.

2.3 (i)   Eligibility for admission to Semester-V (in the third year) B. Com. /B.Com. (Hon.) Programme:

(A)   A candidate who has been declared passed in Semester-I to Semester-IV examinations shall be eligible foradmission to Semester-V.

(B) A candidate admitted for Semester-V shall be deemed eligible for admission to Semester-VI.

(C) A candidate migrating from any other recognized University may be considered for admission to Semester-Vof the B.Com. Course provided:

(a) He/She has passed the Second Year B. Com. / B.Com. (Hon.) Examination in all subjects from thatUniversity, and (b) He/She had offered at the Second Year the required courses and credits under the scheme of thisUniversity. A candidate fulfilling these conditions shall be eligible for admission to Semester-V only.

(ii)   Eligibility for admission to Semester-VI (in the third year) B.Com / B.Com. (Hon.) Programme:

(A) A candidate already admitted for Semester-V shall be deemed eligible for admission to Semester-VI. Directadmission to Semester-VI shall not be permitted.Reservation under various categories will be as per the reservation policy of the Government of Goa.

2.4 Class strength:

Number of students in a class/division shall not ordinarily exceed sixty.

OC-66.3 PROGRAMME STRUCTURE:

1 The Programme shall be based on a system of time-integrated Units called Credits, under the CBCS.

2 The Programme shall comprise Courses such as Core, Elective and Ability Enhancement Courses.

3 A Credit shall consist of 15 clock hours of theory of 1 hour duration each or 15 practical classes of 2 hoursduration each, per semester or its equivalent; field work and such other as recommended by the Board ofStudies (BoS) shall be considered under practical category for calculating credits and workload.

4 One Credit shall carry a maximum of 25 marks.

5 A student shall be eligible for the award of Bachelor's Degree on successful completion of minimum of 132Credits, to be completed over a minimum of six Semesters.A student shall be eligible for the award of Bachelor's Degree (Honours) on successful completion of minimum of 148 Credits, to be completed over a minimum of six Semesters.

OC-66.4 COURSE STRUCTURE

Each Course can carry different weightage in terms of number of Credits. Each Course should define learningobjectives and outcome. A course may be designed so as to comprise any or combination of lectures/ tutorials/laboratory work/ field work/ outreach activities/ project work/ vocational training/ viva/ seminars/ term papers/assignments/ presentations/ self-study/ such other.

Core Course

A Core Course (CC) shall be of 4 or 6 Credits and may consist of only theory component, or theory and practical components, in which case the theory component shall be of 3 Credits and the practical component shall be 1 Credit for 4 credit courses and the theory component shall be of 4 Credits and the practical component shall be 2 Credits for 6 credit courses, or as prescribed by BoS and approved by the Academic Council.

Elective Course

An Elective Course can be chosen from a pool of Courses, which may be specific/ specialized/ advanced/ supportive to the discipline or subject, or which provides an extended scope, or which enables an exposure to some other discipline/ subject/ domain or which nurtures the candidate's proficiency/ skill. An Elective Course may beDiscipline Specific Elective Course or Generic Elective Course.

3.1 (Notified on 29th May, 2017)

Discipline Specific Elective (DSE) Course Discipline Specific Elective (DSE) Courses shall be offered in the main discipline/ subject. Each DSE shall be of 4 Credits and may consist of only Theory component, or Theory and Practical component, in which case the theory component shall be of 3 Credits and the practical component shall be 1 Credit or as prescribed by BoS and approved by the Academic Council. Any number of DSE's as approved by BoS and AC, can be offered depending upon the specialization available in the college.

3.2 (Notified on 29th May, 2017) Project

A compulsory Project work of 4 Credits shall be offered in lieu of a DSE Course in Semester VI and shall be designed to acquire special/ advanced knowledge; it shall be specialised course involving application of knowledge in solving / analyzing /exploring a real life situation / difficult problem. Students shall undertake such a project under the guidance of a teacher/ faculty member. The topic for the Project Work shall be given in Semester V. Students shall be required to carry out work for the Project during Semesters V & VI. The assessment of the Project will be carried at the end of Semester VI.

3.3 Generic Elective Course

A Generic Elective (GE) course shall be of 4 Credits, and may be chosen from an unrelated discipline/subject, with an intention to seek exposure. A Core Course offered in a discipline/subject may be treated as GE Course for another discipline/ subject, and may consist of only Theory component, or Theory and Practical component, in which case the Theory component shall be of 3 credits and the Practical component shall be of 1 Credit, or as prescribed by BoS and approved by the Academic Council.

3.4 Ability Enhancement Courses (AEC)

The Ability Enhancement (AE) Courses may be of two kinds: Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement (SE) Courses.

4.1 AEC Courses are based upon the content that leads to Knowledge enhancement. Environmental Studies as AEC Course is mandatory for all disciplines. Each Course shall have only Theory component of four credits or two separate Courses of 2 credits each.

4.2 SE Courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills. These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge. Each course will be of four credits.

OC-66.5 Scheme of Examination B. Com.

1. (a) The evaluation for the Courses, shall comprise Intra-Semester Assessment (ISA) and the Semester End Examination (SEE).

    (b) The ISA tests shall carry 20% of maximum marks allotted for the Course, and SEE shall carry 80% marks. There shall not be an ISA for the Practical component of the Course.

    (c) A Course of 4 Credits for total of 100 marks, having only Theory, shall have ISA for 20 marks and SEE for 80 marks.

    (d) A Course of 4 Credits for total of 100 marks having Theory and Practical components shall have ISA's only for Theory component for total of 15 marks, and SEE Theory component for 60 marks and Practical component for 25 marks. A Course of 6 Credits for total of 150 marks having Theory and Practical components shall have ISA's only for Theory component for total of 20 marks, and SEE Theory component for 80 marks and Practical component for 50 marks.

    (e) Courses of any other number of Credits shall have proportionate marking system.

2. (a) The ISA for the theory component of a Course shall be conducted twice in a given Semester, once through a written test, and the other by using alternate modes of evaluation including assignment/ presentation/ orals/ such other. There shall not be any averaging of ISA marks.

    (b) Generally, the ISA for a given Course shall be conducted by the teacher/s teaching that Course.

    (c) The schedule for the ISAs shall be notified to all at the beginning of the Semester.

(d) The marks of ISA shall be communicated to the students within two weeks.

(e) ISA I shall preferably be completed by the end of July for odd Semesters and end of January for even Semesters. Students who fail to appear for the test due to a genuine reason shall be given another opportunity by the end of August/ February respectively, on a date pre-determined by the College. ISA II will be completed as decided by the teacher but before the end of the semester.

(f) Every College shall appoint a three member Committee to monitor the ISA in the College. There would be no remission in workload or remuneration for carrying out this work.

(g) A student who does not appear for two ISAs of a Course shall not be eligible to answer SEE of that Course.

3. (a) The SEE shall be conducted at the conclusion of a given Semester, and shall cover the entire syllabus prescribed for the respective Course.

(b) A candidate shall be considered to have successfully fulfilled the requirements of a Semester to be eligible to appear for the SEE provided he/she has appeared for two ISAs of the Course, and fulfills the minimum attendance requirements as per the relevant rules of the University. A candidate failing to fulfill these conditions shall have to repeat the Semester.

(c) A tentative schedule of SEE examination of Semesters I – IV, evaluation, declaration of results shall be prepared by the respective College(s), preferably at the beginning of each academic year and shall be notified to their students with a copy to the University. Setting of the question papers, evaluation of answer-scripts and declaration of results shall be done by respective Colleges.

(d) Assessment of answer-scripts of SEE of Semesters I - IV shall be organized by the Colleges. The assessment of the SEE answer scripts at the Semesters I - IV shall be done by the teachers of respective Colleges. If two or more Colleges desire to have the same question paper in any of the subjects, a common paper may be set by the teachers from the concerned colleges. For this purpose, a Committee of senior teachers may be constituted by the Principals of concerned Colleges.

(e) The pattern of question paper(s) to be set for the SEE in a given Subject and the scheme of marking shall be decided by the BoS in that subject. For this purpose, the BoS shall frame specimen question paper(s) in the concerned Subject for each Semester for the information of the students. Similarly, for practical examinations, the number of laboratory exercises, marks distribution for each exercise and other relevant details shall be decided by the BoS in that subject.

(f) The Schedule of the Examination and the setting of question paper(s) for SEE for Semester- V and Semester-VI shall be done centrally by the University.

   (i) A Board of Paper-Setters and Examiners for the SEE of Semester V and VI shall be appointed by the University.

   (ii) The Paper-Setters shall finalise the question paper(s); there shall be no objective type of questions at SEE; however short answer questions may be set.

   (iii) The paper setters shall also prepare a key for answers to all question/sub-questions and the scheme of marking of the paper set at the examination. In case of descriptive type of answers, only important points to be expected may be highlighted in the key.

   (iv) The Chairperson shall personally hand over the sealed set of question papers and answer keys to the Controller of Examinations in the prescribed manner.

   (v) Photocopies of this key and the marking scheme for each of the paper of the concerned Semester V and VI shall be given to the examiners assessing the papers.

(g) The duration of SEE theory paper carrying 40 marks shall be of 1 hour duration, and those above 40 marks shall be of 2 hours duration.

5. (a) (i) The project shall be compulsory for all students in lieu of a DSE. Discipline Specific Project (DSP) shall be assigned during the V semester and assessed and credits assigned in the VI semester.

      The project shall be group project with a maximum of 5 students per group. A teacher shall not be ordinarily assigned more than 2 projects. The project workload will be 2 hours per week for a group of 5 students and for a group of 3 or less students the workload will be 1 hour per week.

    (ii) Project work and the Report shall be based on field work/library work /laboratory work/ on-the-job training or similar work assigned by the teacher.

  (b) The assessment of the Project Course shall be done equally by Internal Examiner (Project Supervisor for 50 marks) and External Examiner (for 50 marks) as per the guidelines defined in the Project Manual.

6. (a) (i) Revaluation of answer books of the candidates at Semesters V and VI shall be permitted as per the existing provisions of OA-5.15 for revaluation/ verification.

    (ii) However, revaluation at Semesters I to IV examinations shall not be permitted. Personal verification of marks shall be granted to the candidate in the presence of Principal/ Vice-Principal and the concerned Examiner, provided he/she has applied for the same along with payment of prescribed fees, within one week of the declaration of result.

  (b) The following shall be the procedure for the verification of marks:

    (i) On a notified day and time, which should be not later than 10 days after the receipt of applicationfrom the candidate, the candidate shall be shown the answer book in the chamber of the Principal/Vice-Principal in the presence of the Examiner concerned.

    (ii) If the candidate is not satisfied with the result on personal verification of answer book, he may apply to the College Grievance Committee within a week.

    (iii) The College Grievance Committee shall take appropriate action as per the relevant Ordinance and inform the candidate of the decision taken accordingly.

7. A supplementary examination shall be conducted, preferably after 15 days from the declaration of results of Semester II and IV examinations. Students who have a backlog of any or all the papers (theory / practical) of Semesters I, II, III and IV are eligible to appear for this examination.

8. (a) (i) Improvement of performance/ total score shall be permitted to a candidate who has passed the B.A./B.Com/B.Sc./ degree examination, in which case he/she shall be required to appear again only in the SEE component of the papers of Semester V and /or Semester VI examinations, excluding the Project Course. For this purpose, the marks scored at the first appearance in the Project Course, as also in ISA component of the other papers, shall be carried forward for tabulation of the result under "improvement of performance".

    (ii) A candidate shall not be permitted to reappear for improvement of performance at Semesters- I, II, III and IV.

    (iii) This facility to reappear under improvement shall be available during the immediately subsequent regular Semester-V and Semester-VI examinations, but within double the duration period.

    (iv) The performance of a candidate, who appears under this provision and fails to improve, shall beignored.

  (b) (i) The candidate availing of this provision shall be considered to have passed Semesters-V and/ or VI"under improvement" and this fact shall be recorded on his/her statements of marks and otherrelevant documents.

(ii)   The candidate shall be required to surrender the original statement of marks and other relevantdocuments at the time of receiving the fresh statement of marks in the event of improvement ofperformance/ total score.

(iii)   A candidate can appear only once under this clause.

9. Award of Grades

A Grade Certificate shall be issued to all the registered students after every Semester based on the gradesearned. The Grade Certificate will display the Course details (code, title, number of credits, grade secured).Marks awarded in each Course shall be represented in the form of Grades in the grade sheet issued at the endof each semester.Letter Grade shall be the index of the performance of students in a said Course, denoted by letters O, A+,A, B+, B,C, P and F, and calculated based on Grade Point and marks obtained for each Course, as shown in the table below.

10. A student shall be required to score a minimum of 'P' grade in ISA, SEE and practical components taken together to pass in a Course in Semesters I to VI.

OC-66.6 Grade Point Average (GPA)

The grade sheet in every semester shall reflect Semester Grade Point Average (SGPA) and Cumulative Grade PointAverage (CGPA). The Final result shall be declared as Final Grade Point Average (FGPA), earned at the end of theProgramme, which shall be a measure of overall cumulative performance of a student over Semesters I– VI.

The SGPA/CGPA/FGPA shall be converted to a Letter Grade, as shown in the table below:

Letter Grade	Grade Point	Marks %
O (Outstanding)	10	85 – 100
A+(Excellent)	9	75 – <85
A (Very Good)	8	65 – <75
B+(Good)	7	55 – <65
B (Above Average)	6	50 – <55
C (Average)	5	45 – <50
P (Pass)	4	40 – <45
F (Fail)	0	0 – <40
Ab (Absent)	0	---

CGPA	Grades
10.0	O (Outstanding)
9.0 – <10	A+ (Excellent)
8.0 – <9.0	A (Very Good)
7.0 – <8.0	B+ (Good)
6.0 – <7.0	B (Above Average)
5.0 – <6.0	C (Average)
4.0 – <5.0	P (Pass)
Less than required credits or CGPA <4.0	F (Fail)

The Curriculum and Credit Framework for Undergraduate Programme under National Education Policy (NEP) 2020. Excerpts from Ordinance OA-38

Bachelor of Commerce and Bachelor of Commerce (Honours)

OA-38.1 GENERAL

The Curriculum and Credit Framework for Undergraduate Programmes (CCFUP) under National Education Policy (NEP) 2020 envisages the incorporation of a flexible choice-based Credit system, multidisciplinary approach with multiple entry and exit options, to facilitate students to pursue their career path by choosing the subject/field of their interest.

OA-38.2 OBJECTIVES

The General Objectives of the Programme shall be:

(i) To recognize, identify, and foster the unique capabilities of each student to promote her/his holistic development.

(ii) To provide flexibility, so that learners can select their learning trajectories and Programmes, and thereby choose their own paths in life according to their talents and interests.

(iii) To impart multidisciplinary and holistic education across the sciences, social sciences, arts, humanities and sports.

(iv) To emphasize on conceptual understanding rather than rote learning; critical thinking to encourage logical decision-making and innovation; ethics, human & constitutional values; life skills such as communication, teamwork, leadership, and resilience.

(v) To encourage extensive use of technology in teaching and learning, removing language barriers, increasing access for Divyang students, and educational planning and management.

(vi) To provide respect for diversity and respect for the local context in all curricula, pedagogy and policy.

(vii) To uphold equity and inclusion as the cornerstone of all educational decisions, to ensure that all students are able to thrive in the education system, and the institutional environment is responsive to differences, to ensure that high-quality education is available for all.

(viii) To have rootedness and pride in India, and its rich, diverse, ancient, and modern culture, languages, knowledge systems, and traditions.

OA-38.4 DURATION OF THE PROGRAMME

(i) The duration of the UG Programme shall be of Four Years/Eight Semesters with multiple entry and exit options.

(ii) A student may also be permitted to take a break from the Programme during the period of study.

(iii) The total duration for completion of the UG Programme shall not exceed seven years from the date of initial registration.

(iv) Every Academic Year shall consist of two Semesters.

(v) In addition, there shall be a Summer Term during the vacation.

OA-38.4.1 UG CERTIFICATE/UG DIPLOMA AND DEGREES TO BE AWARDED

The following Certificate/Diploma/Degrees shall be awarded as below:

(i) UG Certificate (NCrF Level: 4.5): Students exiting on completion of 1 year (2 Semesters) of study in the chosen broad discipline having fulfilled the Credit requirement and successfully completed a 4 Credit Vocational Course during the summer term (vacation) of the first year.

(ii) UG Diploma (NCrF Level: 5): Students exiting on completion of 2 years (4 Semesters) of study in the chosen broad discipline having fulfilled the Credit requirement and successfully completed a 4 Credit Vocational Course during the summer term (vacation) of the second year.

(iii) Bachelor of Arts/Bachelor of Commerce / Bachelor of Science/ Bachelor of Computer Applications/ Bachelor of Business Administration/Bachelor of Social Work/Bachelor of Performing Arts and such other

Degrees (NCrF Level: 5.5): after the successful completion of 3 years in the Programme and the related Credit requirements, as specified elsewhere in this Ordinance.

(iv) Bachelor of Arts/Bachelor of Commerce/Bachelor of Science/Bachelor of Computer Applications/Bachelor of Business Administration/Bachelor of Social Work/Bachelor of Performing Arts (4 years Honours) and such other Degrees (NCrF Level: 6): after the completion of 4 years in the Programme and the related Credit requirements, as specified elsewhere in this Ordinance.

(v) Bachelor of Arts / Bachelor of Commerce /Bachelor of Science/ Bachelor of Computer Applications/ Bachelor of Business Administration/Bachelor of Social Work/Bachelor of Performing Arts (4 years Honours with Research) and such other Degrees (NCrF Level: 6): after the completion of 4 years in the Programme and the related Credit requirements, as specified elsewhere in this Ordinance.

(vi) Interdisciplinary or Multidisciplinary Degree: Students who opt for 3 year or 4 year Degree Programmes shall be awarded a degree in Interdisciplinary or multidisciplinary subjects as the case may be.

    (a) Interdisciplinary Degree: A student who opts for interdisciplinary subjects shall be awarded a Bachelors Degree/Bachelors Degree (Honours)/Bachelors Degree (Honours with Research) in Interdisciplinary Subjects. For example if a student opts for subjects like Chemistry, Zoology and Botany s/he shall be awarded a BSc in Interdisciplinary Subjects (Chemistry, Zoology and Botany)

    (b) Multidisciplinary Degree: A student who opts for multidisciplinary subjects like Mathematics, Finance and Economics will be awarded a Bachelors Degree/ Bachelors Degree (Honours) Bachelors Degree (Honours with Research) in Multidisciplinary Subjects (Mathematics, Finance and Economics).

OA-38.5 ELIGIBILITY FOR ADMISSION

The eligibility for admission to the Four Year UG Degree Programme shall be as follows:

(i) The Higher Secondary School Certificate (Std. XII) examination conducted by the Goa Board / equivalent body, after successful completion of Grade 12 or equivalent stage of education corresponding to Level-4.

(ii) A student not covered under any of the above categories but desirous of seeking admission to the said Programme may apply to the University /College. However, the Vice Chancellor along with Dean of the concerned School/Faculty and Chairperson(s) of Board(s) of Studies of concerned subjects shall decide the eligibility in such cases.

(iii) A student admitted for Semester-I /III/V/VII shall be deemed eligible for admission to Semester-II/IV/VI/ VIII, of each respective year provided;

    a) S/he has no backlogs of previous Semesters to be eligible for admission to Semester V.

    b) S/he has no backlogs of Semester V and VI to be eligible for admission to Semester VII.

(iv) A student migrating from another recognized University and desirous of direct admission to UG Programme shall be eligible for admission based on the earned Credits in the subjects for which admission is sought. This is subject to the provisions of the Academic Bank of Credits (ABC) Ordinance of Goa University. The Vice-Chancellor along with Dean of the concerned School/Faculty and Chairperson(s) of Board(s) of Studies of concerned subjects shall decide the eligibility.

(v) A student with a UG Certificate shall be eligible to take admission in the Third Semester of the Degree Programme within three years of exit and complete the Degree Programme within the stipulated maximum period of seven years.

(vi) A student with a UG Diploma shall be eligible to take admission in the Fifth Semester of the Degree Programme within a period of three years of exit and complete the Degree Programme within the maximum period of seven years.

(vii) A student who has exited with a UG Degree shall be eligible to take admission in the Seventh Semester of the Degree Honours Programme within a period of three years and complete the Degree Honours Programme within the maximum period of seven years.

(viii) A student who obtains 75% and above or equivalent CGPA of the total marks obtained in the first Six Semesters shall be eligible to take admission to the four-year Degree (Honours with Research) at the Seventh Semester. The equivalent CGPA shall be 8.25 as per the CGPA calculation given in this Ordinance.

(ix) The seven years duration shall be counted with effect from admission by him/her to the first Semester of UG Programme.

OA-38.5.1 LATERAL ENTRY FOR STUDENTS REGISTERED UNDER OC-66

(i) Students already enrolled in the UG Programme under Choice Based Credit System (CBCS) shall be permitted to seek admission to the Four-year Undergraduate Programme effective from Academic Year 2024-2025.

(ii) The concerned Institution shall provide Bridge Courses (including online Courses) approved by the Board of Studies to enable students to transition from CBCS to CCFUGP.

OA-38.5.2 CLASS/DIVISION STRENGTH

(i) Ordinarily, the number of students in a class/division shall not exceed sixty.

(ii) The University shall permit 10% additional seats to accommodate requests for a change of Major wherever required.

(iii) Any unfilled or vacant seats shall be filled with those seeking a change of Major.

(iv) Preference shall be given to those who scored highest CGPA and have no backlog in the first year.

OA-38.7 COURSES AND COURSE STRUCTURE

(i) A Course shall consist of either of the following:

(a)   Only theory component,

(b)   Only practical component or,

(c)   Both theory and practical components.

For Courses which have both theory and practical components, the ratio of 75% theory and 25% practical shall be maintained with separate heads of passing. However, in case of Skills Enhancement Courses (SEC) and Vocational (Exit) Courses the emphasis shall be on hands on training/Practical component. The pedagogy for a Course shall include any of the following: Lectures, tutorials, practicum, seminar, internship, studio activities, field/laboratory projects, community engagement and such others or a combination of the above forms as recommended by the Board of Studies.

(ii) A Programme shall comprise of the following categories of courses:

(a)   Disciplinary/Interdisciplinary Major (Core) A Major course will provide a student the opportunity to pursue in-depth study of a particular subject or discipline. Credits earned by a student from the two Major Courses of the Broad Discipline/Discipline in Semester I and II shall be counted towards total Major Credits.

(b)   Disciplinary/Interdisciplinary Minors Students may opt for Minor courses from Disciplinary/Interdisciplinary areas including skill- based courses relating to a chosen Vocational Education and Training. Students, who successfully complete the requisite number of courses (as specified in the OA-38 12.2 & 12.3) in a Disciplinary or an Interdisciplinary area of study other than the chosen Major, shall qualify for a Minor in that discipline or in the chosen Interdisciplinary area of study. To qualify for a Minor, a student shall have to earn a minimum of 12 Credits in the chosen Minor. A student shall declare at the end of Semester II the subjects s/he wishes to opt for under Minor.

(c)   Vocational Education and Training (VET) VET shall form an integral part of the UG Programme to impart skills along with theory and practical. A minimum of 12 Credits will be allotted to the Minor stream relating to VET which can be related to the Major or Minor Discipline or choice of the student. A student shall have to declare subject/courses under VET at the end of Semester II. In case of Programmes such as BBA, BCA internship could be offered in lieu of VET.

(d)   Multidisciplinary Courses (MC)
UG students shall be required to undergo Three Introductory-level courses relating to any Broad Discipline that they have not undergone at the HSSC level as given below:
Natural and Physical Sciences, Mathematics, Statistics and Computer Applications Library, Information and Media Sciences, Commerce and Management, Humanities and Social Sciences.

(e)   Value-Added Courses (VAC)

The following are the VAC common to all UG students:

Understanding India, Environmental Science/Education, Digital and Technological Solutions, Health & Wellness, Yoga Education, Sports, Fitness, courses related to National Service Scheme (NSS), National Cadet Corps (NCC) and such other courses. However, a two Credit Environmental Science Course shall be mandatory under VAC.

(f)   Ability Enhancement Courses (AEC)

Students shall achieve competency in a Modern Indian Language (MIL) and in the English Language with special emphasis on communication, reading and writing skills. Foreign National/ Person of Indian Origin/Non-Resident Indian/Foreign Board students may opt for additional English Language Courses or any other Foreign Language Courses in lieu of MIL.

(g)   Skills Enhancement Courses (SEC)

SECs shall focus on practical skills, hands-on training, soft skills and such other courses to enhance the employability of students.

(h)   Summer Internship / Apprenticeship (I)

Students shall be provided with opportunities for Internships in the summer term. Students shall undergo Internships in a Firm, Industry, Organizations, Laboratory with Faculty and Researchers (in their own or other HEIs), Health and allied areas, Local Governments (such as Panchayats and Municipalities), Parliament or elected representatives, media, artists, crafts persons, NGOs and other such organizations to improve their employability.

(i)   Community Engagement and Service (CES)

Through CES students shall be exposed to socio-economic issues in society to enable them to generate solutions to real life problems. CES shall be offered either as a part of the summer term activity or part of Major or Minor Course depending upon the Major Discipline.

(j)   Project/ Field-Based Learning (P)

The Project work shall be compulsory and shall be offered in lieu of a Major Course. Field-based learning may be a part of summer term activity.

(k)   Dissertation (D)

A student opting for a 4-Year Bachelor"s Degree (Honours with Research) shall have to complete a 12 Credits Dissertation under the guidance of a Faculty member. An Internship shall be offered In lieu of Dissertation where Internship is an integral component of the Curriculum.

(l)   Extra-curricular Activities (EA)
Sports, Adult Education/Literacy initiatives, mentoring school students and other similar activities. National Service Scheme (NSS) and/or National Cadet Corps (NCC) courses that are not opted by a student asVAC may be permitted under EA.

OA-38 7.1 COURSES OPTED FROM OTHER INSTITUTES:

Students shall be permitted to opt Credits/Course from any other Colleges/Institutions affiliated to the Goa University.

OA-38.14 SCHEME OF EXAMINATION

The Scheme of Examination shall be as follows:

(i)   Evaluation shall be based on continuous assessment, in which Intra-Semester Assessment (ISA) and Semester End Assessment (SEA) will contribute to the final grade. ISA will consist of class tests, mid-Semester examination(s), homework assignments, and such other modes of evaluation, as determined by the faculty in charge of the courses of study. Progress towards achievement of learning outcomes will be assessed using the following: time-constrained examinations; closed-book and open book tests; problem-based assignments; practical assignment, laboratory reports; observation of practical skills; individual project reports (case-study reports); team project reports; oral presentations, including seminar presentation; viva voce; computerized adaptive assessment, surprise test, modular certifications, and any other modes of assessment.

(ii) The evaluation for the Courses shall comprise of ISA and the SEA.

    (a) One Credit shall carry 25 marks.

    (b) The ISA shall carry 20% of maximum marks allotted for the Course, and SEA shall carry 80% marks. A Course of Four Credits for total of 100 marks, having only Theory, shall have ISA for 20 marks and SEA for 80 marks.

    (c) There shall be no ISA for the One Credit Practical Component of Four Credit Courses. A Four Credit Course (100 marks) comprising Theory (Three Credits) and Practical (One Credit) shall have ISAs only for the Theory Component (15 Marks), and SEA Theory Component (60 marks). The One Credit Practical Component has only SEA (25 marks).

    (d) There shall be no ISA for a One Credit Practical Course.

    (e) In case of Two-Four Credit Practical Courses, the ISA shall have 20% weightage and SEA 80%.

    (f) Courses of any other number of Credits shall have a proportionate marking system.

(iii) Intra-Semester Assessment (ISA)

There shall be three ISAs in a given Semester for the theory Component of each Course of 2 Credits and above, of which a minimum of 50% shall be evidence based. The two best scores shall be considered for the final ISA marks for papers of 2 Credits and above. For a course of one Credit the best score out of two ISAs shall be considered. ISAs may be through a written test or any other alternative mode of evaluation, including assignments, presentations, oral or online test, MCQs, open book test, and any other mode of assessment.

    (a) There shall not be any averaging of ISA marks.

    (b) Generally, the ISA for a given Course shall be conducted by the teacher/s teaching that Course.

    (c) The ISA schedule shall be notified at the beginning of the Semester.

    (d) ISA marks shall be communicated to students within two weeks of the ISA.

    (e) Ordinarily, ISA-I shall be completed by the end of the Fifth week after the commencement of the Semester and ISA-II by the end of the Tenth week of the Semester.\

    (f) Students who fail to appear for an ISA due to a genuine reason shall be given another opportunity, to complete the ISA.

    (g) There shall be a Committee appointed to monitor the conduct of ISAs.

    (h) To be eligible to appear for the Semester End Assessment (SEA), a student shall be required to appear for a minimum of two ISAs in each Course.

(iv) Semester End Assessment (SEA)

    (a) SEAs shall be conducted at the conclusion of every Semester, and shall cover the entire syllabus prescribed for the respective Course.

    (b) A student shall be considered to have successfully fulfilled the requirements of a Semester to be eligible to appear for the SEA provided the student has appeared for two ISAs in a Course, and fulfils the minimum attendance requirements as per the relevant rules of the University. A student failing to fulfil these conditions shall have to repeat the course.

    (c) The detailed procedure for the conduct of SEA and subsequent assessment shall be as notified by the University.

    (d) The pattern of question paper(s) to be set for the SEA in a given course and the scheme of marking shall

be decided by the respective BoS. For this purpose, the BoS shall frame specimen question paper(s) in the various courses concerned for the information of the students. Similarly, for practical examinations, the number of laboratory exercises, marks distribution for each exercise and other relevant details shall be decided by the respective BoS.

(e) To pass a Course a student shall have to obtain a minimum of 40% in ISA and SEA together. There is no separate passing for ISA and SEA.

(f) The duration of SEA theory paper carrying up to 40 marks shall be 1 hour, and papers of above 40 and up to 80 marks shall be of 2 hours duration.

(g) Supplementary exams shall be held at the end of the academic year immediately after SEA.

(v) Paper Setting

The detailed procedure for the paper setting of shall be notified by the University.

(vi) SWAYAM Courses Students shall have the option to earn up to 40% of the Credits through online SWAYAM Courses recommended by the Board of Studies and approved by Academic Council preferably in the beginning of each Semester. Students shall inform Programme Director/Head of the Department before registering for the SWAYAM Courses. The certificates/marks obtained by the students after successful completion of SWAYAM course/s has to be forwarded to the Controller of Examination along with Semester marks through the Principal of the College/Dean of the Schools for uploading the Credits in the Academic Bank of Credits (ABC) account of the student.

(vii) Students shall be permitted to opt Credits/Course from any other Colleges/Institutions affiliated to the University. The assessment and evaluation of the Course shall be conducted by the concerned College/Institution offering the Course, the Institution shall be responsible for forwarding the marks to the parent institution where student is enrolled for the Programme for further processing.

OA-38.14.1 PRACTICAL EXAMINATION

(i) Conduct of Examination

(a) Examination(s) in Laboratory exercises shall be conducted for Courses with a practical component. Marks will be allotted as follows: Experiment (including Field Work) 60%, Journal/Record Book 20%, Oral Examination 20%. A student shall be permitted to appear for the practical examination only if s/he submits her/his journal duly certified by the teacher(s) teaching the Course and the concerned Head of the Department/Programme Director.

(b) To assess the student"s performance in the assigned experiment, the examiner shall take into account the planning, procedure, techniques followed, readings/observations, results and the presentation. (c) Students shall be required to submit the journal/record book before the practical examination. Examiner(s) shall take into account the regularity of the student in attending the Laboratory Course, completeness of the exercises and presentation and format of the journal. For subjects having field work component, the student shall be required to submit the report of such field excursion(s) along with the journal(s) for assessment. The examiner(s) shall consider the report along with journal(s) while allotting marks.

(d) In the oral examination, examiner(s) shall assess the knowledge of a student in the Course as well as during the experiment(s) performed.

(e) Record of the breakup of marks obtained by the student for Semesters I to VII for the examinations conducted by the College, shall be maintained by the College in a sealed envelope for a minimum period of one year.

(f) A student unable to appear for the practical examination on medical or other genuine grounds may be permitted to appear for a practical examination out of turn, irrespective of the timetable and the batch allotted to him/her, in the examination. This out of turn appearance may be in the same Institution or in a different Institution. Such permission shall be granted by the University if recommended by the respective

Dean or Principal of the College. The student shall be required to remit the requisite fee for this out of turn examination.

OA-38.14.2 EVALUATION OF DISSERTATION

The Research Supervisor along with the faculty members of the concerned Discipline shall assess the Dissertation work as per the components below:

(i) Research Conceptualization: The Research Conceptualization shall have only one assessment component of 100 marks at the beginning of the Semester VIII for the Four-Year Undergraduate Degree Programme which shall be in the form of a presentation of the research frame, identification of the research gap through a review of literature and availability of data, compiled by the student in Semester VII. 50% of the marks shall be awarded by the Research Supervisor and 50% by the faculty members of the Department/Discipline.

(ii) Research Mentoring: -

The Research Supervisor shall continuously monitor the progress of research work, evidenced by attendance over Semesters VII and VIII, and shall award marks for research work and the Research Report submitted by the student out of 100 marks. The Research Supervisor shall also take into account the student"s discipline, sincerity, interest and performance.

(iii) Research Report:

The Research Report shall also be evaluated by an External Examiner for 100 marks. The External Examiner shall be a PhD holder in the concerned subject.

(iv) A student who fails in the Dissertation shall have to resubmit the Dissertation after incorporating changes suggested by the External Examiner. If there is further rejection of the Dissertation, the candidate shall have to change the topic of Dissertation in consultation with a guide and submit in the next Semester.

(v) Evaluation of Internship:

(a) The modalities of internal evaluation shall be decided by BoS.

(b) The students on internship shall be under the mentorship of faculty member/s. The mentor faculty shall orient the students on Internship and outline the expected learning outcomes from Internship. The mentor faculty shall be expected to monitor and periodically assess the progress.

(c) There shall be an ISA component of 20% marks and SEA component of 80% marks.

(d) The faculty mentoring the student shall assign ISA marks based on the feedback obtained from company/ organization and the domain knowledge, skill set, best practices learned by the student at the organisation/ company and such others. BoS can devise suitable evaluation techniques to assess the ISA component.

(e) SEA marks shall be based on Internship Report and presentation and shall be decided by the Department/ Discipline faculty members. The Internship Report shall be prepared in line with the Dissertation report for the purpose of evaluation.

(f) For BBA and BCA, Internship in lieu of each VET course shall be assessed for 100 marks with ISA and SEA components.

(g) The scheme of evaluation of Exit requirement of 4 Credits shall be as per OA-38 14.2(v)(c).

OA-38.14.3 EVALUATION OF PROJECTS OFFERED AT SEMESTER VI.

(i) A Project, in lieu of a Major Course, shall be offered in Semester VI. Ideally, the Project shall be a Group Project with a maximum of five students per group. A teacher shall not ordinarily be assigned more than two Projects. The Project workload will be two hours per Project per week for a group of four or more students. For a group of three or less students the workload will be one hour per week per Project.

(ii) Project and the Report shall be based on field work/library work /laboratory work/ on-the-job training or similar work assigned by the teacher.

(iii) The Project Supervisor shall ensure that the content in the Project Report is not plagiarized.

(iv) The assessment of the Project shall be done by the Internal Examiner (Project Supervisor for 20 marks) and External Examiner (for 80 marks) as per the Guidelines defined in the Project Manual.

OA-38.14.4 VERIFICATION AND REVALUATION OF MARKS.

(i) Revaluation of SEA answer books in Semesters I to VIII shall be permitted as per the existing provisions of OA-5.15 for Revaluation/Verification.

(ii) All grievances pertaining to ISA marks shall be dealt with by the Grievance Committee of the College before sending the ISA marks to the University.

(iii) ISA marks shall be submitted to the University within 20 days of the conduct of the last ISA.

(iv) Verification of only SEA theory papers is permitted.

OA-38.15 AWARD OF GRADES

Award of Grades shall be as per Ordinance OA - 16.

Student Attendance for B.Com. Programme

Minimum attendance for eligibility to appear for examination conducted by Goa University is in according with Goa University Ordinance OA-17. A student registered in a semester/term/year, for any course(degree or diploma), shall be required to have a minimum cumulative attendance of 75% of the total lectures and practicals prescribed for the course during that semester/term/year. Although the attendance shall be cumulative for all the papers/course taken together in the given semester/term/year, a student shall be required to have a minimum of 50% attendance in any individual paper/course. **A student having less than 75% cumulative attendance in a semester/term/year and/ or less than 50% attendance in individual paper/course, shall not be eligible to appear for that semester/term/ annual examination.**

B. Com. Programme Structure*

First / Second Year B.Com. Under NEP

Structure of First / Second Year Under-Graduate NEP Programme (Effective from 2023-24 onwards) *
(*Subject to approval of DHE, Govt. of Goa)
Note ● Details of subjects to be offered will be shared with students at the time of admission.
      ● Course combinations are under consideration of Directorate of Higher Education, Government of Goa.
      ● Kindly read the documents on – *curriculum and credit framework for undergraduate program* (for more details visit the college website)

Third Year B.Com. (Under Choice Based Credit System)

Semester I

Sr. No.	Name of the subject	Course Code	Hours	Credit
1	**Major Core-** Financial Accounting	COM-100	8	4
2	**Minor -** Principles and Practice Management	COM-111	8	4
3	**MC-**Computer Applications/Mathemetical Techniques in Competitive Exam	MAT-131/	6	3
4	**AEC-** Communicative English : Written and Spoken	ENG-151	4	2
5	**VAC-** Environmental Studies I	VAC101	4	2
6	**VAC-** Constitutional values and obligations	VAC-104	4	2
7b	**SEC-**Business Mathematics I	COM-142	13	3
7c	**SEC-**Soft Skill and Personality Development	COM-143	13	

Semester II

Sr. No.	Name of the subject	Course Code	Hours	Credit
1	Major: Elements of Cost	COM-101	8	4
2	Minor: Fundamentals of Banking	COM - 112	8	4
3	MC: Descriptive Statistics/Computer Application	MAT-132	6	4
4	VAC3: E-Waste Management	VAC-111	4	
5	VAC4: Health and Physical Education	VAC-118	4	
6	AEC: Digital Content creation in English	ENG-152	4	
7a	SEC - Business Mathematics II	COM-147	13	
7c	SEC - Corporate Secretaryship	COM-148	13	

Semester III

Sr. No.	Name of the subject	Course Code	Hours	Credit
1	Major - Public Economics	COM-200	8	4
2	Major - CFA - Government Accounting	CFA-201	4	4
3	Minor- CFA - Specialized Accounting	CFA-211	4	4
4	Major - CCA - Methods of Costing I	CCA-201	4	4
5	Minor - CCA - Business Environment	CCA-211	4	4
6	Major- CBM - Marketing Management	CBM-201	4	4
7	Minor - CBM - Business Finance	CBM-211	4	4
8	MC - Computer		3	3
9	MC - English		3	3
10	AEC - Hindi/Marathi/Konkani		6	2
11	SEC - Business Data Analysis	COM-242	13	
12	SEC - Accounting Software Application	COM-241	13	

Semester IV

Sr. No.	Name of the subject	Course Code	Hours	Credit
1	Major - Fundamentals of Macroeconomics for Business	COM-202	8	4
2	Major - CFA - Financial Statement Analysis	CFA-203	4	4
3	Major - CFA - Indirect Taxes	COM-204	4	4
4	Major - CFA - Forensic Accounting	CFA-205	2	2
5	Minor - CFA - Accounting for Service Organisations (VET)	COM-221	4	
6	Major - CCA - Methods of Costing II	CCA-203	4	
7	Major - CCA - Indirect Taxes	COM-204	4	
8	Major - CCA - Marginal Costing	CCA-205	2	
9	Minor - CCA - Strategic Performance Management (VET)	CCA-221	4	4
10	Major - CBM - Services Marketing	CBM-203	4	
11	Major - CBM - Event Management	CBM-204	4	
12	Major - CBM - Brand Management	CBM-205	2	
13	Minor - CBM - Digital Marketing (VET)	CBM-221	4	
14	AEC - Hindi/Marathi/Konkani		6	2

Third Year B.Com. (Under Choice Based Credit System)

Semester V

Sr. No.	Name of the subject	Course Code	Hours
1	**CC15** Industrial Management	UCOC111	8
2	**CC 16** Indian Monetary and Financial System	UCEC103	8
3	**DSE 1: ACCT 1:** Income Tax & Good and Service Tax	UCOD101	4
4	**DSE 2: ACCT 2:** Auditing	UCOD105	4
5	**DSE 3: ACCT 3:** Government Accounting	UCOD109	4
6	**DSE 4: ACCT 4:** Financial Reporting	UCOD113	4
7	**DSE 1: COST 1:** Cost Accounting I	UCOD102	4
8	**DSE 2: COST 2:** Cost Accounting II	UCOD106	4
9	**DSE 3: COST 3:** Techniques of Costing	UCOD110	4
10	**DSE 4: COST 4:** Management Accounting	UCOD114	4
11	**DSE 1: BM 1:** International Marketing Management	UCOD103	4
12	**DSE 2: BM 2:** Retail Management Strategies	UCOD107	4
13	**DSE 3: BM 3:** Advertising Management	UCOD111	4
14	**DSE 4: BM 4:** Services Marketing	UCOD115	4
	Project	UCOP101	30

Semester VI

Sr. No.	Name of the subject	Course Code	Hours
1	CC17 Human Resource Management	UCOC112	8
2	CC 18 International Economics	UCEC104	8
3	DSE 5: ACCT 5: Advanced Company Accounts	UCOD117	4
4	DSE 6: ACCT 6: Accounting	UCOD121	4
5	DSE 7: ACCT 7 - Accounting	UCOD125	4
6	DSE 5: COST 5: Advanced Cost Accounting I	UCOD118	4
7	DSE 6: COST 6: Cost and Management Audit	UCOD122	4
8	DSE 7: COST 7 - Advanced Cost Accounting II	UCOD126	4
9	DSE 5: BM 5: Financial Management	UCOD119	4
10	DSE 6: BM 6: Strategic Management	UCOD123	4
11	DSE 7: BM 7: Supply Chain and Logistics Management	UCOD127	4
12	T. Y Project Work	UCOP101	4

B.A.B.Ed. Programme

The College takes credit for having started a unique program i.e. a Four-Year integrated B.A.B.Ed from the Academic Year 2015-16. The Four-Year Integrated Bachelors of Arts and Bachelors of Education Programme, approved by the N.C.T.E. (National Council for Teacher Education) Govt. of India and the Government of Goa, is affiliated to Goa University under Section 24(1) of the Goa University Act (1984). The B.A.B.Ed. programme is governed by the Goa University Ordinance, OC-54, relating t o the Four-Year Integrated Programme leading to the award of the degree of Bachelor of Arts and Bachelor of Education (B.A.B.Ed.) (w.e.f. academic year 2015-16). The degree shall be Bachelors of Arts and Bachelors of Education (B.A.B.Ed.), and shall be awarded after the successful completion of the program. Notwithstanding anything contained in the ordinance, a successful candidate of the B.A.B.Ed program shall not be entitled for separate degrees of B.A and B.Ed.

Learning outcomes

The course will enable learners to deploy suitable methods, strategies and techniques of teaching to achieve instructional objectives at school level. Manage classroom environment to ensure effective learning. Demonstrate basic understanding of chosen social science and language electives. Conduct research to improve process and product of education.

Career opportunities

On successful completion of the program the B.A.B.Ed. graduates can opt for teaching career in the elementary and secondary schools. They can also become educational counsellor, practitioner or an edupreneur. Can pursue Post Graduate Studies in their respective subjects studied in 'Under Graduate' level, after their Post-Graduation they may do Ph.D. and take teaching as their career in higher education institutions like Degree colleges and Universities.

OBJECTIVE

The objective of this course is to create competent and trained human resource in the field of Teaching and Education in the society, to draw talented and vocationally inclined youth (after HSSC or equivalent) in the vitally significant teaching profession and to infuse a sense of purpose and commitment in the aspiring teachers at a fairly early stage in their education. The program is under the faculty of Education without any lateral exit. An integrated approach to the teaching of languages and Social Science subjects is followed throughout the teaching program. Fine Arts, Performing Arts, Physical Education, Work Experience, Health Education and Working with the Community are also an integral part of the curriculum as per recommendations of the National Council for Teachers Education (NCTE). A core training program for developing teaching skills has also been introduced as a part of the program. The B.A.B.Ed. program is a full-time program of eight semesters, with a provision of vertical mobility towards M.A. and/or M.Ed.

ELIGIBILITY FOR ADMISSION

There are 100 seats sanctioned for the programme. To be eligible for admission to the B.A.B.Ed. Programme, a candidate must have passed the XIIth standard examination of 10+2 pattern of the Goa Board of Secondary and Higher Secondary examinations recognised as equivalent thereto by the Goa University, with a minimum percentage of 50% as per NCTE norms. Reservation under various categories will be as per the reservation policy of the Government of Goa.

(i) **Eligibility for admission to Second Year B.A.B.Ed.:**
Candidates who are eligible to appear for examinations of Semesters I and II shall be eligible for admission to the Second Year, irrespective of backlogs in Semesters I and II.

(ii) **Eligibility for admission to Third Year B.A.B.Ed.:**
Only those candidates, who have passed Semester I and II, fulfilled the requirement of the Semesters III and IV, and have not more than five papers as backlog from Semester III and IV together, shall be considered eligible for admission to the Third Year.

(iii) **Eligibility for admission to Fourth Year B.A.B.Ed.:**
Only those candidates, who have passed Semesters I, II, III and IV, fulfilled the requirement of the Semesters V and VI, and have not more than five papers as backlog from Semesters V and VI together, shall be considered eligible for admission to the Fourth Year.

ENTRANCE TEST AND ADMISSION

The admission procedure to the program shall be as determined by the state Government/University.

LECTURE TIMINGS

Students are required to be on campus during the entire duration as given below :
1.	Monday to Saturday : 8:30am to 5:30pm.
2.	In addition, students will be required to go for internships and other field work.

OC-54.3 SCHEME OF EXAMINATION

OC-54.3.1 There shall be continuous Intra-Semester Assessment (ISA) and Semester End Examination (SEE), for each of the Programmes. Examinations in Laboratory exercises shall be conducted for Courses having practical component.

(a)	(i)	The continuous ISA shall be conducted by using various modes of evaluation such as assignment, presentation, orals, of which a written test shall form a compulsory component. Generally, ISA for a given Course shall be conducted by the teacher(s) teaching that Course. ISA shall not be conducted for the Practical component of a Course. The schedule for the ISA component shall be notified to all at the beginning of the semester. The marks of ISA shall be communicated to the students within two weeks.

(ii)	(a)	(Notified on 25th July, 2017)The ISA components of Courses that do not have a practical module, shall carry 30% of maximum marks and the SEE components shall carry 70% of maximum marks allotted for the courses.

(b)	(Notified on 25th July, 2017)For Courses that have a practical module, the Practical component shall be assessed for 25% marks and the Theory component for 75% marks. The ISA for Theory shall carry 20% of maximum marks and the SEE shall carry 80% of maximum marks allotted.

(c)	(Notified on 25th July, 2017)The ISA components for Education related Courses that have a practical component shall carry 40% of maximum marks and the SEE components shall carry 60% of maximum marks allotted for the courses.

(iii)	Every College shall appoint a three member committee to monitor the ISA in the college. There shall be no remission in workload or remuneration for carrying out this work.

(iv)	A student who fails to appear for a test due to a genuine reason shall be given another opportunity.

(v)	A student who does not appear for the ISA tests shall not be eligible to answer SEE of that Course.

(b)	(i)	The SEE shall be conducted at the conclusion of a given Semester.

(ii)	A candidate shall be considered to have successfully fulfilled the requirements of a Semester and deemed eligible to appear for the SEE provided he/she fulfills the minimum attendance requirements as per the relevant Ordinance of the University.

(iii)	A tentative schedule of SEE examination, evaluation, declaration of results, and such matters, shall be prepared by the respective College(s), preferably at the beginning of each academic year for first four Semesters and shall be notified to the students with a copy to the University. Setting of the question papers, evaluation of answer-scripts and declaration of results shall be done by the respective College.

(iv)	The pattern of question papers to be set for the SEE in a given subject and the scheme of marking shall be decided by the Board of Studies in that subject. For this purpose, the Board of Studies shall frame specimen question papers in the concerned subject for each semester for the information of the students. If two or more Colleges desire to have the same question paper in any of the subjects, a common paper may be set by the teachers from the concerned college. For this purpose, a Committee of senior teachers shall be constituted by the Principal of the concerned College.

(v)	Assessment of answer-scripts of SEE of Semesters I to IV shall be organized by the colleges. The assessment of the SEE answer scripts at the Semesters I to IV shall be done by the teachers of respective colleges.

(vi)	(Notified on 25th July, 2017) The Schedule of the Examination and the setting of question papers for SEE for Semesters V to VIII shall be done centrally by the University, by the paper setters designated

for the relevant subjects of the B.A.B.Ed. and B.Sc.B.Ed. Programmes.

(vii) (Notified on 25th July, 2017) The duration of SEE theory paper carrying up to 30 marks shall be of one hour; the theory paper carrying above 30 marks up to 40 marks shall be of one and half hour, and the theory paper carrying above 40 marks up to 80 marks shall be of two hours.

(c) (i) For Courses having practical components, marks shall be allotted for journal/lab record book, field work, experiments, practicum and oral/viva voce during the examination: 20% for journals, 60% for the experiment and 20% for the orals, or as recommended by the BoS and approved by the Academic Council, and notified by the University.

ii) Examiners shall take into account the regularity of the candidate in attending the Laboratory course, completeness of the exercises, presentation and style of writing the journal.

(iii) For subjects having field work, the candidate shall be required to submit the report of such field excursion(s) along with the journals for assessment.

(iv) For assessing the performance of the candidate in the assigned experiment, the examiner shall take into account the planning, procedure and technique followed by the candidate along with the readings/observations, results and presentation.

(v) For the viva/oral examination, the examiner(s) shall assess the knowledge of the candidate in the Course, as well as the experiment(s) performed by the candidate.

(vi) Record of the breakup of marks thus obtained by the candidate shall be maintained by the respective college for Semesters I to IV, in a sealed envelope for a minimum period of 4 years.

(vii) The practical examination shall be treated as an independent head of passing.

(viii) A candidate may be permitted, strictly on medical or other genuine grounds, to appear for a practical examination out of turn, irrespective of the timetable and the batch allotted to him/her, in the examination Programme for Semester V to Semester VIII issued by the University.

(ix) Such permission may be granted by the University if so recommended by the Principal of the college.

(x) This 'out of turn' appearance may be in the same college in a different batch or in a different college.

(xi) The candidate shall be required to remit the requisite fee for his/her being examined out of turn. (xii) The project shall be assessed by the Internal Examiner (Project Supervisor) and External Examiner for 50 marks each, as per the guidelines defined in the project manual.

Student Attendance for B.A. B.Ed. Programme

The Minimum attendance of student-teacher shall have to be 80% for all course work and practicum, and 90% for school internship.

DOCUMENTS NECESSARY FOR F.Y. / S.Y. / T.Y. / Fourth Y. B.A.B.ED. ADMISSION

1. Application form
2. Original mark sheet of H.S.S.C./equivalent examination
3. Original copy & one self-attested copy of the H.S.S. Leaving Certificate.
4. Two hard copies of recent passport-sized photographs.
5. Anti-Ragging Undertaking form.
6. I-card slip
7. Eligibility Certificate (in original) issued by Goa University and a Migration Certificate (for those students who have passed Std. XII or any other equivalent examination through any other recognized Board other than Goa Board, if applicable).
8. Students belonging to SC/ST/OBC category should furnish the valid caste and income certificate issued by the competent authority while submitting admission forms.
9. Signing Code of Conduct undertaking of the College.

Note : 1) The presence of Parent/Guardian is compulsory during the admission.
2) The admission will be done purely on Open 'Merit Basis'.

B.A.B.Ed. Course Structure

FIRST YEAR B.A.B.Ed.

SEMESTER I	MKS	SEMESTER II	MKS
COMPULSORY PAPER		**COMPULSORY PAPER**	
ENGLISH – SPOKEN ENGLISH	100	WRITTEN ENGLISH	100
FOUNDATION COURSE	100	SELF DEVELOPMENT	100
ENVIRONMENTAL STUDIES	50	ENVIRONMENTAL STUDIES	50
OPTIONAL LANGUAGES		**OPTIONAL LANGUAGES**	
HINDI/KONKANI/MARATHI	100	HINDI/KONKANI/MARATHI	100
ELECTIVE GROUP I		**ELECTIVE GROUP I**	
HISTORY	100	HISTORY / HINDI	100
ELECTIVE GROUP II		**ELECTIVE GROUP II**	
GEOGRAPHY	100	GEOGRAPHY	100
ELECTIVE GROUP III		**ELECTIVE GROUP III**	
ENGLISH / MARATHI / KONKANI / HINDI	100	ENGLISH / MARATHI / KONKANI	100
SCHOOL AND CLASSROOM MANAGEMENT	50	**TEACHING APPROACHES AND STRATERGIES**	50
PRACTICUM:		**PRACTICUM:**	
PHYSICAL EDUCATION	25	OBSERVATION OF 10 TEACHER LESSON	25
CO-CURRICULAR ACTIVITIES	25	CO-CURRICULAR ACTIVITIES	25
CCA1. FINE ARTS		CCA1. FINE ARTS	
CCA2. PERFORMING ARTS		CCA2. PERFORMING ARTS	
TOTAL MARKS	**750**	**TOTAL MARKS**	**750**
B.A. COMPONENT: 650 **B.ED. COMPONENT: 100**		**B.A. COMPONENT: 650** **B.ED. COMPONENT: 100**	

SECOND YEAR B.A., B.ED.

SEMESTER III	MARKS	SEMESTER IV	MARKS
COMPULSORY PAPER		**COMPULSORY PAPER**	
FUNCTIONAL ENGLISH	100	ENGLISH THROUGH LITERATURE	100
ICT IN EDUCATION	100		
ELECTIVE GROUP I		**ELECTIVE GROUP I**	
HISTORY / HINDI	100	HISTORY / HINDI	100
ELECTIVE GROUP II		**ELECTIVE GROUP II**	
GEOGRAPHY	100	GEOGRAPHY	100
ELECTIVE GROUP III		**ELECTIVE GROUP III**	
ENGLISH/MARATHI /KONKANI	100	ENGLISH/MARATHI /KONKANI	100
ALLIED PAPER	100	**ALLIED PAPER**	100
ENGLISH/HINDI/KONKANI/MARATHI/ GEOGRAPHY/ HISTORY		ENGLISH/HINDI/KONKANI/MARATHI/ GEOGRAPHY/HISTORY	
ACTION RESEARCH	50	**LEARNING RESOURCES**	100
PRACTICUM		**PRACTICUM**	
MICRO TEACHING - (5 LESSONS)	25	MICRO TEACHING (5 LESSONS)	25
		INTEGRATION LESSONS (2 LESSONS)	25
		PHYSICAL EDUCATION	25
CO-CURRICULAR ACTIVITIES (CCA)	25	CO-CURRICULAR ACTIVITIES (CCA)	25
CCA1. FINE ARTS		CCA1. FINE ARTS	
CCA2. PERFORMING ARTS		CCA2. PERFORMING ARTS	
INTERNSHIP (TWO WEEKS)	50	INTERNSHIP (TWO WEEKS)	50
TOTAL MARKS	**750**	**TOTAL MARKS**	**750**
B.A. COMPONENT: 600 **B.ED. COMPONENT: 150**		**B.A. COMPONENT: 500** **B.ED. COMPONENT: 250**	

THIRD YEAR B.A.B.Ed.

SEMESTER V	MARKS	SEMESTER VI	MARKS
THREE PAPERS IN ONE OF THE SUBJECTS FROM : (ENGLISH/HINDI/KONKANI/MARATHI/ GEOGRAPHY/ HISTORY)	300	THREE PAPERS IN ONE OF THE SUBJECTS FROM : (SAME SUBJECTS OFFERED IN SEMESTER V) (ENGLISH/HINDI/KONKANI/MARATHI/ GEOGRAPHY/ HISTORY)	300
PROJECT (FROM BA OR B.ED. COMPONENT) PLANNING AND PROCESS	50	PROJECT (FROM B.A. OR B.ED COMPONENT)	50
FOUNDATION OF EDUCATION	100	ASSESSMENT AND EVALUATION	100
METHODOLOGY CUM CONTENT OF TEACHING : SCHOOL SUBJECT I (TO BE CHOSEN FROM THE FOLLOWING SUBJECTS): ENGLISH/HINDI/KONKANI/MARATHI/ GEOGRAPHY/ HISTORY)	50	METHODOLOGY CUM CONTENT OF TEACHING : SCHOOL SUBJECT I (SAME SCHOOL SUBJECT I OFFERED IN SEMESTER V): ENGLISH/HINDI/KONKANI/MARATHI/ GEOGRAPHY/ HISTORY)	50
METHODOLOGY CUM CONTENT OF TEACHING: SCHOOL SUBJECT II (TO BE CHOSEN FROM THE FOLLOWING SUBJECTS OTHER THAN THAT OFFERED AS SCHOOL SUBJECT I) : ENGLISH / HINDI / KONKANI / MARATHI / GEOGRAPHY / HISTORY	50	METHODOLOGY CUM CONTENT OF TEACHING: SCHOOL SUBJECT II (SAME SCHOOL SUBJECT II OFFERED IN SEMESTER V) : ENGLISH / HINDI / KONKANI / MARATHI / GEOGRAPHY/HISTORY	50
PRACTICUM:		PRACTICUM:	
PEER TEACHING (5 LESSONS EACH IN SCHOOL SUBJECT METHOD I AND II)	100	PRACTICE TEACHING (5 LESSONS EACH IN SCHOOL SUBJECTS METHOD I AND II)	100
CO-CURRICULAR ACTIVITIES (CULTURAL ACTIVITIES)	12	CO-CURRICULAR ACTIVITIES (SPORTS)	12
WORK EXPERIENCE INCLUDING WORKING WITH COMMUNITY	13	WORKING WITH THE COMMUNITY	13
HEALTH AND PHYSICAL EDUCATION	25	HEALTH & PHYSICAL EDUCATION	25
INTERNSHIP (FOUR WEEKS)	50	INTERNSHIP (FOUR WEEKS)	50
TOTAL MARKS	750	TOTAL MARKS	750
B.A. COMPONENT: 350 B.ED. COMPONENT: 400		B.A. COMPONENT: 350 B.ED. COMPONENT: 400	

FOURTH YEAR B.A.B.Ed.

SEMESTER VII	MARKS	SEMESTER VIII	MARKS
THREE PAPERS IN ONE OF THE SUBJECTS FROM THE BELOW: HISTORY / GEOGRAPHY / ENGLISH / KONKANI / HINDI / MARATHI Subject opted for in Semester VII should be different from the subject opted for in Semester V/VI. However, it should be from amongst the Elective subjects opted for in Semester III/IV.	300	THREE PAPERS IN THE SUBJECT OFFERED IN SEMESTER VII (SAME SUBJECTS OFFERED IN SEMESTER VII) (ENGLISH/HINDI/KONKANI/MARATHI/ GEOGRAPHY/HISTORY)	300
LEARNER AND LEARNING	100	METHODOLOGY CUM CONTENT OF TEACHING : SCHOOL SUBJECT I (same School Subject I offered in Semester V and VI)	50
METHODOLOGY CUM CONTENT OF TEACHING: SCHOOL SUBJECT I (same School Subject I offered in Semester V and VI)	50	METHODOLOGY CUM CONTENT OF TEACHING : SCHOOL SUBJECT II (same School Subject II offered in Semester V and VI)	50
METHODOLOGY CUM CONTENT OF TEACHING: SCHOOL SUBJECT II (same School Subject II offered in Semester V and VI):	50	CAPACITY DEVELOPMENT (Any Two): i. DISASTER MANAGEMENT ii. GUIDANCE AND COUNSELLING iii. GENDER ISSUES IN EDUCATION iv. MEDIA LITERACY v. EVENT MANAGEMENT vi. POPULATION EDUCATION vii. LIFELONG EDUCATION viii. EDUCATION FOR HUMAN RIGHTS AND PEACE ix. INCLUSIVE EDUCATION x. LIFE SKILLS	50 50 50 50 50 50 50 50 50 50
PRACTICUM:		PRACTICUM:	
PRACTICE TEACHING - (5 LESSONS EACH IN SCHOOL SUBJECTS METHOD I AND II)	150	PRACTICE TEACHING - (5 LESSONS EACH IN SCHOOL SUBJECTS METHOD I and II)	150
INTERNSHIP (FOUR WEEKS)	100	INTERNSHIP (4 WEEKS)	100
TOTAL MARKS	750	TOTAL MARKS	750
B.A. COMPONENT: 300 B.ED. COMPONENT: 450		B.A. COMPONENT: 300 B.ED. COMPONENT: 450	

Mode of Payment : Online Mode

Link for Online Payment will be provided on the college website at the time of admission.

Fee Structure

Fee structure is due to be communicated by the DHE.

Fee Structure for the Academic Year 2024-2025, B.Com. & B.A., B.Ed.

Sr. No.	Particulars	F.Y. B.Com.	S.Y. B. Co.m.	T.Y. B. Com.	F.Y. B.A. B.Ed.	S.Y. B.A. B.Ed.	T.Y. B.A. B.Ed.	Fourth Y. B.A. B.Ed.
1	Tuition Fees	2,000/-	2,000/-	2,000/-	6.000/-	6.000/-	6.000/-	6.000/-
2.	Registration Fees	695/-	00	00	695/-	00	00	00
3.	Library Fees	500/-	500/-	500/-	500/-	500/-	500/-	500/-
4.	Gymkhana Fees	500/-	500/-	500/-	500/-	500/-	500/-	500/-
5.	Other Fee / Cultural Fee	500/-	500/-	500/-	500/-	500/-	500/-	500/-
6.	Student Aid Fund	130/-	130/-	130/-	130/-	130/-	130/-	130/-
7.	Library Deposit (Refundable)	70/-	00	00	70/-	00	00	00
8.	Caution Money Deposit	70/-	70/-	70/-	70/-	70/-	70/-	70/-
9.	Laboratory Deposit	00	00	00	90/-	00	00	00
10.	Lab. Practical Fee	00	00	00	950/-	950/-	950/-	950/-
11.	Laboratory Fees	500/-	250/-	00	00	00	00	00
12.	Information Technology Charges	820/-	820/-	820/-	820/-	820/-	820/-	820/-
13.	IAIMS (DHE) Fee	225/-	225/-	225/-	225/-	225/-	225/-	225/-
14.	ID Card	150/-	150/-	150/-	150/-	150/-	150/-	150/-
15.	P.T.A. Membership Fee	500/-	500/-	500/-	500/-	500/-	500/-	500/-
16.	Magazine / Academic / Diary / Broucher	500/-	500/-	500/-	500/-	500/-	500/-	500/-
17.	Field Trip	00	00	00	00	00	00	00
18.	Mntn of Musical Equipment	00	00	00	00	00	00	00
19.	Academic Restructuring	1,500/-	1,500/-	1,500/-	1,500/-	1,500/-	1,500/-	1,500/-
	Admission Fee (Total)	8,660/-	7,645/-	7,395/-	13,200/-	12,345/-	12,345/-	12,345/-

Fee Structure for the Academic Year 2024-2025, B.Com. & B.A. B.Ed. (For SC / ST Category)

Sr. No.	Particulars	F.Y. B.Com.	S.Y. B. Co.m.	T.Y. B. Com.	F.Y. B.A. B.Ed.	S.Y. B.A. B.Ed.	T.Y. B.A. B.Ed.	Fourth Y. B.A. B.Ed.
1	Tuition Fees	00	00	00	00	00	00	00
2.	Registration Fees	695/-	00	00	695/-	00	00	00
3.	Library Fees	00	00	00	00	00	00	00
4.	Gymkhana Fees	500/-	500/-	500/-	500/-	500/-	500/-	500/-
5.	Other Fee / Cultural Fee	500/-	500/-	500/-	500/-	500/-	500/-	500/-
6.	Student Aid Fund	130/-	130/-	130/-	130/-	130/-	130/-	130/-
7.	Library Deposit (Refundable)	70/-	00	00	70/-	00	00	00
8.	Caution Money Deposit	70/-	70/-	70/-	70/-	70/-	70/-	70/-
9.	Laboratory Deposit	00	00	00	90/-	00	00	00
10.	Lab. Practical Fee	00	00	00	950/-	950/-	950/-	950/-
11.	Laboratory Fees	00	00	00	00	00	00	00
12.	Information Technology Charges	820/-	820/-	820/-	820/-	820/-	820/-	820/-
13.	IAIMS (DHE) Fee	225/-	225/-	225/-	225/-	225/-	225/-	225/-
14.	ID Card	150/-	150/-	150/-	150/-	150/-	150/-	150/-
15.	P.T.A. Membership Fee	500/-	500/-	500/-	500/-	500/-	500/-	500/-
16.	Magazine / Academic / Diary / Broucher	500/-	500/-	500/-	500/-	500/-	500/-	500/-
17.	Field Trip	00	00	00	00	00	00	00
18.	Mntn of Musical Equipment	00	00	00	00	00	00	00
19.	Academic Restructuring	1,500/-	1,500/-	1,500/-	1,500/-	1,500/-	1,500/-	1,500/-
	Admission Fee (Total)	5,660/-	4,895/-	4,895/-	6,700/-	5,845/-	5,845/-	5,845/-

Refund Of Tuition Fees

a) If a student chooses to withdraw from the programme of study in which he/she is enrolled, the following five-tier system shall be followed for the refund of fees remitted by him/her.

Sr. No.	Point of time when notice of withdrawal of admission is served to the College/University by the student	% of refund of Aggregate fees*
1	15 days or more before the formally notified last date of admission.	100
2	Less than 15 days before the formally notified last date of admission.	90
3	15 days or less after the formally notified last date of admission.	80
4	More than 15 days but less than 30 days after formally notified last date of admission.	50
5	More than 30 days after the formally notified last date of admission	00

* (Inclusive of tuition fees and non-tuition fees but exclusive of Caution Deposit and Security Deposit)

b) Caution Deposit & Security Deposit shall be refunded in full.

c) In case of (1) in the table above, 5% of the fees paid by the student, subject to a maximum of Rs. 5000/- shall be deducted as processing charges from the refundable amount.

d) Fees shall be refunded to an eligible student within fifteen days from the date of receiving a written application from him/her in this regard.

e) The fees of students, who have been already admitted to a programme of the University and have paid the fees and are subsequently admitted to another programme, shall have to pay the fees for the final admission of that programme and claim the refund of the fees paid earlier, in which case no administrative charges shall be deducted from fees paid earlier by the student.

However, if the fees payable for the both the programmes are the same, the fees paid earlier shall be transferred to the final programme where admission is sought.

f) All other cases of the refund of the fees will be decided on case to case basis on its merit.

Scholarships and Schemes of Financial Support to Students

Students who join the college are eligible for the following Scholarships :
1. National Merit Scholarships.
2. National Loan Scholarship.
3. Free ship to the Children of Freedom Fighters.
4. E. B. C. Scholarship
5. Post Matric Scholarships to SC / ST OBC / Minority students.
6. Scholarship to Children of Iron Ore Mine Workers.
7. Merit Scholarships to the Children of Teachers
8. Financial Assistance from Students Aid Fund (S. A. F.)
9. Scholarship for the Physically Handicapped.
10. Freeship to Children of Service Personnel.
11. Gold Medals for Students Standing First in the College with minimum 75% Marks at Final year B.Com. and Fourth Year B.A.B.Ed. respectively.

Shri. Dnyaneshwar Pundalik Pednekar has instituted an endowment of Rs.1,00,000 (Rupees One Lakh Only) with the Prabodhan Education Society, Parvari, Goa for award of GOLD MEDALS in the names of his late father Shri. Pundalik N. Pednekar and late mother Smt. Gangabai P. Pednekar out of the accrued interest of the above amount to students who secure highest aggregate marks at B.Com. and B.A.B.Ed. respectively, in the Final Year Examination of Goa University.

Administrative Heads

PRINCIPAL

Prof. Bhushan Bhave
Ph.D. M.A. (Marathi & Konkani),

Areas of Specialisation :
Socio-Linguistics, Comparative Literature, Eco-Criticism

Areas of Interest:
Creative Writing, Inter-Disciplinary Studies

VICE-PRINCIPAL

Dr. Anil T. Thosare
Ph.D. (Edn.) M.A.(Pol.Sci.), M.A.(Hist.), M.Ed. SET, D.Ed.

Areas of Specialisation :
Assessment for Learning, Educational Psychology, Guidance & Counselling, History Methodology

Areas of Interest:
Research Methodology

Academic Faculty Profile

DEPARTMENT OF COMMERCE

Assistant Professor & HOD

Dr. Ujvala M. Hanjunkar
Ph.D., SET, M.Com., B.Ed., PGDCA, DCA,

Areas of Specialisation :
Accounting, Auditing and Taxation

Areas of Interest:
Leadership, Entrepreneurship & Banking

Assistant Professor

Dr. Arun R. Marathe
Ph.D., M.Com., PGDCA, NET

Areas of Specialisation :
Cost Accounting

Areas of Interest:
Banking & Finance and HRM

Assistant Professor

Mr. Rudresh U. Mhamal
M.Com., NET

Areas of Specialisation :
Cost & Management, Accounting

Areas of Interest:
Environment / Social Entrepreneurship

Reading for Ph.D.
Mumbai University, Maharashtra

Assistant Professor

Dr. Pinkesh D. Dhabolkar
Ph.D., M.Com., B.Ed., NET

Areas of Specialisation :
Accounting and Finance

Areas of Interest:
Finance

Assistant Professor

Dr. Varsha B. Ingalhalli
Ph.D., M.Com., NET

Areas of Specialisation :
Accounting and Finance

Areas of Interest:
Financial Markets and Commodity Markets

Assistant Professor

Mr. Sunny S. Pandhre
M.Com., NET

Areas of Specialisation :
Accounting and Finance

Areas of Interest:
Banking and General Management

Reading for Ph.D.
Goa University, Goa

Assistant Professor

Mr. Darshan S. Gaonkar
M.Com., NET, SET

Areas of Specialisation :
Accounting and Finance

Areas of Interest:
Entrepreneurship

Reading for Ph.D.
B.A.M.U. Maharashtra

Assistant Professor

Ms. Dhanashri Siddhesh Balo
M.Com., NET

Areas of Specialisation :
Accounting and Finance

Areas of Interest:
Financial Acc., Management Acc., Business Finance

Reading for Ph.D.
Goa University, Goa

Academic Faculty Profile

DEPARTMENT OF EDUCATION

Assistant Professor

Dr. Uaddhav V. Pol
*Ph.D., M.A.(Geography), M.Ed., M.Phil.(Edu.),
SET(Edu.), Diploma in School Management*

Areas of Specialisation :
Geography Method

Areas of Interest:
Teaching Learning Process in Geography

Assistant Professor

Dr. Manisha V. Kulkarni
*Ph.D.(ICT), M.Ed., M.A.(Sociology),
M.Sc.(Environmental Science), M.Phil., NET, SET*

Areas of Specialisation :
Educational Psychology
Areas of Interest:
Educational Philosophy
Working Arrangement - SCERT

Assistant Professor

Dr. Sonali K. Shankhwalker
*Ph.D., M.Ed., M.A.(Political Science),
M.A.(Psychology), M.A.(History), LLB, NET*

Areas of Specialisation :
Counselling, Inclusive Education
Areas of Interest:
Disability Studies

Assistant Professor

Mr. Kuldeep Kamat
M.A.(Marathi), M.Ed., NET

Areas of Specialisation :
Education, Marathi Literature

Areas of Interest:
Drama

Assistant Professor

Mr. Saish S Nayak Dalal
NET(Education), M.A.(English) , M.Ed.

Areas of Specialisation :
E.L.T., Indigenous Education, ICT in Education
Areas of Interest:
Inclusive Education
Reading for Ph.D.
Goa University, Goa
Working Arrangement - SCERT

Assistant Professor

Ms. Deeksha S Naik Talaulikar
M.A. Geography, M.Ed, NET (Geo), SET in (Edu)

Areas of Specialisation :
Physical Geography, Education, Reserach,
Climatelogy, Geomorphology
Areas of Interest:
Areas of Interest: Geomorphology, Climatology,
Education, Researc

DEPARTMENT OF ENGLISH

Assistant Professor

Mr. Kedarnath S. Tadkod
M.A., SET, M.B.A.

Areas of Specialisation :
Strategic Communication

Areas of Interest:
Culture Studies
Reading for Ph.D.
Mumbai University, Maharashtra

DEPARTMENT OF ECONOMICS

Assistant Professor

Ms. Shamal K. Dessai
M.A.(Economics), NET, SET

Areas of Specialisation :
Micro Economics, Public Finance
Areas of Interest:
International Economics, Macro Economics
Reading for Ph.D.
Goa University, Goa (On study leave)

DEPARTMENT OF PHYSICAL EDUCATION & SPORTS

Director of Physical Education & Sports

Dr. Sunny Kanekar
Ph.D., M.P.Ed., M.Phil, NET, SET

Areas of Specialisation :
Sports Training, Coaching
Areas of Interest:
Physical Education & Sports

Assistant Professor in Physical Education

Dr. Shailesh G. Chodankar
Ph.D., M.P.Ed., NET

Areas of Specialisation :
Sports Pedagogy & Athletics
Areas of Interest:
Sports Training

Academic Faculty Profile

DEPARTMENT OF GEOGRAPHY

Assistant Professor

Dr. Sagar P. Mali
M.A.(Geography), M.Sc.(Geo-Informatics), M.B.A.(Geo-Informatics), M.Phil.(Geography), Ph.D.(Geography), K-SET, NET

Areas of Specialisation :
GIS, GPS and Remote Sensing Technology
Areas of Interest:
Physical Geography and Economic Geography

Assistant Professor

Mr. Rahul T. Gawas
M.A.(Geography), B.Ed., NET, SET

Areas of Specialisation :
Agricultural Geography
Areas of Interest:
Human Geography & Physical Geography
Reading for Ph.D.
Goa University, Goa

DEPARTMENT OF MATHEMATICS

Assistant Professor

Mr. Pankaj P. Shirodker
M.Sc., NET

Areas of Specialisation :
Pure Mathematics
Areas of Interest:
Differential Mathematics

DEPARTMENT OF HISTORY

Assistant Professor

Ms. Yogita Gauns
M.A.(History), SET

Areas of Specialisation :
History of Modern India
Areas of Interest:
Reading, Travelling

DEPARTMENT OF HINDI

Assistant Professor

Dr. Priya M. Gosavi
Ph.D., M.A.(Hindi), B.Ed., SET

Areas of Specialisation :
Writing, Reading
Areas of Interest:
Fiction, Writing Style

DEPARTMENT OF KONKANI

Assistant Professor

Mr. Darshan S. Kandolkar
M.A.(Konkani), B.Ed., NET

Areas of Specialisation :
Indian Poetics
Areas of Interest:
Konkani Wikipedia

DEPARTMENT OF MARATHI

Assistant Professor

Ms. Yogita K. Chodankar
M.A.(Marathi), SET

Areas of Specialisation :
Marathi Novels
Areas of Interest:
Marathi Dalit and Rural Literature
Reading for Ph.D.
Karnatak University, Dharwad

DEPARTMENT OF FINE ARTS

Assistant Professor

Mr. Kalidas M. Mhamal
Master in Fine Arts, NET

Areas of Specialisation :
Painting
Areas of Interest:
Installation Art

DEPARTMENT OF LIBRARY & INFORMATION SCIENCE

Librarian

Mr. Nitesh Naik
M.Lib., NET, SET

Areas of Specialisation :
Library Science
Areas of Interest:
Library Administration
Reading for Ph.D.
KBCNM University, Maharashtra

Librarian Grade I

Shri. Gauresh G Bagli
B.Lib., B.Com

Areas of Specialisation :
Library Science

Administrative Staff Profile

Mr. Shrishkumar S. Patil
M.Com., D.C.M.
Accountant

Mr. Rajaram S. Sandye
M.Com, DCM, PGDPM & IR
Head Clerk

Mr. Balaji D. Naik
B.E.(Info. Technology)
System Administrator

Mr. Ashay N. Naik
M.C.A.
Computer Lab. Asst.

Mr. Swapnil S. Gaonkar
B.P.Ed., B.C.A.
Instructor of Physical Education

Mr. Siddhesh R. Naik
H.S.S.C., D.C.A.
Upper Division Clerk

Mr. Rohit S. Pilankar
B.C.A.
Upper Division Clerk

Mr. Suraj G. Sakhare
B.Com
Junior Stenographer
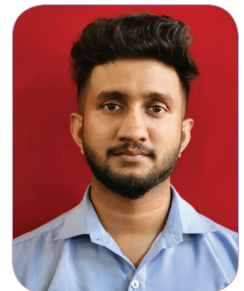
Mr. Vijay P. Kudnekar
B.C.A.
Lower Division Clerk
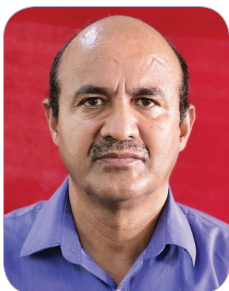
Mr. Anand B. Singh
B.A.
Lower Division Clerk

Mr. Suhas R. Malik
H.S.S.C., D.C.A.
Lower Division Clerk

Mr. Akash Palkar
H.S.S.C.
Lower Division Clerk

Administrative Staff Profile

Multi - Tasking Staff

Mr. Amol H. Naik
S.S.C.

Mr. Prabhakar K. Kavlekar
S.S.C.

Mr. Tareshwar R. Adpaikar
B.Com.

Mr. Prakash P. Gawas
S.S.C.

Mr. Rajesh S. Naik
S.S.C.

Mr. Vithal B. Gaude
H.S.S.C.

Mr. Babu J. Yemkar
S.S.C.

Mr. Vishwajeet Mandrekar
S.S.C.

Mr. Tukaram Palyekar
S.S.C.

Office Hours

The College office remains open from 8.30 a.m. to 5.30 p.m. on week days. The office remains closed on Public Holidays and other notified holidays.

Focus on Holistic Education

Holistic Education is a philosophy of education concerned with the development of every person's intellectual, emotional, social, physical and spiritual potentials. It emphasizes on relationships and primary human values within the learning environment. Towards this end, the college provides different platforms in the form of various clubs, societies and associations for the students to participate in various activities and develop different skills and qualities.

The Students Council is a body of students' representatives of the College that provides a forum to the student community to participate in various competitions and activities. It also organizes various talks, competitions and co-curricular and extra-curricular activities for the students. More importantly, it provides the students an opportunity for their self development in terms of leadership qualities, team spirit, organizing ability, adjustability, curriculum development, etc.

National Service Scheme(NSS) is actively involved in social service and welfare and tries to promote better relations among people in society through a framework of friendship. It aims at arousing social awareness/consciousness among the youth through community service. We take pride that our students have been actively involved in campaigns such as blood donation drives, anti-plastic drives, voters' enrolment drives and health care campaigns.

Sports Council and Gymkhana: The Sports Council is meant for providing platform to the students to have fun, enjoy, play and win at the same time stay fit and healthy. The Gymkhana room and other sports facilities are available for students only during recess or beyond their class hour. The Sports Council organises interclass competition in various sports events like Badminton, Football, Table Tennis, Chess, Cricket, etc. The College also participates in different sports competitions organised by Goa University and other colleges in the State. Students are entitled for sports merit marks to earn towards their sports participation at the end of every semester. Students are also allowed to participate in the State Level and National level tournaments organised by the respective associations.

The Nisarg Club is an initiative to generate, create and ensure adequate awareness about the environment among the youth. It serves with the motto, **"We Nurture Nature"**.

Vidyaprabodhini Itihaas Sankalan Samiti(History Club): The History Club has been created with an objective to inculcate love and respect for culture and heritage. The Club conducts guest lectures and organises field trips to historical sites around the state every semester. In addition, the members also hold a Heritage Festival wherein students display traditional items from around the state and country.

Career Guidance and Placement Cell functions more as a career facilitation and personality development centre. The purpose of this cell is to apprise the students of the emerging work related/ job opportunities and impart them sound counsel for effective career planning.

Theatre and Cultural Club provides a platform for students to display their talent in theater, music and art. It also encourages and trains students to participate in cultural activities organised within and outside the state.

Guidance and Counselling Cell: Teachers guide and Consel Students in case of their difficulties.

Besides these, the Institution has initiated an innovative concept which has various specialised PRABODHINIS which aim at the all-around development of the students by providing them Orientation/Training in specific areas. The following Prabodhinis function as supplementary units of Vidya Prabodhini.

College Infrastructure

GENERAL AMENITIES / RESOURCES / FACILITIES

Classrooms

The College has 100% ICT enabled classrooms equipped with multimedia. The college emphasizes on Digital Presentations using ICT enabled teaching aids such as multimedia systems and smartboards.
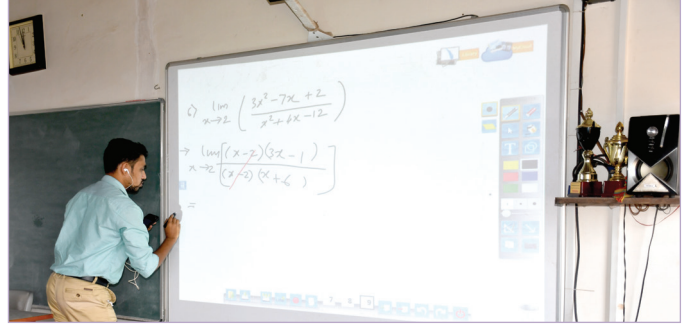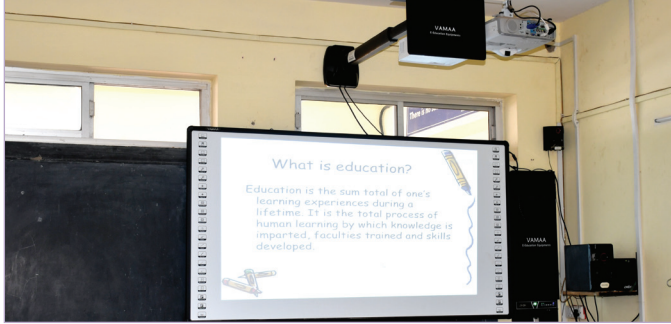
Computer laboratory and Internet Facility

The College has a spacious, well furnished computer laboratory, equipped with 30 desktops out of the overall 60 computer systems, a LCD projector, a Digital Board and Wi-Fi facility. The Campus is connected via high-speed internet facility for the students.

Solar Panel

Solar Panel has been installed and it helps in supplying electricity back to the grid.

Water Harvesting Treatment Plant

To make the school more water-sustainable, Biome was approached to design and develop water management strategies that would be beneficial to the college as well as become an element of education for the students. The project was funded by Provident Housing Limited - a subsidiary of Puravankara Limited. The project was taken up in July 2022.

Nestle Water Purifier and Sanitation Plant

College Infrastructure

GENERAL AMENITIES / RESOURCES / FACILITIES

Conference Hall

Elevator Facility

The elevator facility was inaugurated on 22 April 2023 by Shri Swapnil Chodankar, Sarpanch, Penha de Franca Panchayat. This facility marked a significant step forward in the ongoing efforts of the college to improve accessibility and convenience to the members of the college community.
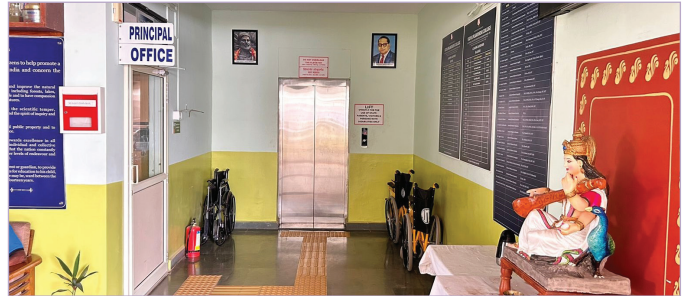
Sports Room

Playground

Board Room

Medical Centre

Air-Water Filter

Air-Water Filter

College Infrastructure

OTHER FACILITIES

Book Bank

The college has set up a student's Book Bank Scheme to ensure that they get requisite books for their academic progess and to inculcate the habit of reading books.

Students' Aid Fund

The objective of this scheme is to render financial support to economically backward students to meet their tuition/examination fees in part or full or, to purchase books or meet any other expense as approved by the college authorities. Every student is required to contribute Rs. 100/- p.a. at the time of admission. Financial support under this scheme shall be considered only for those students whose family income does not exceed Rs. 2 Lakh p.a. Applicants shall be required to produce income certificate from the competent authorities. The beneficiary should not be in receipt of any other scholarships/assistance, except merit scholarships for the said academic year. A student who fails in the final examinations or/and is irregular to class will not be eligible for any assistance under this scheme.

Parents Teachers Association

PTA was formed in the year 2012-13. It acts as an intermediary among parents, teachers and students. It undertakes various activities such as seminars, talks, financial assistance to needy students, academic support, etc. that benefits parents, students and teachers.

Alumni Association

The College has formed an alumni association with an objective to promote and foster mutually beneficial interaction between the Alumni and the present students of the College, and between the Alumni themselves. The Association will also aim to encourage the Alumni to take an active and abiding interest in the work and progress of the Institute so as to contribute towards enhancement of the social utility of their Alma Mater. In addition, the Alumni will be encouraged to conduct and participate in activities that are conductive or incidental to the attainment of the above objectives and/or beneficial to the interests of the Institute and its Alumni.

Canteen

The College has a canteen which provides nutritious and healthy food at reasonable prices.

Medical Centre

The College has a provision of first aid which can be obtained from the office, staff room & gymkhana.

Playground and Sports Room

The College has a spacious and well equipped sports room and a spacious playground for sporting activities.

Hostel facility for the students

The college has a MoU with Akhiviraj Guest House to facilitate hostel facilities to the students of the college. The guest house is situated at around 500 meters from the college building. From the hostel the students can easily access all the amenities including market and services of Primary Health Center.

About the Library

The college library supports the mission of the college and is committed to providing information leading towards excellence in Commerce, Education, Computer and Management. It is also committed to help students gather multifaceted knowledge and thereby overall and holistic personality development.

The Library is fully air-conditioned, having a balanced collection of books in Commerce, Management, Economics, Mathematics, Computers, English, Hindi, Marathi, Konkani, Environment, Geography, Sports and other topics.

The Reference Section of the library has valuable Encyclopedias, Handbooks, Dictionaries, etc. The library is enriched every year by adding new books. Library has a Digital Library where users can access Internet, CDs, DVDs etc. Library also subscribes to N-List E-resources through INFLIBNET.

Library has 140 sitting capacity and a collection of more the 500 Rare books gifted by Dr. P.P.Shirodkar. Every year National Librarians Day is celebrated in the College on 12th August.

Library Highlights

◆ Total Books - 9672   ◆ Total Journals - 23   ◆ Total Magazines - 12   ◆ Total Newspapers - 16

Online Public Access Catalogue

OPAC is a search engine for finding any catalog information of the Library. Users of the library can search for books by title, author, subject, keyword etc. through OPAC. Also the detailed information of a particular title i.e.:- number of copies, status of the book, call number, can be retrived using OPAC. The books are issued to the students using a computerized system.

LIBRARY SERVICES

1) User orientation program
2) Book Bank Facility
3) Photocopying facility
4) Online E-Journals and E-Books through N-LIST Programme
5) Internet Browsing
6) Overnight reference book Lending facility
7) Current Awareness Service
8) Books Reservation Facility
9) Online Public Access Catalogue (OPAC) facility
10) Best Book Reader is awarded every year.

Readers Club

Department of Library and information Science has initiated a Readers club for the students provide more exposure to the world of literature and thereby encouraging students to enhance their reading and writing skills. This club aims to bring together all the book lovers of this college and provide them a platform to exchange their views.

Library Rules & Regulations

DISCIPLINE

1. Identity Card is compulsory for getting access to the library.
2. Biometric entry is compulsory at the Library entrance.
3. All users must observe total silence in the library and its environs at all times.
4. Use of mobile phones is strictly prohibited in the library.
5. All bags, cases, folders etc. must be left in the luggage area in the library.
6. Books removed from the shelves, if not required further, should be kept on the table nearest to them. Please do not try to shelve them yourself. Please remember that a book misplaced is a book lost.
7. Users are not allowed to leave their baggage overnight in the library. The library shall not take any responsibility for loss of personal property or books already signed out to a user.
8. Anyone caught marking, defacing or mutilating books or any other library resources shall have to pay for the damage.
9. Good order must be observed in the library at all times for example placing of feet on furniture, eating and drinking, smoking, sleeping etc. shall not be allowed.
10. Group discussions are not allowed and noise must be kept to a minimum and should not disturb any other user in the library.
11. Shifting of chairs from one place to another place is strictly prohibited.
12. If a student feels any deficiency in the services of the Library, the same may be brought to the notice of the Librarian immediately for necessary improvement in the services of the Library.
13. Any violation of the library rules by a student shall stop him/her from availing Library services.
14. The library is only for the staff members and bonafide students of the college, outsiders and ex-students will NOT be allowed in the library without prior permission of the Librarian OR the Higher Authorities.
15. The librarian may recall any book from any member at any time and the member shall return the same immediately.

LEARNING RESOURCE BORROWING PROCEDURE

1. A user must be a registered student for the current Academic year.
2. All students must present their college ID card before borrowing any learning resources from the Library.
3. Students are allowed to borrow a maximum of two books for a period of one week.
4. Students are not allowed to borrow books on behalf of others or transfer borrowed learning resources to other students.
5. Students who repeatedly fail to return the books on due date will lose the privilege of membership of the library.

OVERDUE CHARGES/ FINES

A late fee will be charged if the books are not returned within the due date as per the norms shown below:

1. For a week after the due date : Rs. 1/- per day per book
2. From 2nd week onwards : Rs. 2/- per day per book
3. After one month : Rs. 5/- per day per book

LEARNING RESOURCES CAN ONLY BE USED WITHIN THE LIBRARY

1. Reference books like Handbooks, Dictionaries and Encyclopedias.
2. Newspapers
3. Journals and magazines.

DAMAGE/LOSS OF LIBRARY RESOURCES

1. Once a book is issued to the student, he/she shall be held solely responsible for any damage spoilage, or mutilation of the book detected subsequently. Students will be charged for repair or replacement of books and other Library resources to which they have caused damage.
2. Lost books must be reported to the librarian immediately and replaced or paid for within 30 days.
3. Lost library books that are recovered, must be handed over to the librarian as they remain the property of the college library.

INTERNET ACCESS

1. Internet facility within the Library premises will be provided from 9.00 a.m. to 4.00 p.m. from Monday to Saturday.
2. Students are informed that use of internet will be monitored.
3. If a student is found visiting inappropriate sites, strict action will be taken.
4. Access is available only for academic purpose, as such social networking sites are banned.
5. The speed and availability of the internet will depend upon the technical feasibility.
6. Any other matter not covered under the above rules will be decided by the system administrator in consultation with the head of the institution.

College Working Committees / Cells / Centre / Associations

The following are the committees/Clubs/Cells for the academic year 2023-24 for the effective implementation of various curricular and co-curricular activities in the college.

S. N.		NAME OF THE COMMITTEE	
1		COLLEGE PLANNING BOARD	
	1	Dr. Bhushan V. Bhave	Convenor
	2	Dr. Anil T. Thosare	Member
	3	Dr. Ujvala M. Hanjunkar	Member
	4	Dr. Arun R. Marathe	Member
	5	Dr. Sunny R. Kanekar	Member
	6	Shri. Nitesh D. Naik	Member
	7	Shri. Sunny S. Pandhre	Member
	8	Shri. Rajaram S. Sandye	Member
	9	Shri. Shrishkumar S. Patil	Member
	10	Alumni Chairperson	Member
	11	PTA Chairperson	Member
2		ADMISSION COMMITTEE	
	a.	B.Com.	
	1	Dr. Pinkesh D. Dhabolkar	Convenor
	2	Dr. Sunny R. Kanekar	Member
	3	Dr. Varsha B. Ingalhalli	Member
	4	Shri. Sunny S. Pandhre	Member
	5	Shri. Darshan S. Gaonkar	Member
	6	Shri. Pankaj P. Shirodker	Member
	7	Ms. Dhanashri S. Balo	Member
	b.	B.A.B.Ed.	
	1	Shri. Darshan S. Kandolkar	Convenor
	2	Dr. Priya S. Gosavi	Member
	3	Dr. Sonali K. Shankhwalker	Member
	4	Shri. Kalidas M. Mhamal	Member
	5	Shri. Kuldeep A. Kamat	Member
	6	Ms. Yogita M. Gauns	Member
	7	Ms. Yogita K. Chodankar	Member
	8	Shri. Rahul T. Gawas	Member
	9	Dr. Shailesh G. Chodankar	Member
	10	Shri. Siddhesh R. Naik	Member
	11	Shri. Anand Singh	Member
3		DISCIPLINE COMMITTEE	
	1	Dr. Anil T. Thosare	Convenor
	2	Dr. Ujvala M. Hanjunkar	Member
	3	Dr. Arun R. Marathe	Member
	4	Dr. Sonali K. Shankhwalker	Member
	5	Shri. Rajaram S. Sandye	Member

S. N.		NAME OF THE COMMITTEE	
4		TIME TABLE COMMITTEE	
	a.	B.Com.	
	1	Shri. Darshan S. Gaonkar	Convenor
	b.	B.A.B.Ed.	
	1	Shri. Kalidas M. Mhamal	Convenor
5		COLLEGE EXAMINATION COMMITTEE	
	1	Shri. Rudresh U. Mhamal	Convenor
	2	Dr. Pinkesh D. Dhabolkar	Member
	3	Shri. Pankaj P. Shirodker	Member
	4	Dr. Sagar P. Mali	Member
	5	Shri. Kuldeep A. Kamat	Member
6		COLLEGE UNFAIR MEANS INQUIRY COMMITTEE	
	1	Dr. Varsha B. Ingalhalli	Convenor
	2	Ms. Yogita M. Gauns	Member
	3	Shri. Rahul T. Gawas	Member
7		COLLEGE EXAMINATION GRIEVANCE COMMITTEE	
	1	Dr. Arun R. Marathe	Convenor
	2	Shri. Kalidas M. Mhamal	Member
	3	Ms. Yogita K. Chodankar	Member
8		ANTI-RAGGING COMMITTEE	
	1	Dr.Bhushan V. Bhave	Coordinator
	2	Representative of Civil Administration	Member
	3	Police Inspector, Parvari Police Station	Member
	4	Representative of Media	Member
	5	Representative of NGO	Member
	6	Chairman, Parent-Teacher Association	Member
	7	Shri. Kedarnath S. Tadkod	Member
	8	Shri. Rajaram S. Sandye (Office Incharge)	Member
	9	Class Representative of Senior Class	Member
	10	Class Representative of Junior Class	Member
9		POSH - Internal Committee	
	1	Dr. Ramita Gurav	Chairperson

S. N.		NAME OF THE COMMITTEE	
	2	Adv. Shilpa Salgaonkar	Member
	3	Ms. Yogita M. Gauns	Member Secretary
	4	Mr. Siddesh R. Naik	Member
	5	College Councillor	Member
	6	General Secretary	Member
	7	Lady Representative	Member
	8	Class Representative (F.Y.B.Com. - A)	Member
10		STUDENT AID FUND	
	1	Vice Principal	Convenor
	2	Shri. Sunny S. Pandhre	Member
	3	Dr. Shailesh G. Chodankar	Member
	4	Shri. Shrishkumar S. Patil	Member
	5	General Secretary	Member
11		WORKLOAD COMMITTEE	
	a.	B.COM	
	1	Dr. Ujvala M. Hanjunkar	Convenor
	2	Shri. Sunny S. Pandhre	Member
	b.	B.A.B.Ed.	
	1	Dr. Anil T. Thosare	Convenor
	2	Dr. Uaddhav V. Pol	Member
12		STUDENTS' COUNCIL COMMITTEE	
	1	Shri. Kalidas M. Mhamal	Convenor
	2	Ms. Dhanashri S. Balo	Member
	3	Assistant Professor (Contract)	Member
	4	Assistant Professor (Contract)	Member
13		NATIONAL SERVICE SCHEME (NSS)	
	1	Dr. Varsha B. Ingalhalli	Convenor
	2	Dr. Sagar P. Mali	Member
	3	Dr. Uaddhav V. Pol	Member
14		NAAC STEERING COMMITTEE	
	1	Shri. Rudresh U. Mhamal	Convenor
	2	Dr. Anil T. Thosare	Member
	3	Dr. Sunny R. Kanekar	Member
	4	Dr. Pinkesh D. Dhabolkar	Member
	5	Shri. Nitesh D. Naik	Member
	6	Dr. Sagar P. Mali	Member
	7	Dr. Uaddhav V. Pol	Member
	8	Shri. Kuldeep A. Kamat	Member
	9	Ms. Yogita K. Chodankar	Member
	10	Shri. Darshan S. Kandolkar	Member
	11	Dr. Shailesh G. Chodankar	Member
	12	Shri. Rajaram S. Sandye	Member

S. N.		NAME OF THE COMMITTEE	
15		PARENT TEACHER ASSOCIATION	
	1	Ms. Yogita K. Chodankar	Convenor
	2	Dr. Varsha B. Ingalhalli	Member
16		ALUMNI ASSOCIATION	
	1	Dr. Sunny R. Kanekar	Convenor
	2	Shri. Kedarnath S. Tadkod	Member
	3	Assistant Professor (Contract)	Member
	4	Student Representative - Alumni	Member
17		AISHE COMMITTEE	
	1	Shri. Pankaj P. Shirodker	Convenor
	2	Shri. Nitesh D. Naik	Member
	3	Shri. Rajaram S. Sandye	Member
18		NIRF	
	1	Shri. Nitesh D. Naik	Convenor
	2	Shri. Pankaj P. Shirodker	Member
	3	Shri. Rajaram S. Sandye	Member
19		RED RIBBON CLUB	
	1	Ms. Yogita K. Chodankar	Convenor
	2	Shri. Swapnil S. Gaonkar	Member
20		WOMEN CELL	
	1	Ms. Yogita M. Gauns	Convenor
	2	Ms. Dhanashri S. Balo	Member
21		TEACHERS STUDENTS GUIDE SCHEME (MENTORING COMMITTEE)	
	1	Dr. Sagar P. Mali	Convenor
	2	Shri. Kuldeep A. Kamat	Member
	3	Shri. Darshan S. Kandolkar	Member
22		ISA MONITORING COMMITTEE	
	1	Shri. Darshan S. Kandolkar	Convenor
	2	Dr. Varsha B. Ingalhalli	Member
23		RESEARCH DEVELOPMENT & INNOVATION (RDI)	
	1	Dr. Varsha B. Ingalhalli	Convenor
	2	Dr. Sonali K. Shankhwalker	Member
24		COLLEGE LIBRARY COMMITTEE	
	1	Dr. Arun R. Marathe	Convenor
	2	Dr. Anil T. Thosare	Member
	3	Dr. Ujvala M. Hanjunkar	Member
25		HAND BOOK (PROSPECTUS) COMMITTEE	
	1	Shri. Kedarnath S. Tadkod	Convenor
	2	Shri. Rahul T. Gawas	Member
	3	Shri. Ashay N. Naik	Member
26		ATTENDANCE MONITORING COMMITTEE	
	1	Shri. Kedarnath S. Tadkod	Convenor
	2	Dr. Pinkesh D. Dhabolkar	Member

S. N.	NAME OF THE COMMITTEE		
27	GRIEVANCE REDRESSAL COMMITTEE		
	1	Shri. Datta B. Naik	Chairperson
	2	Vice Principal	Member
	3	Shri. Shrishkumar S. Patil	Member
28	STUDY CIRCLE		
	1	Dr. Pinkesh D. Dhabolkar	Convenor
	2	Ms. Deeksha S. NaikTalaulikar	Member
29	CAMPUS MAINTENANCE COMMITTEE		
	1	Shri. Rajaram S. Sandye	Convenor
	2	Shri. Siddhesh R. Naik	Member
	3	Shri. Suraj G. Sakhare	Member
30	ACTIVITY Management system COMMITTEE		
	1	Shri. Nitesh D. Naik	Convenor
	2	Shri. Balaji D. Naik	Member
	3	Shri. Gauresh G. Bagli	Member
31	PRESS & PUBLICITY		
	1	Shri. Gauresh G. Bagli	Convenor
	2	Assistant Professor (Contract)	Member
	3	Assistant Professor (Contract)	Member
	4	Assistant Professor (Contract)	Member
	5	Assistant Professor (Contract)	Member
32	NISARG CLUB		
	1	Dr. Uaddhav V. Pol	Convenor
	2	Shri. Rudresh U. Mhamal	Member
	3	Assistant Professor in Environmental Studies	Member
33	WALL PAPER AND COMMUNICATION CLUB		
	1	Assistant Professor (Contract)	Convenor
	2	Assistant Professor (Contract)	Member
	3	Assistant Professor (Contract)	Member
	4	Assistant Professor (Contract)	Member
34	COLLEGE MAGAZINE COMMITTEE		
	1	Shri. Kedarnath S. Tadkod	Convenor
	2	Dr. Priya S. Gosavi	Member
	3	Ms. Yogita K. Chodankar	Member
	4	Shri. Darshan S. Kandolkar	Member
35	STOCK VERIFICATION COMMITTEE		
	1	Shri. Rajaram S. Sandye	Convenor
	2	Shri. Shrishkumar S. Patil	Member
	3	Shri. Ashay N. Naik	Member
36	MEDICAL CENTRE		
	1	Dr. Shailesh G. Chodankar	Convenor
	2	Dr. Sonali Shankhwalker	Member

S. N.	NAME OF THE COMMITTEE		
	3	Representative of P.H.C, Porvorim	Member
	4	Shri. Anand Singh	Member
37	GENDER CHAMPION CLUB		
	1	Shri. Kedarnath S. Tadkod	Convenor
	2	Assistant Professor (Contract)	Member
38	IGNOU		
	1	Ms. Deeksha S. Naik Talaulikar	Convenor
	2	Shri. Siddhesh R. Naik	Member
39	IAIMS/ SAMARATH		
	1	Dr. Arun R. Marathe	Convenor
	2	Shri. Balaji D. Naik	Member
	3	Shri. Vijay P. Kudnekar	Member
40	Board Room Monitoring Committee		
	1	Shri. Rajaram S. Sandye	Convenor
	2	Shri. Balaji D. Naik	Member
41	CANTEEN COMMITTEE		
	1	Shri. Rahul T. Gawas	Convenor
	2	Canteen Contractor	Member
	3	General Secretary (Students' Council)	Member
	4	Ladies Representative (Students' Council)	Member
42	EK BHARAT SHRESHTHA BHARAT COMMITTEE		
	1	Dr. Sunny R. Kanekar	Convenor
	2	Assistant Professor in Performing Arts	Member
43	SCHOLARSHIP & FELLOWSHIP COMMITTEE		
	1	Shri. Sunny S. Pandhre	Convenor
	2	Ms. Deeksha S. Naik Talaulikar	Member
	3	Shri. Rohit S. Pilankar	Member
44	STAFF GUILD		
	1	Shri. Sunny S. Pandhre	Secretary
	2	Ms. Dhanashri S. Balo	Joint Secretary
45	COMPETITIVE EXAM COMMITTEE		
	1	Shri. Pankaj P. Shirodker	Convenor
	2	Shri. Darshan S. Gaonkar	Member
46	OBC Cell		
	1	Dr. Pinkesh D. Dhabolkar	Convenor
	2	Shri. Vijay P. Kudnekar	Member
	3	Student Representative (CR FY)	Member
47	SC/ST Cell		
	1	Shri. Darshan S. Gaonkar	Convenor

S. N.		NAME OF THE COMMITTEE	
	2	Shri. Vithal B. Gaude	Member
	3	Student Representative (CR FY)	Member
48		Minority Cell	
	1	Dr. Sonali K. Shankhwalker	Convenor
	2	Shri. Akash M. Palkar	Member
	3	Student Representative (CR FY)	Member
49		Teaching, Learning and Educational Technology Cell (TLETC)	
	1	Dr. Sonali Shankhwalker	Convenor
	2	Assistant Professor (Contract)	Member
	3	Assistant Professor (Contract)	Member
50		Pradhan Mantri Uchchatar Shiksha Abhiyan (PM-USHA)	
	1	Ms. Deeksha S. Naik Talaulikar	Convenor
	2	Shri. Shrishkumar S. Patil	Co-Convenor
	3	Shri. Rajaram S. Sandye	Member
51		Training, Internship & Placement (TIP) Cell	
	1	Shri. Darshan S. Gaonkar	Coordinator
	2	Shri. Rudresh U. Mhamal	Member
	3	Shri. Nitesh D. Naik	Member
	4	Shri. Kalidas M. Mhamal	Member
52		Internship Committee	
	1	Dr. Anil T. Thosare	Coordinator
	2	Dr. Ujvala M Hanjunkar	Member
	3	Dr. Uaddhav V. Pol	Member
	4	Mr. Darshan Gaonkar	Member
53		Anti-Ragging Squad	
	1	Shri. RajaramSandye	Superintendent
	2	Ms. Yogita M. Gauns	Member
	3	Dr. Shailesh G. Chodankar	Member
54		Anti - Ragging Cell	
	1	Dr. Shailesh G. Chodankar	Convenor
	2	General Secretary	Member
	3	Lady Representative	Member

S. N.		NAME OF THE COMMITTEE	
55		Institution Innovation Councils Centre Committee	
	1	Mr. RudreshMhamal	President and Convenor
	2	Dr. Shailesh Chodankar	Vice-President
	3	Mr. Darshan Gaonkar	Innovation Activity and Internship Coordinator
	4	Mr. Balaji Naik	Start-up Activity Coordinator
	5	Mr. Rajaram Sandye	IPR Activity Coordinator
	6	Mr. Gaurish Bagli	Social Media Coordinator
	7	Mr. Nitesh Naik	NIRF Coordinator
	8	Mr. Vasant Narulkar	Alumni Entrepreneur
	9	Mr. Ashok Shetty	Expert from Nearby Industry
	10	Ms. Syama Naik	Bank Manager
	11	General Secretary, Student Council	Member
56		National Education Policy 2020	
	1	Dr. Sagar Mali	Coordinator
57		IQAC	
	1	Dr. Arun R. Marathe	Coordinator
58		Industry Academia Platform	
	1	Dr. Ujvala M. Hanjunkar	Coordinator
59		ITEP	
	1	Dr. Uaddhav V. Pol	Coordinator
60		NCTE and PAR	
	1	Shri. Kuldeep Kamat	Nodal Officer
61		Micro Teaching and Lesson Observation	
	1	Shri. Kuldeep Kamat	Nodal Officer
62		Peer Teaching and Practice Teaching	
	1	Shri. Kuldeep Kamat	Nodal Officer
63		Person with Disabilities	
	1	Dr. Sonali Shankhwalkar	Nodal Officer
64		Enrolment of students to Swayam/ NPTEL Courses and Dishtavo	
	1	Ms. Deeksha Talaulikar	Nodal Officer
65		Cyber Security Awareness	
	1	Ms. Deeksha Talaulikar	Nodal Officer
66		Consumer Welfare Cell	
	1	Shri. Darshan Gaonkar	Nodal Officer

Student Code of Conduct

The College Students' Discipline and Conduct Rules 2019

1. SHORT TITLE AND COMMENCEMENT

(a) These Rules shall be called "The College Students' Discipline and Conduct Rules 2019" hereafter referred to as the "Rules".

(b) These Rules shall come into force with effect from the date of their notification.

2. APPLICATION OF RULES

(a) These Rules shall apply to all students of the affiliated college whether admitted prior to the commencement of these Rules or after the commencement of these Rules.

(b) Any breach of discipline and conduct committed by a student inside or outside the College Campus shall fall under the purview of these Rules.

(c) Without prejudice to the generality of the power to enforce discipline under Section 22 (q) of the Goa University Act, 1984 and Statue 26 thereunder, the acts mentioned in Rules 4 shall amount to acts of misconduct or indiscipline or both.

(d) These rules are not meant to deny the democratic rights of the students to dissent/air their grievances/protest in a peaceful and lawful manner.

(e) Peaceful and lawfully conducted sit-ins/dharanas at a designated place with prior intimation to the College Principal will not invite any punishment under these rules.

3. ACTS OF MISCONDUCT AND INDISCIPLINE:

(a) **Acts of misconduct and indiscipline Category-I:**

i) Causing disturbance within the University premises, Laboratory or Reading Room, Common Room, Playground or Hostel.

ii) Any act leading to diverting the attention of the students from the Lectures or of the teacher from Teaching.

iii) Insubordination and/or disrespect to the teacher within or outside the University premises.

iv) Habitual inattention to classwork and assignments.

v) Disturbing a class from outside by loitering aimlessly in the corridors, making noise.

vi) Picking up quarrel with the teaching or non-teaching staff or with other students.

vii) Using filthy language and abuses in the University premises or 'Sports-grounds'

viii) Smoking openly within the University campus.

ix) Playing any kind of musical instrument inside the class or outside during class hours.

x) Hunger strikes, dharnas, group bargaining and any other form of protest by blocking entrance or exit of any of the academic and/or administrative complexes or disrupting the movements of any member of the University Community.

xi) Furnishing false certificates or false information in any manner to the University.

xii) Teasing or disrespectful behavior or any misbehavior with a boy/girl student, staff member/ visitor.

xiii) Causing or colluding in the unauthorized entry of any person/guest into the Campus or in the unauthorized occupation of any portion of the University premises, including residential quarters/hostels or residence by any person.

xiv) Unauthorized occupation of the hostel rooms or unauthorized acquisition and use of University furniture in one's hostel room or elsewhere.

xv) Damaging or defacing, in any form any property of the University or the property of any member of the University community.

xvi) Not disclosing one's identity when asked to do so by a faculty member or employee or security staff of the University who is authorized to ask for such identity.

xvii) Improper behavior while on tour or excursion.

xviii) Coercing the medical staff to render medical assistance to persons not entitled for the same or any other disorderly behavior in the Health Centre of University.

xix) Blockade or forceful prevention of any normal movement of traffic, violation of security or safety rules notified by the University.

xx) Littering of any kind of waste including plastic waste in the College buildings, grounds/roads/premises.

xxi) Disturbing other students/ teachers using a mobile phone inside the class or outside during class hours.

xxii) Driving and parking the vehicles on College campus in violation of guidelines to that effect.

xxiii) Distributing any material related to political parties/movements.

xxiv) Any other act which may be considered by the Principal or any other competent authority to be a minor act of violation of discipline and conduct.

(b) **Acts of misconduct and indiscipline Category-II:**

i) Repetition of acts given under Category-I of indiscipline in spite of repeated warnings and penalties imposed.

ii) Attending the College dressed in a manner contrary to social norms prevailing from time to time or violation of dress code if any.

iii) Indecent exposure in a proactive manner or behaving in a manner tending to rouse baser passions among the members of the same or opposite sex.

iv) Disfiguring the walls, floors, furniture etc. of the University.

v) Forcibly entering/ reaching places which have restricted entry or unauthorizedly handling of equipment or performing acts which would be a threat to one's life.

vi) Instigating others to commit acts of indiscipline.

vii) Engaging in any attempt at wrongful confinement of any member of the faculty, staff, student or anyone camping inside the Campus.

viii) Any Intimidation of or insulting or abusive behavior towards a student, staff or faculty or any other person.

ix) Wanton destruction of College properties.

x) Consuming or possessing narcotic drugs or other intoxicants or alcohol anywhere in the College premises.

xi) Indulging in criminal acts of any kind under the law of land including gambling and possession of arms/weapons.

xii) Arousing communal, caste or regional feelings or creating disharmony among students.

xiii) Demonstration of disloyalty to the country, its constitution and its flag.

xiv) Ragging of any kind tending to cause physical and mental torture to other students or forcing others to submit to indignity and nuisance.

xv) All acts of violence and all forms of coercion such as gheraos, sit-ins or any variation of the same which disrupt the normal academic and administrative functioning of the College and or any act which incites or leads to violence.

xvi) Gheraos, laying siege or staging demonstrations around the residence of any member of the College Community or any other form of coercion, intimidation or disturbance of right to privacy of the residents of the campus.

xvii) Sexual harassment of any kind which shall also include: unwelcome sexual proposition/ advancements, sexually graphic comments of a body unwelcome College Prospectus 2018-19 Page 135 touching, patting pinching or leering of parts of the body or persistent offensive or unwelcome sexual jokes and or comments.

xviii) Committing forgery, tampering with the Identity Card or College records, impersonation, misusing College property (movable or immovable), documents and records, tearing of pages of, defacing, burning or in any way destroying the books, journals, magazines and any material of library or unauthorized photocopying or possession of library books, journals, magazines or any other material.

xix) Any act of moral turpitude.

xx) Use of abusive, defamatory, derogatory or intimidatory language against any member of the College Community.

xxi) Any other act or acts which the Principal considers as major acts of misconduct and indiscipline.

xxii) Publishing or posting derogative comments against any student/teaching staff/ administrative staff of the college or any other person on social media.

4 PUNISHMENT

The competent authority may impose any one or suitable combination of the following punishments on any student found guilty of any of the acts of indiscipline or misconduct mentioned under Category-I or Category-II as the case may be, in Rule 4.

Category-I:

1) Admonition/Reprimand.

2) Sending the student out of his class and not letting him into his class up to a maximum of two consecutive periods.

3) Marking the student absent on repeating the misconduct at Sr No. 2.

4) Fine up to Rupees Twenty Thousand depending upon gravity of the issue.

5) Recovery of any kind, such as scholarship/fellowship, any dues, cost of damages, etc.

6) Withdrawal of any or all facilities available to a student as per, various College Rules (such as Scholarship/ Fellowship, Hostel etc.) permanently or for a time period up to two semesters.

7) Stoppage of any or all academic processes.

8) Rustication up to two semesters and/or Declaring any hostels, premises, building or the entire College Campus out of bounds to any students.

Category-II:

1) Cancellation of admission or withdrawal of degree or denial of registration for a specified period.

2) Rustication up to four semesters and/or declaring any part or the entire College Campus out of bounds.

3) Fine up to Rupees Fifty Thousand depending upon gravity of the issue.

4) Expulsion.

5. Student ID Card

Every student must be in possession of a valid identity card. He/she must wear it on campus at all times. In case

of loss of ID card, the student has to pay **Rs. 500/-** for the issue of duplicate ID Card.

6. Student Uniform

As per the rules prescribed by NCTE, B.A.B.Ed students should wear uniform as prescribed by the college during the college hours.

Annexure - I : UGC Regulations on Anti-Ragging

UNIVERSITY GRANTS COMMISSION

UGC REGULATIONS ON CURBING THE MEANCE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009.

(Under Section 26 (1) (g) of the University Grants Commission Act, 1956) Dated June, 2009

PREAMBLE

In view of the Directions of the Hon'ble Supreme Court in the matter of "University of Kerala V/S Council, Principals, Colleges and others" in SPL no. 24295 of 2006 dated 16.05.2007 and that dated 08.05.2009 in Civil Appeal number 887 of 2009, and in consideration of the determination of the Central Government and the University Grant Commission to Prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or indisciplined activities by any student or students, which causes or likely to cause annoyance, hardships or psychological harm or to raise fear or apprehension thereof in any fresher or any other students, or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of sane, torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institution in the country, and thereby, to provide for the healthy development, physically or psychologically, of all students, the University Grant Commission, is consultation with the Councils, brings forth this Regulation.

In exercise of the powers conferred by clause (g) of sub-section (1) of section 26 of the University Grants Commission Act, 1956, the University Grant Commission hereby makes the following Regulations, namely

What constitutes Ragging?

a. Ragging constitutes one or more of any of the following acts: a. any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;

b. Indulging in rowdy or indisciplined activities by any student or student which cause or likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;

c. Asking any student to do any act which such student will not in the ordinary course to do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;

d. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher,

e. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.

f. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;

g. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;

h. Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;

I. Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student

Administrative action in the event of Ragging:

The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed herein under:

a) The Anti-Ragging committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.

b) The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely :

I. Suspension from attending classes and academic privileges.

II. Withholding / withdrawing scholarships / fellowship and other benefits.

III. Debarring from appearing in any test / Examination or other evaluation process.

IV. Withholding results.

V. Debarring from representing the institution in any Regional, National or International meet, tournament, youth festival, etc.

VI. Suspension / expulsion from the hostel.

VII. Cancellation of admission

VIII. Rustication from the institution for a period ranging from 1 to 4 semesters.

IX. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.

X. Fine which may extend up to 2.5 lakhs. Provided that where the person committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.

c) An appeal against the order of punishment by the Anti-Ragging Committee shall lie;

i. In case of an order of an institution, affiliated to or constituent part, of a University to the Vice-Chancellor of the University;

ii. In case of an order of a University, to its Chancellor.

iii. In case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.

For more details on UGC Regulations on Ragging,

Log on to

http://www.vidyaprabodhinicollege.edu.in

सरस्वती वंदना

या कुन्देन्दुतुषारहारधवला या शुभ्रवस्त्रावृता
या वीणावरदण्डमण्डितकरा या श्वेतपद्मासना।
या ब्रह्माच्युत शंकरप्रभृतिभिर्देवैः सदा वन्दिता
सा मां पातु सरस्वती भगवती निःशेषजाड्यापहा।।१।।

हे हंसवाहिनी ज्ञान दायिनी
अम्ब विमल मति दे। अम्ब विमल मति दे।।
जग सिरमौर बनाएँ भारत,
वह बल विक्रम दे। वह बल विक्रम दे।।
हे हंसवाहिनी..
अम्ब विमल मति दे। अम्ब विमल मति दे।।
साहस शील हृदय में भर दे,
जीवन त्याग-तपोमर कर दे,
संयम सत्य स्नेह का वर दे,
स्वाभिमान भर दे। स्वाभिमान भर दे।।१।।
हे हंसवाहिनी .
अम्ब विमल मति दे। अम्ब विमल मति दे।।
लव-कुश, ध्रुव, प्रहलाद बनें हम
मानवता का त्रास हरें हम,
सीता, सावित्री, दुर्गा मां,
फिर घर-घर भर दे। फिर घर-घर भर दे।।२।।
हे हंसवाहिनी
अम्ब विमल मति दे। अम्ब विमल मति दे।।

॥ विद्या सर्वस्य भूषणम् ॥

Information Under The Right to information Act 2005

FIRST APPELLATE AUTHORITY
Principal, V.P.C.C.E.C.M.

PUBLIC INFORMATION OFFICER
Dr. Anil Thosare
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